



Renton Regional Fire Authority  
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## MINUTES

### RFA Governance Board Regular Meeting

10:00 A.M. – Monday, July 8, 2019

Fire Station #12 – 1209 Kirkland Ave. N.E., Renton

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### CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Pavone called the Regular Meeting to order at 10:01 a.m. and led the Pledge of Allegiance.

### ROLL CALL

#### Governance Board Members Present:

Armondo Pavone, Chair (City of Renton)  
Ed Prince (City of Renton)  
Myron Meikle (Fire District 25)  
Marcus Morrell (Fire District 25)  
Don Persson (City of Renton)

#### Governance Board Members Not Present:

Kerry Abercrombie, Vice Chair (Fire District 25)  
Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

#### Administrative Staff Present:

Chief Rick Marshall, Deputy Chief Chuck DeSmith, Fire Marshal Anjela St. John, Battalion Chiefs Bob Homan, Kevin Anderson, and Will Aho, Captain Steve Winter, Lieutenant Chris Krystofiak, Facilities Manager Kyle Kauzlarich, Fleet Manager Brice Callaway, Communications Manager Katie Lewis, Administrative Supervisor Christine Noddings, and Administrative Secretary Linda Mann.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member Meikle to excuse the absent Board Members from the meeting. **MOTION CARRIED (5-0)**

At 10:09 a.m., Board Member Sartnurak arrived.

### AGENDA MODIFICATIONS

There were no agenda modifications.

### ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations, or presentations.

### PUBLIC COMMENT

There were no public comments.

### CONSENT AGENDA

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member Meikle to approve the consent agenda for July 8, 2019. **MOTION CARRIED (5-0)**

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### SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for July 8, 2019.

### BOARD COMMITTEE REPORTS

There were no Board Committee reports.

### CHIEF'S REPORT

Chief Marshall's report included the following:

- Congratulations are in Order: Job well done to Firefighters Andrew Harm and Ben Garretson who passed their 3A JATC test. They only have one more to go to achieve Journeyman status. In addition, Hector Luevano successfully completed his 2A and Nguyen Le completed his 2B step.
- Recruit Graduations: On June 27, 2019, we graduated 8 recruits who are now officially Renton Firefighters. Of note, Cody Olson was one of four selected for the Chiefs Company.
- Firefighter Hiring: We have made 8 formal job offers that have been accepted and we had the opportunity to add a ninth to the Fall Recruit Academy. That person is currently in backgrounds. Adding these 9 new firefighters will allow for us to get close to our full staffing level by February 1 of 2020.
- July 4<sup>th</sup> Staffing Plan: This year, a staffing plan was put into effect for coverage at Gene Coulon Park and for patrolling the city for fireworks enforcement. Staffing coverage of Gene Coulon Park included 2 Inspectors, 3 Divers from our dive unit and an Aid crew. Our enforcement teams continued the "Zero Tolerance" approach to fireworks from last year, collecting any and all fireworks they came across. Several members of the RRFA joined with Renton Police to make public service announcements that we hope will continue our campaign to inform residents of the rules surrounding fireworks and the Fourth of July. Statistics for this year will be available later this afternoon.
- Fire Station 14 Training Ground Improvement: Chief Gunsolus and Chief DeSmith have put their efforts into improving the Training Grounds over the last two years to better serve the growing use of our Training Division. Fire Station 14 is part of a bigger picture, and we have focused on making this facility one of the best to serve: *The Pump/Engineer Academy, Ventilation props, Haz-Mat Training, forcible entry, and Tower prop use.*

### DEPARTMENT REPORTS

There were no department reports.

### CORRESPONDENCE

We received a thank you letter from Tukwila Fire for our efforts in assisting them with a HazMat incident on June 13<sup>th</sup>.

### UNFINISHED BUSINESS

There was no unfinished business.

### NEW BUSINESS

*Governing Board Committee Formation*

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A request was made to have a discussion to determine the potential frequency in conducting committee meetings for specific areas, including, but not limited to: Fleet and Facilities Capital Purchase and Planning, Annual Budget and Finance. This may allow for streamlining of regular meetings by conducting conversations of greater depth and specificity with staff prior to an item coming before the entire Board.

After further discussion, the Board was in agreement that separate committees should be created for things such as Finance, Fleet and Facilities. Counsel stated that a resolution would need to be drafted to amend the by-laws that are currently in place regarding committees.

Chief Marshall is going to work with the executive team to decide what committees need to be formed and bring the ideas back to the Board.

No action was taken.

**GOOD OF THE ORDER**

Board Member Sartnurak thanked Chief Marshall for the efforts that the crews provided at a condo fire in the Fairwood area in the early hours of July 5th.

Deputy Chief Chuck DeSmith, Facilities Manager Kyle Kauzlarich, and Captain Steve Winter provided the Governance Board with a tour of Fire Station 12.

**EXECUTIVE SESSION**

There was no executive session.

**FUTURE MEETINGS**

The next meeting is scheduled for Monday, July 22, 2019, 10:00 a.m. at Fire Station #17 (14810 S.E. Petrovitsky Rd., Renton).

**ADJOURNMENT**

There was no additional action taken so the meeting was adjourned at 10:27 a.m.



Armondo Pavone, Board Chair



Linda Mann, Administrative Secretary