



**Renton Regional Fire Authority**

18002 108<sup>th</sup> Ave SE

Renton, WA 98055

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**MINUTES**

**RFA Governance Board Special Meeting**

**10:00 A.M. – Tuesday, November 12, 2019**

**Fire Station #13 – 18002 108<sup>th</sup> Ave S.E., Renton**

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**CALL TO ORDER AND FLAG SALUTE**

Governance Board Vice Chair Abercrombie called the Regular Meeting to order at 10:03 a.m. and led the Pledge of Allegiance.

**ROLL CALL**

*Governance Board Members Present:*

Kerry Abercrombie, Vice Chair (Fire District 25)

Don Persson (City of Renton)

Marcus Morrell (Fire District 25)

Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

*Governance Board Members Not Present:*

Armondo Pavone, Chair (City of Renton)

Ed Prince (City of Renton)

Myron Meikle (Fire District 25)

*Administrative Staff Present:*

Chief Rick Marshall, Deputy Chief Chuck DeSmith, Fire Marshal Anjela Barton, Chief Administrative Officer Samantha Babich, Captain Dan Hawkins, Lieutenant Rick Laycock, Facilities Manager Kyle Kauzlarich, Fleet Manager Brice Callaway, Lead Plans Reviewer Corey Thomas, Deputy Fire Marshals Donnerstag, and Johnson, Sr. Finance Analyst Jennifer Zhou, and Administrative Secretaries Dudley Jackson, and Linda Mann.

A **MOTION** was made by Board Member Morrell and **SECONDED** by Board Member Persson to excuse the absent Board Members from the meeting. **MOTION CARRIED (3-0)**

At 10:06 a.m., Board Member Meikle arrived.

At 10:43 a.m., Board Chair Pavone arrived.

**AGENDA MODIFICATIONS**

There were no agenda modifications.

**ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**

There were no announcements, proclamations, or presentations.

**PUBLIC COMMENT**

There were no public comments.

**CONSENT AGENDA**

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A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Chair Pavone to approve the consent agenda for November 12, 2019. **MOTION CARRIED (5-0)**

### SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for November 12, 2019.

### BOARD COMMITTEE REPORTS

There were no Board Committee reports.

### CHIEF'S REPORT

Chief Marshall's report included the following:

- Report on Process for Setting Annual Benefit Charge: A report of the process for setting this year's benefit charge is included in this meeting's packet.
- Partners for Equity Breakfast: On October 23<sup>rd</sup>, Chief Marshall attended this inspirational event to learn about how *Communities in Schools of Renton* help to remove barriers and create opportunities for students directly inside ten schools in Renton and Tukwila. The organization's work is guided by its three core values (Equity, Opportunity and Collaboration) to connect kids to caring adults and community resources designed to empower students to stay in school and realize their potential. Renton RFA is dedicated to the education of our community's youth, and Chief Marshall looks forward to attending more of these events to give back to your community.
- Meeting with Renton Police Chief: One of the most important opportunities Chief Marshall has is to meet with Renton's Police Chief, Ed VanValey. Renton enjoys a supportive and collaborative relationship between its two public safety entities, which is unique. We met this month to continue conversation regarding collaborative training and policy to ensure that our community gets a unified and effective team to protect and serve.
- King County Fire Chief's Association Nomination: Chief Marshall has been nominated to take over in 2020 as the Treasurer for KCFCA. Chief Marshall looks forward to continuing his commitment to the KCFCA and supporting the collaboration of Fire Chiefs throughout King County.
- City of Renton Transition: We met with several members of the City of Renton leadership with regard to the expiring ILA this year. We discussed the transition of our Fleet, Facilities, and IT departments—all are looking good. There are a few issues related to transfer of assets and fueling that we still need to resolve.
- Valley Comm Dispatch Fees: Chief Marshall has been meeting with Valley Communications for several months regarding dispatch rates, service, and representation on the Administrative Board. At the last Admin Board meeting, they adopted the recommendations from the Funding Model Task Force to "True-Up" the existing model to apply non-owner rates to fire districts outside the original owner cities. This will mean higher costs for dispatching that occurs in FD25 and FD40. There have also been small strides in representation, but we continue to look at other options for dispatch services and will bring them to the Board in the future.
- Renton Chamber of Commerce Board Meeting: Chief Marshall continues to be involved in the Chamber, recognizing that a strong and vibrant business community and their ability to access their fire department is critical to the health of the city and success of the RRFA. In



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addition, Chief Marshall has been working to get the City of Renton Police Chief involved as well, and he thinks we have that fish on our line.

- Our First Newsletter: Chief Marshall is proud to have included our first newsletter in the Governing Board Packet. This newsletter has been three years in the making, and is now set to be sent out in October and April each year. It is designed to highlight the people and work of the RRFA, and is targeted largely toward populations that appreciate paper to electronic communication.

### DEPARTMENT REPORTS

#### Administrative Update:

Chief Administrative Officer Samantha Babich provided an update on the IT transition. She also mentioned that the State Auditor was on site and both the financial and accountability audits are complete.

#### Support Services Update:

Deputy Chief Chuck DeSmith provided an update on Fleet and Facilities.

### CORRESPONDENCE

There was no correspondence.

### UNFINISHED BUSINESS

There was no unfinished business.

### NEW BUSINESS

#### Resolution 2019-04: Property Tax 2020

The Renton Regional Fire Authority Governance Board establishes that an increase in the regular property tax levy is required. This resolution authorizes a levy increase of \$409,026 which is a 2.4% increase from the previous year.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Chair Pavone to adopt Resolution No. 2019-04 authorizing an increase in the regular property tax levy for 2020 in the amount of \$409,026 which is a 2.4% increase from the previous year. **MOTION CARRIED (5-0)**

#### Resolution 2019-05: Certifying Property Tax Levy and Adopting an Operating Budget for the FY 2020

Renton Regional Fire Authority has drafted a preliminary budget that establishes a benchmark for necessary revenues. The 2020 preliminary budget indicates needed revenues of \$42,608,431 for projected expenses of \$42,608,431 in order to maintain the level of services set by the Board. The budget is subject to change. The Renton Regional Fire Authority Governance Board adopts the preliminary 2020 budget of \$42,608,431 and establishes the 2020 tax levy based upon the estimated assessed valuation of property within the boundaries of the Renton Fire Authority based upon information from the King County Assessor's Office.

A **MOTION** was made by Board Chair Pavone and **SECONDED** by Board Vice Chair Abercrombie to adopt Resolution No. 2019-05 adopting the preliminary 2020 budget in the amount of \$42,608,431 and establishing the 2020 tax levy in the amount of \$17,555,123 for the Renton Regional Fire Authority AND to direct staff to provide certified copies of this resolution to the appropriate King County agencies. **MOTION CARRIED (5-0)**

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### Resolution 2019-06: Benefit Charge 2020

The Renton Regional Fire Authority Governance Board establishes the 2020 Benefit Charge in the total amount of \$17,203,489 to be apportioned in accordance with the "2020 Schedule for Benefit Charges".

A **MOTION** was made by Board Chair Pavone and **SECONDED** by Board Member Morrell to adopt Resolution No. 2019-06 establishing the 2020 Benefit Charge in the total amount of \$17,203,489 to be apportioned in accordance with the "2020 Schedule for Benefit Charges". **MOTION CARRIED (5-0)**

### Resolution 2019-07: Establishing Regular Meeting Schedule

The Governing Board is currently scheduled to hold the December 9, 2019 meeting at Station 13. Staff recommends moving the meeting to City Hall, 7<sup>th</sup> Floor Council Chambers.

A **MOTION** was made by Board Chair Pavone and **SECONDED** by Board Member Meikle to adopt Resolution No. 2019-07 moving the December 9, 2019 Governing Board meeting to City Hall, 7<sup>th</sup> Floor Council Chambers. **MOTION CARRIED (5-0)**

### 2020 PSRFA/RRFA FD CARES ILA

In order to continue our highly successful FD CARES program established in 2019, we need to enter into an ILA with PSRFA. PSRFA will provide nurse staffing and administrative support for our FD CARES unit.

Staff worked to develop the cost of needed support to run our FD CARES unit and worked with our legal counsel to draft an ILA.

A **MOTION** was made by Board Chair Pavone and **SECONDED** by Board Member Meikle to approve the ILA between Renton RFA and Puget Sound RFA for FD CARES support and authorize the Chief to sign on behalf of the Board. **MOTION CARRIED (5-0)**

### AFSCME Local 2170 Collective Bargaining Agreement

Management (with Summit Law) and AFSCME local representatives (with Council 2 legal) have been engaged in bargaining for several months and have arrived at a tentative agreement. This agreement has been ratified by Local 2170 members. The Fire Chief is requesting approval of the contract by the Governing Board.

A **MOTION** was made by Board Chair Pavone and **SECONDED** by Board Member Morrell to approve the CBA between the RRFA and AFSCME Local 2170 and authorize the Chief to sign on behalf of the Board. **MOTION CARRIED (5-0)**

### PSERN End User Agreement

Effective in 2021/2022 the Puget Sound Emergency Radio Network will take over emergency radio operations for King County. As a new entity, they are requiring us to enter into this agreement. An agreement was drafted by PSERN committee and vetted through legal.



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A **MOTION** was made by Board Chair Pavone and **SECONDED** by Board Member Meikle to approve acceptance of the PSERN End User agreement and authorize the Chief to sign on behalf of the Board. **MOTION CARRIED (5-0)**

### GOOD OF THE ORDER

Board Member Sartnurak spoke about the Open House/FD40 Anniversary that took place at Station 17 on October 19, 2019. She stated that there was a great turnout and wanted to thank the RFA for their help in making it a successful event.

Board Member Abercrombie attended an event which reunited the Station 17 crew members with the citizen they rescued at an incident that took place on July 4<sup>th</sup>.

Board Member Abercrombie wanted to thank Board Chair Pavone for all of his hard work on the Board these past three years.

Chief Marshall mentioned that the RFA will have one more person join the Citizen Advisory Panel.

### EXECUTIVE SESSION

There was no executive session.

### FUTURE MEETINGS


Monday, November 25, 2019, 10:00 a.m., Operations and Capital Committee Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave. S.E., Renton)

Monday, November 25, 2019, 10:30 a.m., Budget and Finance Committee Meeting, Fire Station #13 (18002 108<sup>th</sup> Ave. S.E., Renton)

Monday, December 9, 2019, 10:00 a.m., Governance Board Regular Meeting, City Hall, 7<sup>th</sup> Floor Council Chambers (1055 South Grady Way, Renton)

### ADJOURNMENT

The meeting was adjourned at 11:08 a.m.

  
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Armondo Pavone, Board Chair  
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Linda Mann, Administrative Secretary