



Renton Regional Fire Authority
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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, January 28, 2019

Fire Station #13 – 18002 108th Ave. S.E., Renton

CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Pavone called the Regular Meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

ROLL CALL

Governance Board Members Present:

Armondo Pavone, Chair (City of Renton)
Kerry Abercrombie, Vice Chair (Fire District 25)
Marcus Morrell (Fire District 25)
Don Persson (City of Renton)
Myron Meikle (Fire District 25)
Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Ed Prince (City of Renton)

Administrative Staff Present:

Fire Chief Rick Marshall, Deputy Chief Roy Gunsolus, Deputy Chief Chuck DeSmith, Director of Administration Samantha Babich, Fire Marshal Anjela St. John, Battalion Chief Rick Myking, Lieutenant Robbie Hyslop, Firefighters Cline, Lucas, Carpenter, Deputy Fire Marshal Naomi Roberts, Fleet Manager Brice Callaway, Facilities Manager Kyle Kazularich, Communications Manager Katie Lewis, and Administrative Secretary Linda Mann.

Public Present:

Charlotte Ryan

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Persson to excuse absent Board Member Prince from the meeting. **MOTION CARRIED (5-0)**

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Chief Marshall introduced 11 new employees who recently joined the RRFA, which included eight new recruits, one Facilities Manager, one Fleet Manager, and one Deputy Fire Marshal.

PUBLIC COMMENT

Commissioner Ryan from Fire District 40 wanted to thank the RFA for their help in moving the Fire District 40 Headquarters from Station 13 to Station 17.

GOVERNANCE BOARD REGULAR MEETING MINUTES

January 28, 2019

Page 2 of 4

CONSENT AGENDA

Approval of Minutes

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Vice Chair Abercrombie to approve the Minutes from the January 14, 2019 Regular Meeting. **MOTION CARRIED (5-0)**

Approval of Vouchers:

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Persson to approve the vouchers which included the following:

- AP Check Register 1/01/19 – 1/15/19, Payroll 12/16/18 – 12/31/18. **MOTION CARRIED (5-0)**

SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for January 28, 2019.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Marshall's report included the following:

- Station 15 Update: Starting January 16th, the RFA moved in supplies to make the station operational. DC DeSmith is working on a grand opening ceremony and will provide more information to follow.
- JATC Test Results: Congratulations to FF Zachary Forghani, FF Adam Bloom, and FF Bryan Lane for successfully passing their 1B JATC step test with high marks.
- Welcome New Members: Welcome aboard to our new Fleet Manager, Brice Callaway, our new Facilities Manager, Kyle Kauzlarich, and our new Deputy Fire Marshal, Naomi Roberts. Also, our newest firefighter recruits: Cody Olson, Travis Retherford, Logan Wasem, Nick Felt, Sean Leahy, Spencer Armstrong, Kasey Parker, and Lyubomir Lazurkevich, who are beginning zero week this week.
- 2019 Leukemia & Lymphoma Society: Our fire department will be participating in the 28th annual LLS Firefighter Stairclimb on Sunday, March 10th in support of The Leukemia & Lymphoma Society (LLS).
- Renton FDCARES Success Story: We started the process of developing our FDCARES program two years ago with DC DeSmith and it was taken over by BC Myking 18 months ago. This pilot program was finally up and running on January 14, 2019 and we are already seeing benefits from it.
- Recruit Graduation: On January 24, 2019, we graduated 7 recruits who are now officially Renton Firefighters. Of note, Tanner Lucas received the Marty Hauer Fitness Award and was one of four selected for the Chief's Company, Dawson Bain received the Valedictorian Award, and Derric Matteson was the Class Speaker.
- WFC Legislative Day: On January 24, 2019, Chief Marshall attended the Washington Fire Chief's Legislative Day where he had the opportunity to listen to the Lt. Governor and Commissioner of Public Lands. In addition, he met with Representative Bergquist to address issues important to our organization, including future funding considerations, support of State Mobilization renewal, and food truck regulations.

GOVERNANCE BOARD REGULAR MEETING MINUTES

January 28, 2019

Page 3 of 4

DIVISION REPORTS

All department reports were provided to the Board for their review.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Recognition Awards

As a follow up to the discussion regarding recognition awards for community members, our Communications Manager has put together some thoughts and ideas about two types of potential awards. Examples are attached for your information.

No action was taken.

Healthy Heart Month Proclamation

Every year in February the Renton Regional Fire Authority reaches out into our community in an organized and concerted effort to provide blood pressure and blood sugar screenings and provide education on healthy living choices. Our focus continues to be within the schools of our community. A proclamation has been developed that is in alignment with our healthy heart mission and activities.

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Vice Chair Abercrombie to approve the proclamation to be signed by members of the Governing Board. **MOTION CARRIED (5-0)**

Procurement of New Aid Unit

The RRFA will order one Braun Unit from Hughes Fire and HGAC to arrive in July 2019. The RRFA currently staffs three full-time Aid Units, and provides transportation for the Community to Valley Med, Overlake, and Highline. Emergency Medical Services currently makes up 76% of our total call volume.

In March 2018, the RRFA took the lead in building a Zone 3 spec committee for a user/patient/mechanic focused Aid Unit. Our current need was to replace a 20 year old Aid Unit with 130K miles (F072). The committee worked together to order four Aid Units at the same time for a substantial discount. The group order discount per unit is \$11,200.00, and the Ford discount is \$4,400.00. This spec total cost also includes a Stryker stretcher and loading system (\$30K) to match our other three Aid Units.

A **MOTION** was made by Board Member Persson and **SECONDED** by Board Vice Chair Abercrombie to approve the purchase of a new Aid Unit and authorize Chief Marshall to sign. **MOTION CARRIED (5-0)**

GOOD OF THE ORDER

There was no good of the order.

GOVERNANCE BOARD REGULAR MEETING MINUTES

January 28, 2019

Page 4 of 4

EXECUTIVE SESSION

- *Executive Session pursuant to RCW 42.30.110(1)(g), to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.*

Executive Session was called at 10:58 a.m. for 15 minutes. The meeting reconvened at 11:13 a.m.

FUTURE MEETINGS

The next meeting is scheduled for February 11, 2019, 10:00 a.m. at Fire Station #13 (18002 108th Ave. S.E., Renton).

ADJOURNMENT

The meeting adjourned at 11:14 a.m.



Armondo Pavone, Board Chair



Lirida Mann, Board Secretary