



Renton Regional Fire Authority
18002 108th Ave SE
Renton, WA 98055
Office: (425) 276-9500
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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, January 13, 2020

Fire Station #13 – 18002 108th Ave S.E., Renton

CALL TO ORDER AND FLAG SALUTE

Governance Board Vice Chair Abercrombie called the Regular Meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie, Vice Chair (Fire District 25)
Ruth Pérez (City of Renton)
Marcus Morrell (Fire District 25)
Ryan McIrvine (City of Renton)
Myron Meikle (Fire District 25)
Randy Corman (City of Renton)
Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

Administrative Staff Present:

Chief Rick Marshall, Deputy Chief Roy Gunsolus, Deputy Chief Chuck DeSmith, Fire Marshal Anjela Barton, Battalion Chiefs Aho, Seaver, and Homan, Captains Simonds, and Winter, Lieutenants Laycock, Hyslop, and Guyll, Firefighters Carpenter, Smith, Olney, Ellis, and Beggin, Deputy Fire Marshal Robert Blaine, Fleet Manager Brice Callaway, Facilities Technician Don Highley, Communications Manager Katie Lewis, and Administrative Specialist Linda Mann.

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

The Governance Board Members were sworn in by Brian Snure, Legal Counsel for the RFA.

PUBLIC COMMENT

Fire District #40 Commissioner Charlotte Ryan spoke to the Board regarding the Renton Regional Fire Authority Newsletter: Fairwood Edition.

Robbie Hyslop, President of Local 864, introduced himself as well as the rest of the Local 864 E-Board members, to the Governance Board.

CONSENT AGENDA

A **MOTION** was made by Board Member Pérez and **SECONDED** by Board Member Corman to approve the consent agenda for January 13, 2020. **MOTION CARRIED (6-0)**

SIGNING OF VOUCHERS

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The members of the Finance Committee signed the Voucher Approvals for January 13, 2020.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Marshall's report included the following:

- Local 864: The Local 864 E-board introduced themselves earlier in the meeting.
- New Additions to the 2020 Benefits Guide: There are a few new additions to the 2020 Benefits Guide. The amount you can contribute to the TIAA 457B Plan has increased. Employees now have access to Paid FMLA, which offers paid leave for qualifying events. We have added a Critical Illness Plan to help members handle expected and unexpected expenses of a number of covered illnesses. We have added Basic Life and Accidental Death and Dismemberment coverage. Full details of these benefits are included in the 2020 Benefits Guide.
- City of Renton and Renton RFA Interlocal Agreement Update: We continue to work with the City Attorney and staff to finalize the ILA between the RRFA and City now that we have completed our separation. The ILA ensures that we will provide effective service to one another and maintain the excellent service to our community that we are so proud of.
- Welcome to our Newest Members: We recently hired a new Deputy Fire Marshal I, Robert Blaine, and a Facilities Technician, Don Highley.
- 2020 Spring Future Women in EMS/Fire Workshop: King County EMS is partnering with Puget Sound Regional Fire Authority to host a 2-day intensive academy for women ages 18 and older on April 25-26, 2020 at no cost to the participant. Firefighters from over 13 regional departments are lined up to make this another successful workshop. This opportunity will allow women to explore the world of Fire and EMS through interactive activities, discussion panels, and view live demos of what EMTs, Firefighters, and Paramedics deal with in their day-to-day jobs. Applications are accepted at www.RentonRFA.org/FWIEF.
- 2019 Public Outreach Summary: Included with this report is a breakout of the 2019 summary Public outreach events.

DIVISION REPORTS

There were no division reports.

CORRESPONDENCE

The RFA received a letter from the Public Disclosure Commission notifying us that the complaint filed by Marcy Maxwell has been dismissed.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Appointment of 2020 Chair and Vice Chair of the RRFA Governance Board

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member McIrvine to appoint Kerry Abercrombie as Chair and Ruth Pérez as Vice Chair. **MOTION CARRIED (6-0)**.

Governing Board Workshop Agenda

A discussion took place regarding having a workshop/meeting which would include the following topics:

- Training presented by Brian Snure on Roles and Responsibilities of the Governance Board, Open Public Meetings, and Open Public Records
- Benefit Charge Process
- Committee Assignments
- Meeting Times

It was decided to have the special workshop/meeting on January 27th, starting at 9:00 a.m.

No action was taken.

Benefit Charge Hearing Process Dates

Fire Authorities are required by state law to hold a petition hearing for property owners who feel that their Benefit Charge has been inaccurately calculated. The hearing process must take place over a two-week period. After consulting with Puget Sound Fire and legal counsel and after conferring with the Governing Board, staff is recommending the following dates and times for the Benefit Charge petition process: Deadlines for Petitions – February 3, 2020 at 4:30 p.m., Petition Hearing Begins – February 10, 2020 at 10:00 a.m., Petition Hearing – February 25, 2020 at 5:00 p.m., Final Ruling – March 9, 2020 at 10:00 a.m.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Corman to adopt the 2020 RRFA Petitions Schedule as presented. **MOTION CARRIED (6-0)**

Fire Station #11 Facilities Build Out

Fire Station #11 serves the Downtown Renton area, houses six firefighters, two Medics, and in February, our North Division Battalion Chief. This project will support the response staff along with our new Facilities group. The full build-out was not correctly submitted into the approved 2020 budget at \$170,000.00, and concessions have been made to the 2020 Facilities budget to off-set the \$80,000.00 shortage. Project and budget adjustment were discussed at the November Operations and Capital Committee meeting. If approved, the winning bid by Mike Werlech Construction Inc. would begin in February with a three-month completion window.

A **MOTION** was made by Board Member Pérez and **SECONDED** by Board Member Corman to approve the Fire Station #11 Facility/Laundry Room project and authorize Chief Rick Marshall to sign. **MOTION CARRIED (6-0)**

Chief Command Vehicle Purchase

In order to support a third Deputy Chief position, we are requesting to order one Chief command vehicle off Washington State bid from Columbia Ford due to arrive in the 3rd quarter of 2020. This vehicle is in line with our Capital Fleet replacement schedule.

A **MOTION** was made by Board Member Pérez and **SECONDED** by Board Member Meikle to approve the purchase of this new vehicle, and authorize Chief Rick Marshall to sign. **MOTION CARRIED (6-0)**

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GOOD OF THE ORDER

There was no good of the order.

EXECUTIVE SESSION


There was no executive session.

FUTURE MEETINGS

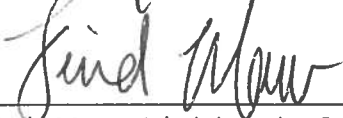
Monday, January 27, 2020, 9:00 a.m., Governance Board Special Meeting, Fire Station #13 (18002 108th Ave. S.E., Renton)

ADJOURNMENT

The meeting was adjourned at 10:40 a.m.



Kerry Abercrombie, Board Chair



Linda Mann, Administrative Specialist