

## RFA GOVERNANCE BOARD REGULAR MEETING AGENDA

10:00 A.M. – Monday, January 13, 2020 Fire Station #13 – 18002 108<sup>th</sup> Ave. S.E., Renton

- Call Meeting to Order
- Flag Salute
- Roll Call
- Agenda Modifications
- Announcements, Proclamations, and Presentations
  - Oath of Office Governance Board
- Public Comment

Members of the audience may comment on items relating to any matter related to RFA business under the Public Comment period. Comments are limited to three (3) minutes per person, and a total of fifteen (15) minutes per topic pursuant to the rules established under Section 8 of the Bylaws. Citizens may also speak on individual agenda items on the printed agenda at the time they are considered by the Board as requested by the Chair.

- Consent Agenda
  - Approval of <u>Minutes from the December 9, 2019</u> Regular Meeting
  - Approval of <u>Vouchers</u>: AP Check Register 11/16/19 12/15/19, Payroll 11/1/19 11/30/19
- Signing of Vouchers
- Board Committee Reports
- <u>Chiefs Report</u>
- Division Reports
- Correspondence
  - Public Disclosure Commission Letter re: Marcy Maxwell Complaint
- Unfinished Business
- New Business
  - Appointment of 2020 Chair and Vice Chair of the RRFA Governance Board
  - Governing Board Workshop Agenda

#### GOVERNANCE BOARD REGULAR MEETING AGENDA January 13, 2020 Page 2 of 2

- <u>Benefit Charge Hearing Process Dates</u>
- Fire Station 11 Facilities Build Out
- <u>Chief Command Vehicle Purchase</u>
- Good of the Order
- Executive Session
- Future Meetings:
  - Monday, January 27, 2020, 9:00 a.m., Governance Board Special Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave. S.E., Renton)
  - Monday, February 10, 2020, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave. S.E., Renton)
- Adjournment



Renton Regional Fire Authority 18002 108<sup>th</sup> Ave SE Renton, WA 98055 Office: (425) 276-9500 Fax: (425) 276-9592

#### MINUTES RFA Governance Board Regular Meeting 10:00 A.M. – Monday, December 9, 2019 Renton City Hall – 1055 South Grady Way, Renton

#### CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Pavone called the Regular Meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

#### **ROLL CALL**

<u>Governance Board Members Present:</u> Armondo Pavone, Chair (City of Renton) Kerry Abercrombie, Vice Chair (Fire District 25) Don Persson (City of Renton) Marcus Morrell (Fire District 25) Ed Prince (City of Renton) Myron Meikle (Fire District 25) Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

#### Administrative Staff Present:

Deputy Chief Roy Gunsolus, Deputy Chief Chuck DeSmith, Chief Administration Officer Samantha Babich, Battalion Chiefs Will Aho, Mark Seaver, Erik Hammes, Kevin Anderson, and Rick Myking, Lieutenant Rick Laycock, Lead Plans Reviewer Corey Thomas, Plans Reviewer Cory Cappelletti, Deputy Fire Marshals Donnerstag, and Kiker, Sr. HR Analysts Jennifer Zinck, and Kathy Tarli, Finance Analyst LaQuanza Flowers, Communications Manager Katie Lewis, Administrative Supervisor Christine Noddings and Administrative Specialist Linda Mann.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Persson to excuse the absent Board Member from the meeting. **MOTION CARRIED (5-0)** 

At 10:02 a.m., Board Member Prince arrived.

#### **AGENDA MODIFICATIONS**

It was requested that the announcements, proclamations, and presentations be moved to the end of the meeting.

#### **ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**

#### Appreciation Presentation

Board Members Armondo Pavone, Don Persson, and Ed Prince were each presented with a plaque thanking them for three years of dedicated service on the Governance Board.

#### Unit Citation Ceremony

#### GOVERNANCE BOARD REGULAR MEETING MINUTES December 9, 2019 Page 2 of 4

Battalion Chief Mark Seaver presented Lieutenant Jason Lundin, Firefighter Zachary Forghani, and Firefighter Ben Thomas with a unit citation for their excellent performance on an incident that took place on October 12, 2019, which resulted in a positive outcome.

#### Medal of Valor Ceremony

Deputy Chief Gunsolus presented Lieutenant Neil Samuelsen, and Firefighter Adam Bloom with a medal of valor for their heroic efforts on an incident that took place on July 5, 2019, which resulted in a life being saved.

#### Promotion Ceremony

Renton Regional Fire Authority will promote 34 people, effective January 1, 2020:

- Terrie Weaver Firefighter to Lieutenant
- Ken Kiker Deputy Fire Marshal I to Deputy Fire Marshal III
- 32 Firefighters to Engineers

Battalion Chief Erik Hammes presented Terrie with a badge and helmet with her new rank. Lead Plans Reviewer Corey Thomas presented Ken with a certificate. Deputy Chief Gunsolus presented the Engineers with a badge.

#### PUBLIC COMMENT

Fire District #40 Commissioner Charlotte Ryan read a letter regarding the Renton Regional Fire Authority Newsletter: Fairwood Edition.

#### **CONSENT AGENDA**

A **MOTION** was made by Board Vice Chair Abercrombie and **SECONDED** by Board Member Persson to approve the consent agenda for December 9, 2019. **MOTION CARRIED (6-0)** 

#### **SIGNING OF VOUCHERS**

The members of the Finance Committee signed the Voucher Approvals for December 9, 2019.

#### **BOARD COMMITTEE REPORTS**

There were no Board Committee reports.

#### **CHIEF'S REPORT**

Deputy Chief Gunsolus's report included the following:

- Salvation Army Red Kettle Day: Volunteers are the difference between an empty kettle and one that raises about \$30 per hour – enough to provide a family with two bags of groceries, or shelter an individual for a night. On Saturday, December 7<sup>th</sup>, volunteers from Renton RFA stood together in the front of Fred Meyer on Rainier Avenue to ring the bell and support the Renton Community this holiday season.
- 2019 Firefighter Holiday Adopt-A-Family Program: Again this year, our members, in partnership with the Renton Firefighters Union and Communities in Schools, will be providing families in need with holiday gifts and meals. Each fire station and Admin/Office of the Fire Marshal sponsors one family. The gifts will be delivered to each of the families by Santa and his driver in the Union Pumper on December 22nd.

#### GOVERNANCE BOARD REGULAR MEETING MINUTES December 9, 2019 Page 3 of 4

- New Promotions: Later on in this meeting, the Renton Regional Fire Authority will have the pleasure of promoting 32 members to Engineer, one member to Lieutenant, and one member to Deputy Fire Marshal III. In addition, we will be presenting two Medals of Valor and 3 Unit Citations to those who have gone above and beyond the call of duty.
- Purchases: Per policy, Deputy Chief Gunsolus is notifying the Board of the following purchases: SCBA Air Cylinders \$28, 414.32, and New Recruit PPE for Winter 2019 \$26,432.45.

#### **DEPARTMENT REPORTS**

There were no department reports.

#### CORRESPONDENCE

There was no correspondence.

#### **UNFINISHED BUSINESS**

There was no unfinished business.

#### **NEW BUSINESS**

#### 2018 Financial and Accountability Audit Report/SAO

The 2018 Financial and Accountability Audit is complete. The two State Auditors that worked on the audit presented the Board with the report and noted that there were no findings and the RRFA had a clean audit.

There was no action taken.

#### FS 14 Training Rooms AV Equipment Request

AV equipment for the station 14 divided training rooms have been a significant issue for several years. We have engaged the AV vendor used for Station 13 to install new AV equipment in both training rooms similar to that installed in the Station 13 conference room: Replace projections systems (x2), display panels (x2), equipment rack (1), microphones, speakers, touch-panel user interface (x3), and 1 year service plan. This will allow for each room to be used independently or opened and used as a single training room. Staff are requesting approval for new AV equipment similar to that installed in the Station 13 conference room.

A **MOTION** was made by Board Member Persson and **SECONDED** by Board Member Prince to approve the training room AV system upgrade and one year service plan option as proposed in the amount of \$115,000.00 and authorize the staff to sign the authorization to proceed. **MOTION CARRIED (6-0)** 

#### Request to cancel December 23, 2019 Sub-Committee Meetings

The next sub-committee meetings are scheduled for Monday, December 23, 2019 which falls on a holiday week in which staffing is reduced significantly. Staff is requesting to cancel the Finance, and Operations & Capital sub-committee meetings for that day.

A **MOTION** was made by Board Member Persson and **SECONDED** by Board Member Meikle to cancel the sub-committee meetings scheduled for December 23, 2019. **MOTION CARRIED (6-0)** 

#### GOVERNANCE BOARD REGULAR MEETING MINUTES December 9, 2019 Page 4 of 4

#### **GOOD OF THE ORDER**

Board Chair Pavone, Board Member Persson, and Board Member Prince all mentioned what an honor it was to serve on the Board and thanked everyone for making the RFA successful!

#### **EXECUTIVE SESSION**

There was no executive session.

#### **FUTURE MEETINGS**

Monday, January 13, 2020, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave. S.E., Renton)

#### **ADJOURNMENT**

The meeting was adjourned at 10:54 a.m.

Kerry Abercrombie, Board Vice Chair

Linda Mann, Administrative Secretary

#### VOUCHER APPROVAL FOR JANUARY 13<sup>TH</sup>, 2020 MEETING

#### AUDITING OFFICER CERTIFICATION

I, the undersigned, do herby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Renton Regional Fire Authority, and that I am authorized to authenticate and certify said claim.

Auditing Officer:

Rick Marshall, Fire Chief

#### **AUDIT COMMITTEE**

The vouchers below have been reviewed and certified by individual departments and the RFA's Auditing Officer as required by RCW's 42.24.080 & 090, and a list of vouchers has been provided for review by the Finance Committee.

The undersigned members of the Finance Committee of the Renton Regional Fire Authority do hereby approve for payment accounts payable vouchers totaling \$4,208,663.42, payroll vouchers and direct deposits totaling \$1,102,405.77

A/P VOUCHERS	Payment Date	Numbers	Amount
Checks	11/16/2019 - 12/15/2019	11570-11667	\$3,410,535.46
EFTs	11/16/2019 - 12/15/2019		\$247,608.22
Bank Drafts	11/16/2019 - 12/15/2019		\$550,519.74
TOTAL A/P			\$4,208,663.42
PAYROLL VOUCHERS		No. of Vouchers	Amount
Direct Deposits	11/25/2019	173	\$542,118.19
Payroll Checks	11/25/2019	0	\$0.00
Direct Deposits	12/10/2019	173	\$560,287.58
Payroll Checks	12/10/2019	0	\$0.00
TOTAL PAYROLL		346	\$1,102,405.77
TOTAL CLAIMS			\$5,311,069.19

Renton Regional Fire Authority Finance Committee:

Kerry Abercrombie, Board Member

Ryan McIrvin, Board Member

Myron Meikle, Board Member

Marcus Morrell, Board Member

Randy Corman, Board Member

Ruth Pérez, Board Member



#### **RENTON REGIONAL FIRE AUTHORITY**

### MEMORANDUM

SUBJECT:	Renton Regional Fire Authority Chief's Report
FROM:	Rick Marshall, Fire Chief
	Linda Sartnurak (Non-voting Advisory Position, Fire District 40)
	Randy Corman (City of Renton)
	Ruth Pérez (City of Renton)
	Myron Meikle (Fire District 25)
	Marcus Morrell (Fire District 25)
	Kerry Abercrombie (Fire District 25)
TO:	Ryan McIrvin (City of Renton)
DATE:	January 13, 2020

#### 1. Local 864 Leadership Introduction

#### 2. New Additions to the 2020 Benefits Guide

- The amount you can contribute to the TIAA 457B Plan (Deferred Compensation Plan) has increased by \$500.
- Employees now have access to Paid FMLA, which offers paid leave for qualifying events in three categories: Medical Leave, Family Leave and Military Leave.
- We have added a Critical Illness Plan to help members handle expected and unexpected expenses of a number of covered illnesses. This is a cash benefit paid directly to the member. Coverage amounts are up to \$5,000/member and \$2,500/dependent (under 26 years of age).
- We have added Basic Life and Accidental Death and Dismemberment coverage, which provides \$20,000 of coverage to active members (members must be an active member of the Trust; it does not continue into retirement).

#### 3. City of Renton and Renton RFA Interlocal Agreement Update

We continue to work with the City Attorney and staff to finalize the ILA between the RRFA and City now that we have completed our separation. The ILA ensures that we will provide effective service to one another and maintain the excellent service to our community that we are so proud of.

#### 4. Welcome to our Newest Members

*Our new Deputy Fire Marshal, Robert Blaine:* 

Robert began his public service in 2003 as a resident firefighter. In 2011, he was hired as a law enforcement officer, working in both the Washington State Patrol and the Lynnwood Police Department. He enjoys spending time with his wife and three boys, coaching youth hockey and scouting professional hockey during his off-duty time.



Chief's Report January 13, 2020 Page 2

#### *Our new Facilities Technician, Don Highley:*

Don has achieved success in his 20 years of experience in carpentry, HVAC and plumbing. He prides himself on his high level of integrity, always seeking the next project to stay busy. Don is a full-time father of a 16-year-old young man, and when he's not working, he enjoys disc golfing and spending time with his son and fiancé.



#### 5. 2020 Spring Future Women in EMS/Fire Workshop

King County EMS is partnering with Puget Sound Regional Fire Authority to host a 2-day intensive academy for women ages 18 and older on April 25-26, 2020 at no cost to the participant. Firefighters from over 13 regional departments are lined up to make this another successful workshop. This opportunity will allow women to explore the world of Fire and EMS through interactive activities, discussion panels, and view live demos of what EMTs, Firefighters, and Paramedics deal with in their day-to-day jobs. Applications are accepted at www.RentonRFA.org/FWIEF.



#### 6. 2019 Public Outreach Summary

Included with this report is a breakout of the 2019 summary Public outreach events.



**Public Outreach Events** 

2019 YTD Summary Report

Event Types	A312	A412	A313	A317	DIV312	E311	E312	E412	E313	E314	E315	E316	E317	L311	CAR314	BC	PE	Total
City Sponsored Event	2	0	0	0	0	1	1	0	0	0	0	0	0	1	0	1	2	8
Combat Challenge	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	1	3
Firefighter Visit	11	0	8	8	0	12	13	0	10	3	5	23	12	8	1	1	22	137
Healthy Heart	4	0	4	2	0	0	2	0	5	0	0	1	2	0	0	0	7	27
HOA Meeting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	54	1	55
NSCC Ride Along	69	0	60	0	0	61	0	0	17	0	0	0	0	1	0	0	0	208
Public Outreach Visit	0	0	1	0	0	1	3	0	2	1	0	0	0	1	0	0	48	57
Ride Along	1	0	0	0	0	6	1	0	0	0	0	0	0	1	0	2	0	11
School Visit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Seahawks Training Camp	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Station Tour	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2
Apparatus Totals	87	1	73	11	0	81	20	0	34	4	5	24	15	12	1	58	83	509

		Stations								
Event Types	11	12	13	14	15	16	17	Multi	OFM	Total
City Sponsored Event	1	2	0	0	0	0	0	0	2	5
Combat Challenge	1	0	0	0	0	0	1	0	1	3
Firefighter Visit	15	18	16	2	2	23	20	21	7	124
Healthy Heart	2	4	3	0	0	1	2	3	4	19
HOA Meeting	0	0	0	0	0	0	54	0	1	55
NSCC Ride Along	61	69	72	0	0	0	0	0	0	202
Public Outreach Visit	0	0	0	0	0	0	0	6	43	49
Ride Along	7	2	2	0	0	0	0	0	0	11
School Visit	0	0	0	0	0	0	0	0	0	0
Seahawks Training Camp	0	1	0	0	0	0	0	0	0	1
Station Tour	1	9	6	2	2	1	3	1	0	25
Station Totals	88	105	99	4	4	25	80	31	58	494

YTD Totals for All <u>Scheduled Events</u>						
Number of Events =	500					
Total Event Hours =	2156.9					
Total Staff Hours =	5405.5					
NSCC Ride Alongs =	202					

# 

## COURSE COST:



This two day course is provided at no cost to participants!

**APRIL 25-26, 2020** 9:00AM - 5:00PM

HOSTED BY: Puget Sound Regional Fire Authority

## EXPLORE A CAREER IN FIRE AND EMS!

We are searching for women in King County, age 18 or older, who are passionate about public service and seeking a challenging and rewarding career opportunity. Spend the weekend exploring the world of Fire and EMS with us.

This full weekend includes: CPR training, demonstrations, discussion panels, and hands-on interactions/training.

Have questions? Contact us at: FutureWomenEMS@KingCounty.gov





KING COUNTY EMERGENCY MEDICAL SERVICES

If interested, submit your application by April 3, 2020 at: www.RentonRFA.org/FWIEF



## State of Washington PUBLIC DISCLOSURE COMMISSION

711 Capitol Way Rm. 206, PO Box 40908 • Olympia, Washington 98504-0908 (360) 753-1111 • FAX (360) 753-1112

Toll Free 1-877-601-2828 • E-mail: pdc@pdc.wa.gov • Website: www.pdc.wa.gov

December 19, 2019

Delivered electronically to "sbabich@rentonrfa.org and Brian@snurelaw.com"

Subject: Complaint filed by Marcie Maxwell, PDC Case 60381

Dear Renton Regional Fire Authority Officials:

Below is a copy of an electronic letter sent to Marcie Maxwell concerning a complaint filed with the Public Disclosure Commission (PDC).

As noted in the letter to Marcie Maxwell, the PDC has dismissed this matter in accordance with RCW 42.17A.755(1) and will not conduct a more formal investigation into these allegations or take further enforcement action in this matter.

PDC staff is reminding you about the importance of prohibitions of using commissioners and facilities to support or oppose any candidate or ballot proposition, and encourage you to not feature any elected officials in business-related communications or publications concerning relevant RRFA issues when that official is up for election or re-election. PDC staff expects in the future that you will refrain from using any elected official that is up for election or re-election in business related communications or publications or publications and rules.

If you have questions, you may contact Tabitha Townsend at 1-360-586-4555 toll-free at 1-877-601-2828, or by e-mail at pdc@pdc.wa.gov.

Sincerely,

Endorsed by,

/s

Barbara Sandahl Deputy Director For Peter Lavallee Executive Director

/s

Tabitha Townsend Compliance Coordinator



## State of Washington PUBLIC DISCLOSURE COMMISSION

711 Capitol Way Rm. 206, PO Box 40908 • Olympia, Washington 98504-0908 (360) 753-1111 • FAX (360) 753-1112

Toll Free 1-877-601-2828 • E-mail: pdc@pdc.wa.gov • Website: www.pdc.wa.gov

December 19, 2019

Delivered electronically to "marcie.maxwell@live.com"

Subject: Complaint regarding Renton Regional Fire Authority Officials, PDC Case 60381

Dear Marcie Maxwell:

The Public Disclosure Commission (PDC) has completed its review of the complaint you filed on November 21, 2019. The complaint alleged that Renton Regional Fire Authority Officials (RRFA) (Respondent), public officials in the Fire Districts comprising the RRFA may have violated RCW 42.17A.555 for misuse of public facilities by publishing political advertising in support or opposition of a candidate up for election or re-election in the 2019 election cycle.

PDC staff reviewed the allegations listed in the complaint to determine whether a formal investigation or enforcement action is warranted. Staff reviewed all attachments submitted with the complaint, the statute, rules, and PDC Interpretation 04-02 "Guidelines for Local Government Agencies in Election Campaigns," and the December 9, 2019, response from Brian Snure, Attorney for the Renton Regional Fire Authority Officials.

Based on staff's review, we found the following:

- In October of 2019 the RRFA published the first annual mailer that included a Public Service Announcement from the RRFA Board Chair, Armondo Pavone, who was up for election for the elected office of Mayor of the City of Renton in the 2019 election cycle.
- Pursuant to RCW 42.17A.555 the Respondent is prohibited from using public funds and facilities to support or oppose any candidate or ballot proposition.
- The Message from the Board Chair, Armondo Pavone, did not mention the 2019 election or his campaign for Mayor of the City of Renton, it was similar to the greeting printed in the 2018 Annual Report, which is published on the website under annual reports (2018).

Based on our findings staff has determined that, in this instance, there is no evidence that supports finding of a violation that warrants further investigation.

However, the PDC staff is reminding the Renton Regional Fire Authority Officials about the prohibitions of using commissioners and facilities to support or oppose any candidate or ballot proposition, and encouraged the RRFA to not feature any elected officials in RRFA business related communications or publications concerning relevant RRFA issues when that official is up for election or re-election.

Based on this information, the PDC finds that no further action is warranted and has dismissed this matter in accordance with RCW 42.17A.755(1).

If you have questions, you may contact Tabitha Townsend at 1-360-586-4555 toll-free at 1-877-601-2828, or by e-mail at pdc@pdc.wa.gov.

Sincerely,

/s

Tabitha Townsend Compliance Coordinator Endorsed by,

/s

Barbara Sandahl Deputy Director For Peter Lavallee Executive Director

cc: Renton Regional Fire Authority



## Governing Board Agenda Item

SUBJECT/TITLE: Benefit Charge Hearing Process Dates

STAFF CONTACT: Chief Marshall

#### SUMMARY STATEMENT:

Fire Authorities are required by state law to hold a petition hearing for property owners who feel that their Benefit Charge has been inaccurately calculated. The hearing process must take place over a two week period.

FISCAL IMPACT:	
Expenditure N/A	Revenue N/A
Currently in the Budget Yes	No 🖌
SUMMARY OF ACTION:	
staff is recommending the for Deadline for Petitions: Febru	oruary 10, 2020 at 10:00 a.m. 5, 2020 at 5:00 p.m.
Reviewed by Legal Yes	
EXHIBITS:	

#### RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move to adopt the 2020 RRFA Petitions Schedule as presented.



## Governing Board Agenda Item

SUBJECT/TITLE: Fire Station #11 Facilities/Laundry Room Project

STAFF CONTACT: D/C DeSmith

#### SUMMARY STATEMENT:

Demolition and build-out of Fire Station #11 to serve as Facilities Office, Laundry Room, and Conference Room. This project provides office space for our new facilities group, moves laundry room from apparatus bay to a clean room, and adds a conference room to support the organization. If approved, the winning bid by Mike Werlech Construction Inc. would begin in February with a three month completion window.

FISCAL IMPACT:	
Expenditure \$250,000.00 Revenue 0 Currently in the Budget Yes No V SUMMARY OF ACTION:	
Fire Station #11 serves the Downtown Renton area, houses six firefighters, two Medics, and in February our North Division Battalion Chief. This project will support the response staff along with our new Facilitie group. The full build-out was not correctly submitted into the approved 2020 budget at \$170,000.00, and concessions have been made to the 2020 Facilities Budget to off-set the \$80,000.00 shortage. Project a budget adjustment was discussed at the November Operations and Capital meeting.	es
Reviewed by Legal Yes 🖌 No 📃	

Six attachments: (1) Budget worksheet for entire project, (2) Werlech Construction bid documents. (3) Project Blueprints. (4) Project blueprint Addendum. (5) Exhibit A Public Works Contract. (6) Exhibit F Bid procedures and conditions.

#### RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move that the Board approve the Fire Station #11 Facility/Laundry Room project, and authorize Chief Rick Marshall to sign.

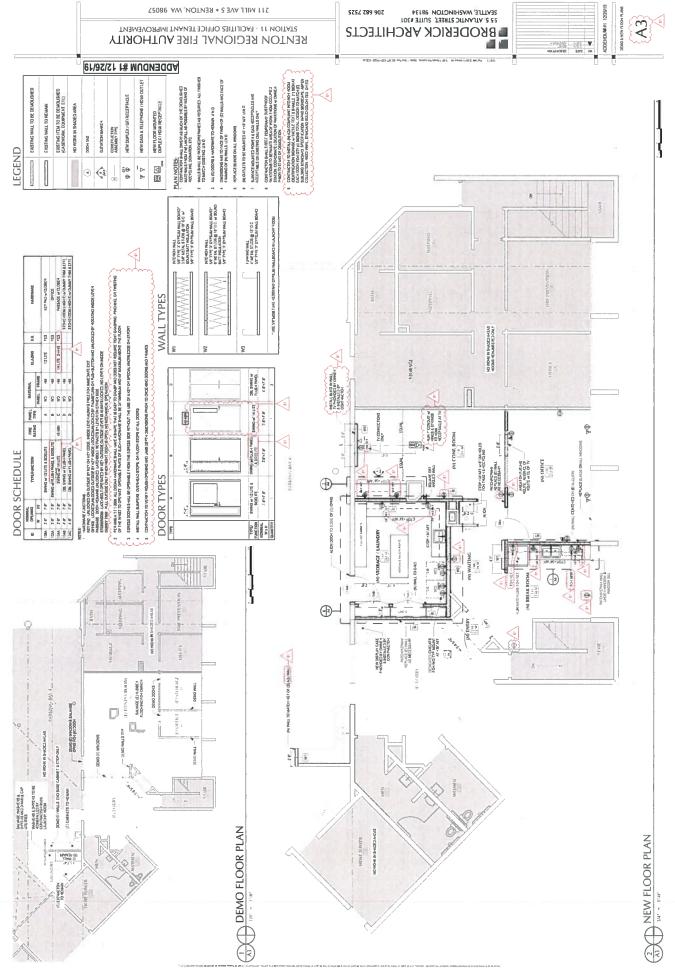
#### **<u>NEW CONSTRUCTION/MAJOR RENOVATION BUDGET WORKSHEET</u>**

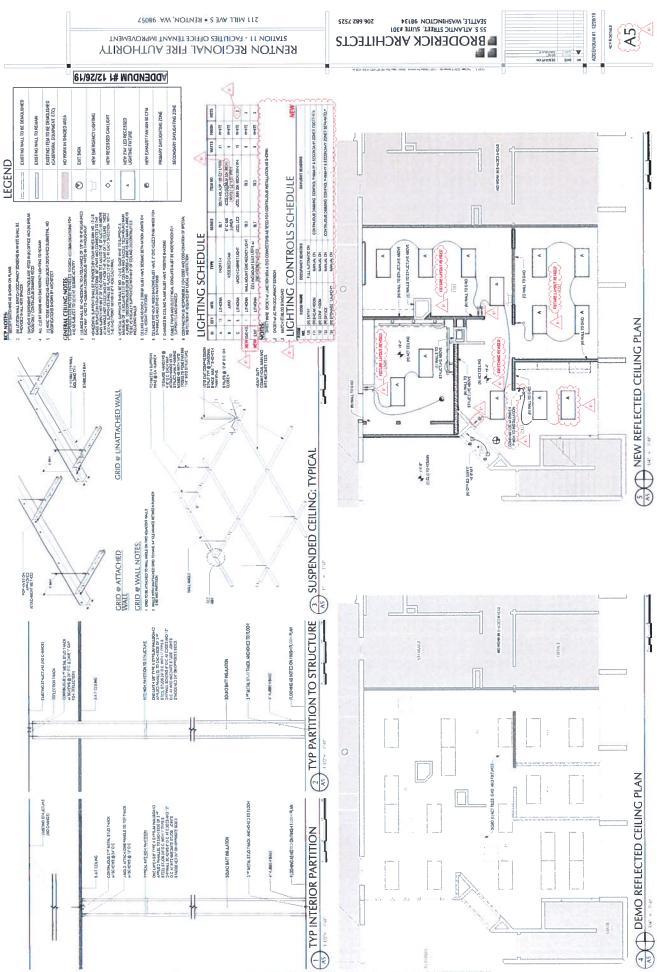
Date:		<b>January 7, 2020</b>	<b>Project Phase</b>	Construction		
Age	ncy.	Renton Regional Fire Au	uthority	City:	Rei	nton, WA
	ding Project Description			Office / Laundry T		
	resentative:	Chuck DeSmith	1110 Station 11	Phone:		.276.9503
	nitect:	Broderick Architec	ts	Contractor:		Construction
	t Date:	January, 2020		Finish Date:		oril, 2020
Stur				Thisi Dute.		
I. <u>C</u>	ONSTRUCTION (HA	RD) COSTS (Two-Thirds of	Total Project Cost)			
			ESTIMATED SF	<u>UNIT COST</u>		TOTAL
A.	Werlech Construction	n Bid Dated 1/7/2020			\$	193,800.00
B.						
C.						
D.					\$	-
E.					\$	-
F.					\$	-
G.					\$	-
H.					\$	-
I.					\$	-
J.	Contingency: (5%)				\$	9,690.00
K.	WSST @ 10%				\$	20,349.00
L.						
M.	<b>Total Construction</b>	(Hard) Costs			\$	223,839.00
II. <u>C</u>	CONSTRUCTION (SC	<u>DFT) COSTS</u> (One Third of T	Fotal Project Cost)			TOTAL
A.	Architectural and Pro	pject Management to date			\$	10,988.00
B.		oject Management to complete			\$	5,500.00
C.	Permits/Fees:				\$	2,589.11
D. E.	Reimbursable Expension	ses: Plotting and Printing			\$	250.00
F.	Moving Expenses					
G.	0 1					
H.						
I.						
J.						
K.						
	Soft Cost Contingence	ey: (5%)				
	Total Construction	(Soft) Costs			\$	19,327.11
	Total Project Costs	(Hard + Soft Costs)			\$	243,166.11
	Inflation Escalation	(4% per year - 1 year)				

\$

243,166.11

TOTAL PROJECT COST





STATION 11 - FACILITIES OFFICE TENANT IMPROVEMENT

211 WILL AVE 5 • RENTON, WA 98057



## Governing Board Agenda Item

SUBJECT/TITLE: Procurement of new Chief Command Vehicle

STAFF CONTACT: D/C DeSmith

#### SUMMARY STATEMENT:

Order one Chief Command Vehicle off Washington State bid from Columbia Ford due to arrive in 3rd Quarter 2020. This vehicle is in line with our Capital Fleet Replacement schedule, supports our 24hr. response, and new addition of a third Deputy Chief in March 2020.

FISCAL IMPACT:	
Expenditure \$72,000.00	Revenue 0
Currently in the Budget Yes 🖌 No	
SUMMARY OF ACTION:	
To support 24hr. response of the third	d Deputy Chief and day to day operations.

Reviewed by Legal	Yes No 🖌		
EXHIBITS:			
		 	 _

Four attachments. (1) Vehicle quote from Columbia Ford. (2) Radio/light install from Systems for Public Safety. (3) Branding/striping from Larson's signs. (4) Computer install from CDW-G

#### RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move that the Board approve the purchase of this new vehicle, and authorize Chief Rick Marshall to sign.

From:	NOREPLY@des.wa.gov
То:	Callaway, Brice
Cc:	Steve.Hatfield@des.wa.gov
Subject:	Vehicle Quote - 2019-11-491 - RENTON REGIONAL FIRE AUTHORITY - 87780
Date:	Thursday, November 21, 2019 12:52:08 PM

Vehicle Quote Number: 2019-11-<br/>491Create Purchase Request<br/>requestsView organization purchase<br/>view organization purchase

This is a **quote** only. You must create a purchase request to order this vehicle(s)

#### **Contract & Dealer Information**

Contract #: 05916 Dealer: Columbia Ford (W403) 700 7th Avenue

700 7th Avenue Longview WA 98632 Dealer Contact: Marie Tellinghiusen Dealer Phone: (360) 423-4321 Ext: 187 Dealer Email: orders@colford.com

#### **Organization Information**

Organization: RENTON REGIONAL FIRE AUTHORITY - 87780 Email: bcallaway@rentonrfa.org Quote Notes: Chief 311 Vehicle Location: RENTON NON-RTA

**Color Options & Qty** 

Vermillion Red (E4) - 1

Tax Exempt: N

#### **Vehicle Options**

Order Code	Option Description	Qty	Unit Price	Ext. Price
2020-0521-001	2020 Ford Police Interceptor AWD Pursuit-Rated Utility/SUV (K8A/500A)	1	\$32,800.00	\$32,800.00
2020-0521-011	NEW - Alternative Engine, 3.0L V6 EcoBoost with 10-Speed Automatic Transmission, 400 HP @ 5500 RPM, 415 lbft. Torque @ 3000 RPM, 6500# GVWR, 1670# Payload, 5000# Towing Capacity, 7.2in Ground Clearance, 3.31 Axle Ratio (148-MPH Top Speed) (99C/44U)	1	\$4,041.00	\$4,041.00
2020-0521-015	Front Headlamp Lighting Solution [Includes Pre-wire for Grille LED Lights, Siren and Speaker #60A; LED Low Beam/High Beam Headlamp, Wig-Wag function and Red/Blue/White LED side warning lights (driver side White/Red, passenger side White/Blue); Wiring, LED lights are included; Controller not included] (Included with Ready for the Road Package) (When ordered as a stand-alone option, recommend also ordering Ultimate Wiring Package #67U) (66A)	1	\$893.00	\$893.00
2020-0521-017	Tail Lamp/Housing Only (Includes pre-existing holes with standard twist lock sealed capability) (does not include LED strobe) (Not available with Tail Lamp Lighting Solution #66B or Ready for the Road Package #67H) (86T)	1	\$61.00	\$61.00
2020-0521-019	NEW - Police Wire Harness Connector Kit - Front/Rear (For connectivity to Ford PI Package Solutions) [FRONT includes two (2) male 4-pin connectors for siren, five (5) female 4-pin connectors for lighting/siren/speaker, one (1) 4-pin IP connector for speakers, one (1) 4-		\$185.00	\$185.00

	pin IP connector for siren controller connectivity, one (1) 8-pin sealed connector, one (1) 14-pin IP connector] [REAR includes one (1) 2-pin connector for rear lighting, one (1) 2-pin connector, six (6) female 4-pin connectors, six (6) male 4-pin connectors, one (1) 10-pin connector] (67V)			
2020-0521-020	Front Warning Auxiliary LED Light (Driver side - Red / Passenger side - Blue) (Located below head lamps, above bumper fascia) (Must also order Pre-Wiring for Grille Lamp, Siren and Speaker #60A) (21L)	1	\$550.00	\$550.00
2020-0521-021	Side Marker LED, Sideview Mirrors (Driver side - Red / Passenger side - Blue) (Located on backside of exterior mirror housing) (LED lights only. Wiring and controller are not included.) (Must also order Pre-wiring for grille lamp, siren and speaker #60A) (63B)	1	\$290.00	\$290.00
2020-0521-026	Carpeting, 1st and 2nd row, also includes floor mats (included with Interior Upgrade Package #65U)(16C)	1	\$125.00	\$125.00
2020-0521-027	Pre-Wiring for Grille LED Lights, Siren and Speaker (60A)	1	\$52.00	\$52.00
2020-0521-028	Siren/Speaker 100 Watt (includes bracket & pigtail) (18X)	1	\$314.00	\$314.00
2020-0521-029	Noise Suppression Bonds (Ground Straps)(60R)	1	\$100.00	\$100.00
2020-0521-030	Switchable Red/White Lighting in Cargo Area (deletes 3rd row map light) (17T)	1	\$51.00	\$51.00
2020-0521-033	Police Engine Idle Feature (when activated, allows the key to be removed from ignition while vehicle remains idling, which allows driver to leave the engine running and prevents vehicle from unauthorized use when driver is outside of the vehicle) (47A)	1	\$260.00	\$260.00
2020-0521-034	Badge Delete (deletes Police Interceptor badging on rear liftgate and Interceptor badging on front hood when ordered with EcoBoost engine) (16D)	1	\$0.00	\$0.00
2020-0521-035	BLIS Blind Spot Monitoring with Cross-Traffic Alert (Includes manual fold- away heated mirrors) (55B/54Z)	1	\$543.00	\$543.00
2020-0521-041	NEW - Rearview Camera On-Demand (allows driver to enable rear camera on demand, includes 10-second timer) (19V)	1	\$229.00	\$229.00
2020-0521-042	Reverse Sensing System (76R)	1	\$274.00	\$274.00
2020-0521-045	NEW - Pre-Collision Assist with Pedestrian Detection (Includes Forward Collision Warning and Automatic Emergency Braking and unique disable switch for Law Enforcement use) (Not available with Front Interior Visor Lightbar #96W) (76P)	1	\$144.00	\$144.00
2020-0521-047	Remote Keyless Entry with Four (4) FOBS/Transmitters (includes Liftgate Release Button) (Does not include Keyless Entry Door Keypad) (If ordered with Fleet Keyed Alike option, fobs are unique and are not fobbed-alike) (55F)	1	\$338.00	\$338.00
2020-0521-049	Rear Console Plate (wiring conduit from front console plate to rear seat) (Included with Ready for the Road Pkg #67H) (Not available with Interior Upgrade Pkg #65U or Front Console Plate Delete #85D) (85R)	1	\$44.00	\$44.00
2020-0521-062	2nd Row Cloth Seat in lieu of Vinyl (Charcoal) (Included with Interior	1	\$60.00	\$60.00

	Upgrade Pkg #65U) (88F)			
2020-0521-082	VSO Red/Red LEDs in lieu of Red/Blue/White (Front Marker) (Only available with Front Lighting Solution #66A) (ZEP)	1	\$201.00	\$201.00
2020-0521-084	VSO Red/Red LEDs in lieu of Red/Blue (Side Marker Mirrors) (Only available with Side Marker LED Sideview Mirrors #63B) (ZEN)	1	\$47.00	\$47.00
2020-0521-086	VSO Red/Red LEDs in lieu of Red/Blue (Front Auxiliary located below headlamps) (Only available with Front Warning Auxiliary Light #21L) (ZEJ)	1	\$150.00	\$150.00
2020-0521-202	Fire Extinguisher, 2.5# Dry Chemical ABC Rated w/ Mounting Bracket, uninstalled (DLR)	1	\$35.00	\$35.00
2020-0521-203	Flare Kit, 3 Piece Triangle with Storage Box for Roadside Emergency Use, uninstalled (DLR)	1	\$54.00	\$54.00
2020-0521-212	Mud Flaps, OEM molded (set of 4) (DLR)	1	\$120.00	\$120.00
2020-0521-270	Partition, Rear - Metal Mesh (Setina 12VS) (DLR)	1	\$410.00	\$410.00
Quote Totals				

 Total Vehicles:
 1

 Sub Total:
 \$42,371.00

 8.4 % Sales Tax:
 \$3,559.16

 Quote Total:
 \$45,930.16

### Systems for Public Safety Inc.

8909 South Tacoma Way Lakewood, WA. 98499 Phone: 253-983-1103 Fax: 253-983-1101 Safety is Our Business

### **Estimate for Services**

039670

Estimate Date : 11/25/2019

ESTIMATE #

Renton Regional Fire Authority 18002 108th Ave SE				2020 Ford - Police Interceptor Utility - Lic # : - WA	(	Ddom. In: 0
Renton, WA 98055						
Home: 425-430-6400				VIN # :		
Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
Carbide Siren System with CanPort Module	1.00 <sup>-</sup>	1,107.17	1,107.17	customer supplied radio-Computer.	50.00	4,500.00
CCSRNT5F INNER EDGE RST WC 10-LT TRAY RRAAAARR ITRAYW10	1.00	989.00	989.00	All Factory Lighting on Front End/Siren Sp Beam/Fogs and Headlight Solution. No Opticom	eaker. Has N	lirror
RST Housing Utility 2020 NC w/ light purchase /S508	1.00	0.00	0.00			
ION Slim LED DUO Red White Side doors I2D	2.00	125.00	250.00			
Vertex Hide-A-Way LED, Red VTX609R	2.00	89.95	179.90			
ION T-SERIES LINEAR DUO R/W License Plate TLI2D	2.00	109.00	218.00			
Stud Mount Micron LED (Red) MCRNTR	4.00	93.87	375.48			
Hatch Lights Trim Pieces Hatch Lights	1.00	80.84	80.84			
Sound Off Signal DUO LED Red/White EMPS2STS4D	4.00	143.34	573.36			
Soundoff Signal Shroud (Dual Light Head) PMP2WSDDB	2.00	20.83	41.66			
Dome Light, 12 LED Red/White ECVDMLTAL00	1.00	62.10	62.10			
Power Distribution Unit	1.00	459.00	459.00			
<i>P3</i> Custom Harness	1.00	200.00	200.00			
2020 INUT Ford PIU Console Solution w/ Cup-Arm-Motion-Filler	1.00	908.72	908.72			
<i>PKG-SPS-2020</i> Havis Rugged Keyboard Mount and Adapter Combo <i>C-KBM-202</i>	1.00	126.34	126.34			
11" Slide Out Locking Swing Arm/ Low Profile Tilt <i>C-MD-119</i>	1.00	306.51	306.51			
Heavy duty 8.5"telescoping side mounted pole <i>C-HDM-204</i>	1.00	159.70	159.70			
Dash Mount for 2020 Ford Interceptor Utility Vehicle <i>C-DMM-2018</i>	1.00	259.41	259.41			
Setina 2020 Ford Int. Utility EZ lift Deck w/tray	1.00	849.17	849.17			
Coforth Amber			D 4 . 4	Copyright (c) 2010 Mitchell Penair Informat	ion Compony 11 C	aathra 1 00 2010km

#### Systems for Public Safety Inc.

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#### **Estimate for Services**

Renton Regional Fire Authority				2020 Ford - Police Intercep	tor Utility -	
18002 108th Ave SE				Lic # : - WA		Odom. In: 0
Renton, WA 98055						
Home: 425-430-6400				VIN # :		
Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Extended
TK2307ITU20						
#12VS 2ND COATED POLY PARTITION cargo 2020 INTERC <i>PK0316ITU202ND</i>	1.00	411.03	411.03			
Able 2 Triple Accessory Outlet w/USB 1 Front 1 Rear 14.0434	2.00	37.87	75.74			
Magnetic Mic Conversion Kit, Single Unit MMSU1	2.00	35.71	71.42			
3/4" Hole NMO HF Mount w/17 Ft RG58 LARNMOKHFUD	2.00	17.83	35.66			
NC/NO Change Over Relay 30/50A 12V 73990	1.00	13.27	13.27			
Blue Seat Sure Eject 20A 120VAC Systems W/O Cover BS7851001	1.00	499.00	499.00			
Sure Eject Cover (Red) BS7821R	1.00	49.98	49.98			
5 Pin Relay Socket 5PRC105	1.00	4.55	4.55			
Shipping on Equipment Freight	1.00	150.00	150.00			
CS Supply TSD Screen/Keyboard	1.00	0.00	0.00			
Shop Supplies			25.00			
Parts/Supplies: 8,482.01 Labor: 4,500.		le Onlin		HazMat/Fees: 0.00	Tax: 1,285.22	ōtal : \$ 14,267.23
	VISIL		vv vv vv.sys	temsforpublicsafety.com		

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the vehicle described for testing and/or inspection. Express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. NOT RESPONSIBLE FOR LOSS OR DAMAGE TO CARS OR ARTICLES LEFT IN CARS IN CASE OF FIRE, THEFT OR ANY OTHER CAUSE. \*\*Estimates are good for 45 days after date printed on estimate\*\* Date Time

ESTIMATE #

039670

Estimate Date : 11/25/2019

## Invoice



9411 Lakeview Ave SW Lakewood, WA 98499 (253) 581-4313

DATE	INVOICE #
6/18/2019	25557

BILL TO				l l	SHIP	то		
	egional Fire Author 8th Ave SE 7A 98055	rity						
P.O. NUMBER	TERMS	REP	SHIP	VIA		F.O.B.		PROJECT
Brice Callaway			6/18/2019					
QUANTITY			DESCRIPTION			PRICE EACH		AMOUNT
	door crew cat Black reflectiv thermal printe 4 color printed	o-shortbo ve stripin d flags l reflecti	ring of F250 Su ox ng w/ gold refle ive chevron wra one 13 to canop	ctive lettering	g w/		5.00	1,695.00T 167.81
It's been a pleasu	re working with yo	ou!				Total		\$1,862.81

## **QUOTE CONFIRMATION**



#### DEAR JIM EASTWOOD,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. <u>Click here</u> to convert your quote to an order.

- 1	,	

#### ACCOUNT MANAGER NOTES: Thanks Jim!

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
LDCW804	12/31/2019	CP BUDGETARY	12870900	\$2,827.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Cradlepoint 5-Year NetCloud Essentials for Mobile Router	1	5408112	\$1,500.00	\$1,500.00
Mfg. Part#: MA5-17001200-NNA				
UNSPSC: 43233204				
Electronic distribution - NO MEDIA				
Contract: KCDA Catalog Agreement- Contract# 018-A (018-A)				
Cradlepoint MC400-1200M - wireless cellular modem - 4G LTE	1	5773030	\$450.00	\$450.00
Advanced Pro				
Mfg. Part#: MA-MC400-1200M-B				
UNSPSC: 43222628				
Contract: KCDA Catalog Agreement- Contract# 018-A (018-A)				
Cradlepoint 5-in-1 Sharkfin - antenna	1	5030008	\$240.00	\$240.00
Mfg. Part#: CP-1002-1-PAN				
UNSPSC: 43221723				
Contract: KCDA Catalog Agreement- Contract# 018-A (018-A)				
Panorama 9-in-1 Low Pro 4x LTE,4x Wi-Fi & GPS Antennas -	1	5330926	\$380.00	\$380.00
Black				
Mfg. Part#: LG-IN2293-B				
Contract: KCDA Catalog Agreement- Contract# 018-A (018-A)				
PURCHASER BILLING INFO			SUBTOTAL	\$2,570.00
Billing Address:			SHIPPING	\$0.00

Billing Address:	SHIPPING	\$0.00
RENTON REGIONAL FIRE AUTHORITY ACCOUNT PAYABLE	SALES TAX	\$257.00
18002 108TH AVE SE RENTON, WA 98055-6445	GRAND TOTAL	\$2,827.00
Phone: (425) 430-7000 Payment Terms: Net 30 Days-Govt State/Local		
DELIVER TO	Please remit payments to:	
Shipping Address: RENTON REGIONAL FIRE AUTHORITY JIM EASTWOOD 18002 108TH AVE SE RENTON, WA 98055-6445 Phone: (425) 430-7000	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	
Shipping Method: DROP SHIP-GROUND		

Need Assistance? CDW•G SALES CONTACT INFORMATION								
	Danny Higgins	I	(877) 625-7671	Ι	dannhig@cdwg.com			

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <a href="http://www.cdwg.com/content/terms-conditions/product-sales.aspx">http://www.cdwg.com/content/terms-conditions/product-sales.aspx</a> For more information, contact a CDW account manager

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