



Renton Regional Fire Authority
18002 108th Ave SE
Renton, WA 98055
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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, April 22, 2019

Fire Station #13 – 18002 108th Ave. S.E., Renton

CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Pavone called the Regular Meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

ROLL CALL

Governance Board Members Present:

Armondo Pavone, Chair (City of Renton)

Ed Prince (City of Renton)

Myron Meikle (Fire District 25)

Marcus Morrell (Fire District 25)

Don Persson (City of Renton)

Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Kerry Abercrombie, Vice Chair (Fire District 25)

Administrative Staff Present:

Chief Rick Marshall, Deputy Chief Chuck DeSmith, Deputy Chief Roy Gunsolus, Chief Administrative Officer Samantha Babich, Fire Marshal Anjela Barton, Battalion Chiefs Mike Proulx, and Rick Myking, Lieutenant Chris Krystofiak, Firefighter Kelly Carpenter, Deputy Fire Marshal Dan Johnson, Public Educator Sara Ferguson, Fleet Manager Brice Callaway, Facilities Manager Kyle Kauzlarich, and Administrative Secretary Linda Mann.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Prince to excuse the absent Board Member from the meeting. **MOTION CARRIED (5-0)**

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations, or presentations.

PUBLIC COMMENT

There were no public comments.

CONSENT AGENDA

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member Persson to approve the consent agenda for April 22, 2019. **MOTION CARRIED (5-0)**

GOVERNANCE BOARD REGULAR MEETING MINUTES

April 22, 2019

Page 2 of 4

SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for April 22, 2019.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Marshall's report included the following:

- Office of the Fire Marshal New Members: We are pleased to welcome Deputy Fire Marshal/Public Educator Sarah Ferguson and Deputy Fire Marshal Dan Johnson to our organization.
- Washington Fire Chiefs Spring Seminar: On March 27 and 28, Chief Marshall had the opportunity to go to the Washington Fire Chief's Spring Seminar where he attended a lecture series on collective bargaining and labor law. The series was largely about how to follow the law and stay out of trouble with labor issues.
- FD40 Meeting: During the FD40 Commissioner meeting, the subject of a meeting to discuss contract costs was again discussed. The Commissioners committed to sending Acting Secretary Ryan available dates in June. Once we get those, Chief Marshall will reach out to the Governing Board to try and lock in a date.
- RRFA and RPD: Police Chief VanValey and Chief Marshall met on April 1 in their continued commitment to maintain positive and collaborative relationship. They both share the thought that leadership begins at the top and for their people on the streets to get along and work together, that starts with them.
- Meetings with Local Fire Chiefs: In an effort to keep relevant issues on the forefront, in the past month, Chief Marshall has continued to meet one on one with other local Chiefs and staff throughout the region to discuss emerging issues including automatic aid agreements, apparatus renumbering, response challenges, and continued efforts to find efficiencies in our operations. FM Barton met with other Fire Marshals in Zone 3 to discuss standardization of fire investigations and Chief Gunsolus took part in discussions regarding the standardization of Incident Management training throughout the Puget Sound region.
- Tyler Connect 2019: On April 8, 9, and 10, three of our Admin team members - Samantha Babich, LaQuanza Flowers, and Sheila Madsen - attended the Tyler Connect Conference in Dallas, TX. While there, they attended informative labs, workshops, and training sessions with hands-on demos of new and innovative tools for our financial software, Incode.
- Ballistic Vest Panel Purchase: We will be purchasing new bullet-proof panels to replace our expired and expiring ballistic vest panels. The amount will be \$21,243.00. This cost is currently in the budget.
- Senior Housing Responses: Following up on a question from the Governing Board, Chief Marshall had staff pull response data for EMS calls to some of the larger senior living occupancies. The report is a good reflection of the impact that senior housing has on our call volume—which also impacts availability, reliability and response times. We are happy to have to serve our seniors in the community. We just need to understand the impacts and develop innovative ways to address the increases we are seeing.

DEPARTMENT REPORTS

GOVERNANCE BOARD REGULAR MEETING MINUTES

April 22, 2019

Page 3 of 4

All department reports were provided to the Board for their review. In addition to the department reports, Battalion Chief Rick Myking gave an update on the FDCARES and REACH programs.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Resolution to Move Meeting Location

The Governance Board meetings are currently held at Station 13. The next seven meetings will be held at the following locations:

- May 13, 2019 – Fire Station 16 (12923 156th Ave SE)
- June 10, 2019 – Fire Station 14 (1900 Lind Ave SW)
- June 24, 2019 – Fire Station 11 (211 Mill Ave S)
- July 8, 2019 – Fire Station 12 (1209 Kirkland Ave NE)
- July 22, 2019 – Fire Station 17 (14810 Petrovitsky Rd SE)
- August 13, 2019 – Fire Station 13 (18002 108th Ave SE)

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member Persson to draft a resolution to identify the next seven meetings be held at the corresponding locations. **MOTION CARRIED (5-0)**

CPR Training ILA:

This agreement creates a cooperative between Valley Regional Fire, Puget Sound Fire, and Renton Regional Fire for the purposes of delivering CPR training to our communities. The new cooperative will give citizens more flexibility in class schedules and reduce the number of class cancellations due to a lack of instructors or poor attendance. The RFA will work with CPR program managers from area fire departments to develop a regional CPR/First Aid program.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member Meikle to approve the First Aid/CPR ILA and allow the Fire Chief to sign on behalf of the Governing Board. **MOTION CARRIED (5-0)**

GOOD OF THE ORDER

There was no good of the order.

EXECUTIVE SESSION

Executive Session pursuant to RCW 42.30.140(4)(a) to discuss a pending grievance under the collective bargaining agreement.

GOVERNANCE BOARD REGULAR MEETING MINUTES

April 22, 2019

Page 4 of 4

Executive Session was called at 11:21 a.m. for 10 minutes. At 11:31 a.m., another 10 minutes was requested. At 11:41 a.m., another 5 minutes was requested. The meeting reconvened at 11:46 a.m.

FUTURE MEETINGS

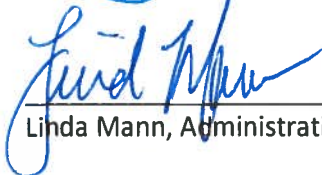
The next meeting is scheduled for Monday, May 13, 2019, 10:00 a.m. at Fire Station #16 (12923 156th Ave SE, Renton).

ADJOURNMENT

The meeting was adjourned at 11:47 a.m.



Armando Pavone, Board Chair



Linda Mann, Administrative Secretary