



**Renton Regional Fire Authority**

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**MINUTES**

**Civil Service Commission Regular Meeting**

**4:00 P.M. – Tuesday, April 16, 2019**

**Station 13**

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**CALL TO ORDER**

Chair Jim Matthew called the Regular Meeting to order at 3:58 p.m.

**ATTENDANCE**

*Commissioners Present:*

Jim Matthew, Chair

Bill Larson

Ray Barilleaux, Vice Chair

*Commissioners Absent:*

*Fire Staff:*

Roy Gunsolus, Deputy Fire Chief

*Human Resources Staff:*

Jennifer Zinck, Secretary/Chief Examiner

*Guests:*

**APPROVAL OF MINUTES**

Moved by Bill Larson and Seconded by Ray Barilleaux to approve the regular meeting minutes from February 19, 2019. Carried.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

- The Fire Engineer Job Description and adding the rank of Engineer to Civil Service Rules was presented for approval. Moved by Bill Larson and Seconded Ray Barilleaux by to approve and add rank to the Civil Service Rules. Carried.
- Proposed rule changes for the addition of the Engineer position were presented for consideration. Action to be taken during next regular Civil Service Meeting.
- The Probationary Member termination was presented for consent. Moved by Ray Barilleaux and Seconded by Bill Larson to consent to the discharge of a probationer per 16.09 Civil Service Rules. Carried.
- The Provisional Appointment for Battalion Chief was presented for approval. Moved by Ray Barilleaux and Seconded by Bill Larson to approve the provisional appointment for the position of Battalion Chief.

**OTHER BUSINESS/COMMENTS**

- Advised commissioners that the Entry Level Firefighting Recruitment Process has begun and applications are being submitted now for the fall academy.
- Notified commissioners of a member resignation.
- Notified commissioners that the #2 candidate off the Promotional Captain Eligibility List was by-passed.
- Notified commissioners that the #2 and #3 candidate off the Deputy Fire Marshal/Public Educator were by-passed.
- The next Regular meeting is scheduled for May 21, 2019, 4 p.m. at Fire Station 13.

**ADJOURNMENT**

The meeting adjourned at 4:16 p.m.

Moved by Bill Larson and Seconded by Ray Barilleaux. Carried.

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Jennifer Zinck \_\_\_\_\_ Date  
Civil Service Secretary/Chief Examiner