



# Renton Regional Fire Authority

## Temporary Installation of Aboveground Commercial Tank

1055 S. Grady Way, Renton, WA 98057  
425-430-7024

**\*\* All requested items must be provided in order to process this application. \*\***

Building Permit #(s): \_\_\_\_\_ Number of Tenants/Buildings: \_\_\_\_\_

Property Address  
(include Bldg #/Suite/Column/etc.): \_\_\_\_\_

Description of Work  
to be Performed: \_\_\_\_\_

Value of Construction: \$ \_\_\_\_\_ Boeing Job # (if applicable): \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contractor: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Street Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

State Contractor's License #: \_\_\_\_\_ Renton Business License #: \_\_\_\_\_

Tenant Name: \_\_\_\_\_ Suite/Room: \_\_\_\_\_

**CONTRACTOR INFORMATION:**  
- Electronic copy of Materials Safety Data Sheets (MSDS) is required at the time of application.  
- Electronic copy of Manufacturers' specification sheets (cut sheets) for all proposed hardware is required at the time of application.

I certify that the information furnished by me on this application is true and correct and that the applicable requirements of the City of Renton will be met. I understand that this application is valid for six months from the application date. If a permit is not issued during this time period, this application will become void. This application does not constitute a permit to work. Work is not to commence until the permit is posted on premises where work is to be performed. Certification is hereby rendered that no work will be done except as described, and that all work will conform to the applicable codes.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## Guidelines for Temporary Installation of Aboveground Commercial Tank

Separate plans and permits are required for installation of temporary aboveground commercial tanks as required by the International Fire Code and City of Renton Ordinance.

**All required documents must be scanned and saved in PDF format on a flash drive for in-person submittal by appointment only** to the City of Renton Permit Center at Renton City Hall, 1055 S. Grady Way, 6<sup>th</sup> Floor. **No hard copy paper documents will be accepted.** All information related to the installation shall be included with the plan review package; **incomplete packages will not be accepted.** A plan review fee is to be paid at the time the plans are submitted, based on the value of the work to be performed. All contractors doing work in the City of Renton are required to have a Renton Business License. All information and evidence of required licenses are to be provided with the application for permit. If the installation is in conjunction with a building permit, the Building Permit number shall be provided at the time of submittal. The **City assigned** street address must be included on the application.

**Call 425-430-7200 and choose option 1 to schedule a submittal appointment.**

All submittals are subject to the following requirements and conditions:

1. Must include a brief, well-written project narrative that describes the entire scope of the project in complete detail, including the length of time for which the tank is intended to be used.
2. Plans must show the proposed location of the tank on the property, including distance and setback from property lines, permanent or temporary structure(s) and other tanks.
3. Specifications of the tank shall include the make, model, capacity, vents, method of mounting, listing on tank and MSDS of the material to be contained or dispensed.
4. Plans shall also include spill control, drainage control, secondary containment and diking.
5. Pump, dispensing hose, nozzles and required safety devices shall be shown on the specification sheets as required.
6. Reviewed plans will either be approved, approved with conditions or denied in accordance with standard plan review procedures.
7. A permit fee will be assessed at the time of permit issuance.
8. The inspector's approval of the installation shall be based on compliance with the approved plans.
9. Product shall not be put into the tank until tank installation inspection has been approved and permit is signed by the inspector.
10. All temporary aboveground tank permits shall have a specific expiration date not to exceed one year. The applicant shall specify the amount of time requested for the temporary tank use at the time the permit is issued. At the time of permit expiration, the tank shall be removed from the temporary location. It will be the responsibility of the permit holder to remove the tank and call for final (project final) inspection of the permitted site.
11. Extension of time beyond a one-year period will require approval by the Fire Marshal. A permit renewal fee shall be based on annual the International Fire Code fee for the storage, handling or use of flammable/combustible or hazardous materials. If an extension of time for use is requested within the first year, no additional fee will be required.
12. Electronic monitoring equipment and cut sheets, to include high level alarm, low level alarm, leak detection, local beacons, audible and/or remote monitoring are all subject to separate plans and permits.

All field tests and/or inspections must be scheduled by calling 425-430-7024 a **minimum of 24 hours** prior to inspection. Inspection appointments will be subject to the availability of personnel. The contractor must be present at the time of all field tests.

**Questions regarding these Guidelines should be directed to:**

**Renton Regional Fire Authority  
425-430-7024**