

Renton Regional Fire Authority

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MINUTES

Civil Service Commission Regular Meeting

4:00 P.M. – Tuesday, October 15, 2019 Station 13

CALL TO ORDER

Chair Jim Matthew called the Regular Meeting to order at 4:01 p.m.

ATTENDANCE

<u>Commissioners Present:</u>
Ray Barilleaux, Vice Chair
Jim Matthew, Chair

<u>Commissioners Absent:</u>

Bill Larson

Fire Staff: Roy Gunsolus

Human Resources Staff:

Guests:

APPROVAL OF MINUTES

Moved by Ray Barilleaux and Seconded by Jim Matthew to approve the regular meeting minutes from September 17, 2019. Carried.

UNFINISHED BUSINESS

 Proposed Rule Changes to 8.17 was presented for approval. This rule change is intended to make clear that the Officer Certification Points and the Engineer Certification points are not eligible to be combined during a promotional exam. They are separate from one another depending on which exam you are taking. Moved to approve rule changes by Ray Barilleaux and Seconded by Jim Matthew.

NEW BUSINESS

Three Engineer Assessment Center Exam Appeals were discussed with the Commission.
 Two appeals were from question #3 on the driving course where the candidates believed they answered the question correctly. One appeal resulted from the critical fail mark regarding speed while on the driving course. Per the reference materials and review of scoring sheets, and section 8.19 of the Civil Service Rules, I advised I am

- denying all three appeals. The candidates will be made aware of the decision and will have the opportunity to appeal my decision and request a hearing of the commission.
- The Engineer Exam Eligibility list for both the Legacy Group and the Ranked group were presented for approval. Moved by Ray Barilleaux to certify both eligibility lists, Seconded by Jim Matthew. Carried.
- A memo was presented for approval to appoint a current Captain to a Provisional Battalion Chief due to a pre-planned surgery that requires significant recovery time of a current Battalion Chief. Moved by Ray Barilleaux, Seconded by Jim Matthew. Carried.
- The new positon of Logistics Coordinator was presented to Civil Service. Moved by Bill Larson and Seconded Ray Barilleaux to approve the positon with a new job description and salary. Carried.
- It was requested that the commission grant an exception to the promotion eligibility time line for Ken Kiker. Ken is eligible to be a Deputy Fire Marshal III, but does not have the time on the job in order to promote according to Civil Service Rules. If Ken were applying for the position from the outside, we would hire him immediately because he meets all the qualifications. Since he is a current employee, he cannot promote according to the rules. Motion to grant exception by Ray Barilleaux, Seconded by Jim Matthew.

OTHER BUSINESS/COMMENTS

- Advised commission of OFM resignation.
- The next Regular meeting is scheduled for November 19, 2019, 4 p.m. at Fire Station 13. However, Ray Barilleaux will be out of town from 11/15-11/22, so we will have to reschedule the next regular meeting.

AD.

JOURNMENT The meeting adjourned at 4:47 p Moved by Ray Barilleaux and Sec		
	Jennifer Zinck Civil Service Secretary/Chief Examiner	Date