



Renton Regional Fire Authority

18002 108th Ave SE
Renton, WA 98055
Office: (425) 430-7000
Fax: (425) 430-7044

MINUTES

RFA Governance Board Regular Meeting & Benefit Charge Hearing

10:00 A.M. – Monday, March 11, 2019

Fire Station #13 – 18002 108th Ave. S.E., Renton

CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Pavone called the Regular Meeting to order at 10:02 a.m. and led the Pledge of Allegiance.

ROLL CALL

Governance Board Members Present:

Armondo Pavone, Chair (City of Renton)
Don Persson (City of Renton)
Myron Meikle (Fire District 25)
Marcus Morrell (Fire District 25)
Ed Prince (City of Renton)
Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Kerry Abercrombie, Vice Chair (Fire District 25)

Administrative Staff Present:

Chief Rick Marshall, Deputy Chief Chuck DeSmith, Deputy Chief Roy Gunsolus, Chief Administrative Officer Samantha Babich, Battalion Chiefs Bob Homan, Will Aho, and Rick Myking, Lieutenant Mark dosRemedios, Firefighter Dylan Guyll, Facilities Manager Kyle Kauzlarich, and Administrative Secretary Linda Mann.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Prince to excuse absent Board Member Abercrombie from the meeting. **MOTION CARRIED (5-0)**

AGENDA MODIFICATIONS

Add Fire Benefit Charge Hearing to agenda after Announcements, Proclamations, and Presentations.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations, or presentations.

FIRE BENEFIT CHARGE HEARING

The Renton Regional Fire Authority Governing Board reconvened as the Benefit Charge Petitions Review Board pursuant to RCW 52.26.250. The Review Board initially convened on February 25, 2019, and held two public hearings on February 25, 2019 and Wednesday, February 27, 2019.

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RRFA staff administratively reviewed 134 petitions for adjustment. The Board heard staff presentation on one Petition, the remaining 133 have been administratively resolved. Deputy Chief Chuck DeSmith gave an updated staff report which included a summary of petitions.

CCAS Property and Construction Petition, Parcel #7840800105

Petitioner was not present for the hearing. The parcel has been used to support the K-8 Education including storage for school supplies (chairs, desks, etc.). CCAS is petitioning that the parcel is exempt from the benefit charge per RCW 52.26.180. The petitioner is requesting present and future exemption from the benefit charge. Staff recommendation is to approve the request to change the Fire Benefit Charge status to FBC-X (exempt).

ACTIONS

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Persson to approve the CCAS Petition. **MOTION CARRIED (5-0)**

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member Persson to approve all Administrative Adjustments as recommended by staff. **MOTION CARRIED (5-0)**

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member Persson to approve all Administrative Denials as recommended by staff. **MOTION CARRIED (5-0)**

At 10:10 a.m., the Benefit Charge Hearing for 2019 was closed.

PUBLIC COMMENT

There were no public comments.

CONSENT AGENDA

A **MOTION** was made by Board Member Persson and **SECONDED** by Board Member Prince to approve the consent agenda for March 11, 2019. **MOTION CARRIED (5-0)**

SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for March 11, 2019.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Marshall's report included the following:

- Northwest Leadership Seminar: From March 6-8, several members of our department including Samantha Babich, Chuck DeSmith, and Roy Gunsolus of our Executive Team attended the Northwest Leadership Seminar in Portland, OR. While there, they were able to experience speaker sessions regarding "Ethical Decision Making" and "Emotional Survival". I know the team is ready to put these lessons learned into practice.
- LLS Stair Climb: On Sunday, March 10, several members of the RRFA completed the Firefighter Stair Climb. The team met its goal this year, raising over \$15,000.
- New Deputy Fire Marshal: We tentatively have a new DFM - Public Educator, Sara Ferguson. She accepted a tentative job offer and will hopefully start employment with the

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RFA on April 1. Sara will start at Step A of the DFM III job class. She graduated from CWU with a degree in Public Health and has provided community education through her internships.

- Fire at Distant Lands: At 10:37am on February 26, 2019, RRFA was dispatched to the report of a fire at 801 Houser Way N. The fire originated in the coffee roasting area at the north end of the Distant Land Coffee Roasting. Interior damage was contained to the coffee roaster and associated duct work. Cause is accidental mechanical failure.
- Feast Buffet Fire: At 4:01am on March 5th, 2019, RRFA was dispatched for a sprinkler water flow alarm at the Feast Buffet- 485 Renton Center Way SW. The fire originated in the south kitchen area, involving a coffee maker and boxes. The fire was contained to the origin area by sprinkler system activation, which extinguished the fire prior to fire crew's arrival. Cause is determined to be accidental.

DEPARTMENT REPORTS

There were no department reports.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

GOOD OF THE ORDER

Commissioner Sartnurak notified the Board that she won't be at the April 8, 2019 meeting.

EXECUTIVE SESSION

- *Executive Session pursuant to RCW 42.30.140(4)(a) to discuss a pending grievance under the collective bargaining agreement.*

Executive Session was called at 10:22 for 15 minutes. The meeting reconvened at 10:35 a.m.

FUTURE MEETINGS

The next meeting is scheduled for Monday, March 25, 2019, 10:00 a.m. at Fire Station #13 (18002 108th Ave. S.E., Renton).

ADJOURNMENT

The meeting was adjourned at 10:35 a.m.

Armondo Pavone, Board Chair

Linda Mann, Administrative Secretary