



Renton Regional Fire Authority
1055 South Grady Way
Renton, WA 98055
Office: (425) 430-7000
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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, November 26, 2018

Fire Station #13 – 18002 108th Ave. S.E., Renton

CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Meikle called the Regular Meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

ROLL CALL

Governance Board Members Present:

Myron Meikle, Chair (Fire District 25)
Armondo Pavone, Vice Chair (City of Renton)
Marcus Morrell (Fire District 25)
Ed Prince (City of Renton)
Don Persson (City of Renton)
Kerry Abercrombie (Fire District 25)
Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

Administrative Staff Present:

Fire Chief Rick Marshall, Deputy Chief Roy Gunsolus, Deputy Chief Chuck DeSmith, Battalion Chief Rick Myking, Captains Will Aho and Steve Winter, Lieutenant Rick Laycock, Firefighter Chris Krystofiak and Robbie Hyslop, Lead Deputy Fire Marshal Phil Cane, and Administrative Secretary Linda Mann.

Public Present:

Charlotte Ryan

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations or presentations.

PUBLIC COMMENT

There were no public comments.

CONSENT AGENDA

Approval of Minutes

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Vice Chair Pavone to approve the Minutes from the November 13, 2018 Regular Meeting. **MOTION CARRIED (6-0)**

Approval of Vouchers:

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A **MOTION** was made by Board Vice Chair Pavone and **SECONDED** by Board Member Prince to approve the vouchers which included the following:

- AP Check Register 11/01/18 – 11/15/18, Payroll 10/16/18 – 10/31/18. **MOTION CARRIED (6-0)**

SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for November 26, 2018.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Marshall's report included the following:

- **The African American Male Wellness Initiative: Renton Community Lunch-In:** On Saturday, November 17, Chief Marshall had the honor of attending a meeting with a group of people from our community at BLOQS. The purpose was to begin planning for an African American Male Wellness Initiative event next July.
- **FD40 Contract:** On Tuesday, November 20, Chief Marshall received an email from Brian Snure informing the RRFA that FD40 had notified us that they intend to cancel the contract for service. It appears there will be a meeting on December 5 between the respective Board representatives and legal counsel to discuss the issues surrounding the termination.
- **Firefighter Contract:** Chief Marshall is pleased to announce that we have a new four year contract with the firefighters. They ratified their end as of Friday, November 9. Chief Marshall is confident that the Battalion Chief contract will be agreed upon soon and brought before you for approval.
- **Headquarters Move Update:** The first phase of our Station 13 remodel is almost complete with painters finishing up and new carpet installed. We have a confirmed move-in date of December 11, 2018 which should allow us plenty of time to get set up for the New Year.
- **Lean Six Sigma Green Belt Graduates:** Two of our Admin staff members, Samantha Babich and Sheila Madsen, recently completed 40 hours of classroom and practical training to become Six Sigma Green Belts. Their final project for class was delving into one of our NFIRS reporting processes and managed to come up with an estimated potential savings of \$1,380.89. Way to go!
- **CFSI Group Coordinator:** On Wednesday, November 14, Chief Marshall had the opportunity to meet with a few local chiefs to begin planning for the trip to Washington DC next year to attend the Congressional Fire Service Institute (CFSI) event. The past Washington State Coordinator and Administrator for Valley Regional Fire is retiring, and Chief Marshall was asked to lead the group for 2019. CFSI is an opportunity for learning and meeting with our delegation in Washington, DC to thank them for their continued support for local fire service.

DIVISION REPORTS

All department reports were provided to the Board for their review.

CORRESPONDENCE

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Chief Marshall presented a copy of the letter of intent to terminate operating agreement between RRFA and District #40.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

GOOD OF THE ORDER

There was no good of the order.

EXECUTIVE SESSION

- *Executive Session pursuant to RCW 42.30.110(1)(g), to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.*

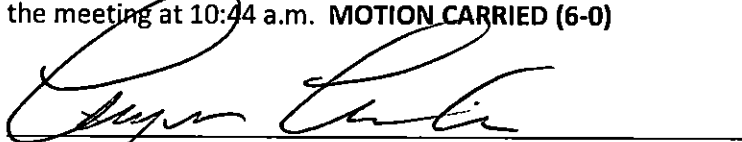
Executive Session was called at 10:13 a.m. for 15 minutes. At 10:28 a.m., an additional 10 minutes was requested. At 10:38 a.m. an additional five minutes was requested. The meeting reconvened at 10:43 a.m.

FUTURE MEETINGS

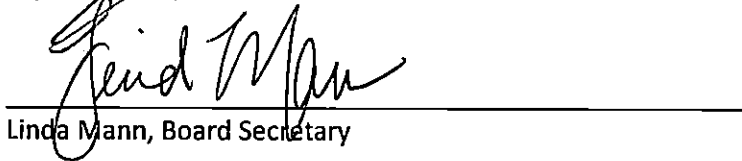
The next meeting is scheduled for Monday, December 10, 2018, 10:00 a.m. at Fire Station #13 (18002 108th Ave. S.E., Renton).

ADJOURNMENT

A **MOTION** was made by Board Chair Meikle and **SECONDED** by Board Member Prince to adjourn the meeting at 10:44 a.m. **MOTION CARRIED (6-0)**



Myron Meikle, Board Chair



Linda Mann, Board Secretary