



RFA GOVERNANCE BOARD REGULAR MEETING AGENDA

10:00 A.M. – Monday, September 10, 2018
Fire Station #13 – 18002 108th Ave. S.E., Renton

1. Call Meeting to Order
2. Flag Salute
3. Roll Call
4. Agenda Modifications
5. Announcements, Proclamations, and Presentations
6. Public Comment

Members of the audience may comment on items relating to any matter related to RFA business under the Public Comment period. Comments are limited to three (3) minutes per person, and a total of fifteen (15) minutes per topic pursuant to the rules established under Section 8 of the Bylaws. Citizens may also speak on individual agenda items on the printed agenda at the time they are considered by the Board as requested by the Chair.
7. Consent Agenda
 - Approval of [Minutes from the August 27, 2018](#) Regular Meeting
 - Approval of [Vouchers](#): AP Check Register 8/16/18 – 8/31/18, Payroll 8/01/18 – 8/15/18
8. Signing of Vouchers
9. Board Committee Reports
10. [Chief's Report](#)
11. Department Reports
12. Correspondence
 - [Thank You Note from Congressman Smith](#)
13. Unfinished Business
14. New Business
 - [Bunker Gear Purchase](#)
15. Good of the Order

16. Executive Session

17. Future Meetings:

- Monday, September 24, 2018, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave., S.E., Renton)

18. Adjournment



Renton Regional Fire Authority

1055 South Grady Way

Renton, WA 98055

Office: (425) 430-7000

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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, August 27, 2018

Fire Station #13 – 18002 108th Ave. S.E., Renton

CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Meikle called the Regular Meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

ROLL CALL

Governance Board Members Present:

Myron Meikle, Chair (Fire District 25)

Armondo Pavone, Vice Chair (City of Renton)

Marcus Morrell (Fire District 25)

Ed Prince (City of Renton) – Via Teleconference

Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Kerry Abercrombie (Fire District 25)

Don Persson (City of Renton)

Administrative Staff Present:

Fire Chief Rick Marshall, Deputy Chief Chuck DeSmith, Deputy Chief Roy Gunsolus, Director of Administration Samantha Babich, Fire Marshal Anjela St. John, Battalion Chiefs Rick Myking, and Bob Homan, Lieutenants Rick Laycock, and Steve Wright, Firefighters Lane, Bloom, Nagorski, Shannon, Weaver, and Forghani, New Recruits Bain, Berg, Braun, Laatsch, Lucas, Lynch, Matteson, Parker, and Swinford, and Administrative Secretary Linda Mann.

A **MOTION** was made by Board Vice Chair Pavone and **SECONDED** by Board Member Morrell to excuse absent Board Member Abercrombie and Board Member Persson from the meeting.

MOTION CARRIED (4-0)

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Introduction of New Recruits

Chief Marshall introduced the nine new Renton RFA recruits that will start the academy on September 4th. The academy is slated to go through mid-January, 2019.

PUBLIC COMMENT

There were no public comments.

CONSENT AGENDA

GOVERNANCE BOARD REGULAR MEETING MINUTES

August 27, 2018

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Approval of Minutes

A **MOTION** was made by Board Vice Chair Pavone and **SECONDED** by Board Member Morrell to approve the Minutes from the August 13, 2018 Regular Meeting. **MOTION CARRIED (4-0)**

Approval of Vouchers:

A **MOTION** was made by Board Vice Chair Pavone and **SECONDED** by Board Member Morrell to approve the vouchers which included the following:

- AP Check Register 8/01/18 – 8/15/18, Payroll 7/16/18 – 7/31/18. **MOTION CARRIED (4-0)**

SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for August 27, 2018.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Marshall's report included the following:

- Renton RFA Career Con: On Monday, August 13 and Saturday, August 18, we held our first ever Renton Career-Con at Station 14. There was an exceptional turn out with around 90 attendees. Chief Marshall would like to recognize Director Babich, DC Gunsolus, and DC DeSmith for their team's efforts to make this so successful.
- Budget Time: Budget season is in full swing for all of the Budget Line Item Account Managers. Our first budget workshop will be on Wednesday, August 29, in the Station 13 Conference Room.
- Station 15 Update: Robert Ebert has left the City of Renton and is no longer managing the Fire Station 15 project. There is currently a search underway for his replacement. Until one is found, Facilities Director Jeff Minisci is managing the project. Prior to leaving, Robert sent over several files regarding Fire Station 15. We are currently within budget and have a significant portion of contingency funds still available.
- Congressman Adam Smith Visit: Chief Marshall was invited to be a part of a panel of local public safety chiefs to discuss existing and emerging issues related to public safety with Congressman Adam Smith. Among the topics discussed were homelessness, opioids, and low-acuity response impacts.
- KIRO 7 News Story - FirstNet: Recently, a new story developed out of the California wildfires that involved the throttling of emergency services data by Verizon. That prompted KIRO 7 to reach out to the RFA who had recently made the switch to AT&T FirstNet. FirstNet is designed to have dedicated and un-throttled voice and high speed data available to emergency services. This situation highlights the importance of communications and illustrates why we made the switch to FirstNet.
- Valley Medical and Renton School Dist. Board Meetings: Chief Marshall attended Board meetings for both UW Valley Medical Center and Renton School District to thank them for their partnership in our Healthy Heart Initiative and present certificates of appreciation to their members who were instrumental in the program this year.
- Fairwood House Fire: One person was displaced following a 2-alarm fire in the Fairwood area of Renton on Friday, August 10. Firefighters were able to control both the house and tree fires, protecting the apartments from damage.

GOVERNANCE BOARD REGULAR MEETING MINUTES

August 27, 2018

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- Fatality Car/Pedestrian Accident: Shortly after midnight on Saturday, August 18, RRFA and Renton Police responded to a car versus pedestrian on NE Sunset Blvd just north of NE 12 ST. Aid 12 and Engine 12 immediately began CPR on an approximately 60 year old male pedestrian who passed away at the scene. Renton PD is investigating.

DIVISION REPORTS

Director of Administration, Samantha Babich, gave an overview of the Career-Con event that took place on both August 13 and August 18. There were approximately 40-50 people attend the event on each day. The RFA team rallied to bring the event together in less than two weeks with minimal cost associated. The event was very successful.

All other department reports were provided to the Board for their review.

CORRESPONDENCE

- We received a note from Mountain View Fire & Rescue thanking us for providing a standby crew so their career staff could attend a memorial service.
- We received a letter from Puget Sound Regional Fire Authority thanking us for covering their stations while they attended the memorial service for Officer Moreno.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Project Management/Facility Maintenance Services ILA:

The RFA is asking for approval of ILA Exhibit C, which will enable RRFA to receive project management assistance with the remodel of Fire Station #13 Administrative space. This ILA will be two-way, so each organization can account financially for the other costs now, and into the future.

A **MOTION** was made by Board Member Morrell and **SECONDED** by Board Vice Chair Pavone to adopt the ILA Collaborative Activities Exhibit C and approve Chief Marshall to sign on behalf of the Board. **MOTION CARRIED (4-0)**

GOOD OF THE ORDER

There was no good of the order.

EXECUTIVE SESSION

- *Executive Session pursuant to RCW 42.30.140(4), collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.*

Executive Session was called at 10:33 a.m. for 15 minutes. The meeting reconvened at 10:45 a.m.

FUTURE MEETINGS

The next meeting is scheduled for Monday, September 10, 2018, 10:00 a.m. at Fire Station #13 (18002 108th Ave. S.E., Renton).

GOVERNANCE BOARD REGULAR MEETING MINUTES

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ADJOURNMENT

A **MOTION** was made by Board Vice Chair Pavone and **SECONDED** by Board Member Morrell to adjourn the meeting at 10:46. **MOTION CARRIED (4-0)**

Myron Meikle, Board Chair

Linda Mann, RFA Board Secretary

VOUCHER APPROVAL FOR SEPTEMBER 10TH, 2018 MEETING

AUDITING OFFICER CERTIFICATION

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Renton Regional Fire Authority, and that I am authorized to authenticate and certify said claim.

Auditing Officer: _____

Rick Marshall, Fire Chief

AUDIT COMMITTEE

The vouchers below have been reviewed and certified by individual departments and the RFA's Auditing Officer as required by RCW's 42.24.080 & 090, and a list of vouchers has been provided for review by the Finance Committee.

The undersigned members of the Finance Committee of the Renton Regional Fire Authority do hereby approve for payment accounts payable vouchers totaling \$460,466.15, payroll vouchers and direct deposits totaling \$486,596.20

A/P Vouchers	Payment Date	Numbers	Amount
Checks	08/16/2018 - 08/31/2018	10458-10478	\$258,757.11
EFTs	08/16/2018 - 08/31/2018		\$95,645.85
Bank Drafts	08/16/2018 - 08/31/2018		\$106,063.19
TOTAL A/P			\$460,466.15

Payroll Vouchers	Payroll Date	No. of Vouchers	Amount
Direct Deposits	8/24/2018	152	\$486,393.03
Payroll Checks	8/24/2018	1	\$203.17
TOTAL PAYROLL		153	\$486,596.20

TOTAL CLAIMS			\$947,062.35
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Renton Regional Fire Authority Finance Committee:

Kerry Abercrombie, Board Member

Ed Prince, Board Member

Myron Meikle, Chairperson

Marcus Morrell, Board Member

Don Persson, Board Member

Armondo Pavone, Board Member



RENTON REGIONAL FIRE AUTHORITY

M E M O R A N D U M

DATE: September 10, 2018

TO: Myron Meikle, Chairperson (Fire District 25)
Kerry Abercrombie (Fire District 25)
Marcus Morrell (Fire District 25)
Ed Prince (City of Renton)
Armondo Pavone (City of Renton)
Don Persson (City of Renton)
Linda Sartnurak (Non-voting Advisory Position, Fire District 40)

FROM: Rick Marshall, Fire Chief

SUBJECT: Renton Regional Fire Authority Chief's Report

1. New RRFA Members

Please join me in welcoming our newest members! Their first full day at the academy was September 7 and graduation is scheduled for January 22.

David Braun

I value adventure and exploration with my wife and friends. My favorite activities include backcountry skiing, trail running, rock climbing, and cycling. My previous career was structural engineering and I look forward to an exciting career with Renton!



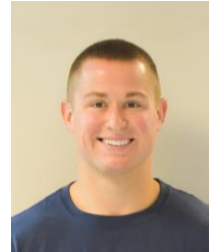
Derric Matteson

I am a husband and father to 4 amazing kids, from ages 12 all the way down to 4 years old. I enjoy volunteering to coach all the sports my kids want to play and enjoy playing sports myself. Soccer has been our family's passion for the past 6-8 years, but we are also huge football fans as well. My wife Danielle and I have been together for 11 years. My wife is a flight attendant for Alaska Airlines, so in our spare time we try to do a little bit of traveling. We live in University Place and have lived in Washington State our whole lives and I couldn't be more proud to be a part of Renton Regional Fire and have the opportunity to give back to the community.



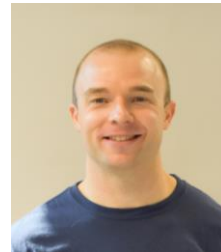
Tanner Lucas

Hello my name is Tanner Lucas. I am 24 years old and was born and raised in Kent. I previously attended Central Washington University where I majored in Construction Management and played football for 5 years. I most recently was a project engineer in construction. My hobbies include: spending time with my family and friends, watching the Seahawks and Mariners, golfing, wakeboarding, snowboarding, and hiking with my golden retriever. I am excited to be here and to be a member of the RRFA family!



Ken Swinford

Hi there! My name is Ken Swinford, I from Bothell where I live with my wife Stephanie and my two boys, Kellen and Kyler. I served in the USMC-Reserve for six years and completed one deployment to Iraq from 2004 to 2005. I graduated from WSU with a BS in Kinesiology in 2006, and I graduated from Life Chiropractic College West with a DC in 2010. I practiced Chiropractic for seven years before deciding that I wanted to make a change and pursue a career in the fire service. I'm very excited and proud to be a new member of this organization, and I'm looking forward to a long career serving the citizens of Renton.



Dawson Bain

My name is Dawson Bain, I was born and raised in Riverside, CA. I have been married for 20 years to my wife Marissa and we have two wonderful sons Mitchell (16) and Micah (13). After high school, I joined the military and have a background as a Special Forces operator with 1st SFG (A). It has been an honor and a privilege to serve my country and the American people for the past twenty years. I look forward to continuing to serve our community with a career with Renton Regional Fire Authority.



Victoria Berg

Hi my name is Victoria Berg. I am 25 years old and grew up in Edmonds. I attended Linfield College in McMinnville, Oregon and received my bachelor's in exercise science. Prior to being hired I attended the EMT program at North Seattle College and worked for Tri-Med Ambulance primarily in the Renton area. In my free time I enjoy hiking, reading and traveling. I am very excited to be joining the department and continuing to serve the city of Renton.



Christine Lynch

Hi, my name is Christine Lynch, I am really looking forward to working alongside all of you in Renton! A bit about me: I got my degree in Ecotourism and Outdoor Leadership from a college in Alberta. Prior to my work here, I spent my time working as a Park Ranger, leading outdoor trips for youth, and doing non-profit education work. My favorite season is winter- because I love to snowboard. I also enjoy hiking, camping, drinking copious amounts of black coffee, and running with my husband and my super energetic border collie.



Anthony Parker

I was born and raised in Seattle, WA. After graduating from Garfield High School, I went to Western Washington University and the University of Miami to study physical therapy and exercise physiology. I've spent majority of the past 10 years living and working in Miami, FL, Denver, CO, Omaha, NE and Louisville, KY. I have admired Renton RFA for years and look forward to learning and working alongside all of you!



Jaron Laatsch

My name is Jaron Laatsch and I live in Auburn, Washington. I graduated from Auburn High School in 2006, then attended Green River Community College followed by Professional Golfers Career College in Temecula, California. After realizing I wanted more out of my life, I moved back to Washington and went to Bates Technical College and completed the Fire Service Program. Additionally, I was a Volunteer Firefighter/EMT with Burien/Normandy Park. For the last two years, I worked as an EMT/Security Officer at the Muckleshoot Casino where I was able to gain some good experiences in many different areas. I enjoy spending time outdoors and traveling in my free time, and I am very excited to be part of Renton Regional Fire Authority!



2. SCBA High Temp Mask Purchase

We will be purchasing \$25,000 worth of High Temp SCBA masks for our firefighters. This is a result of the grant that we received earlier this year.

3. Rainier Spec PPE – Annual Replacement

Deputy Chief DeSmith will have an agenda item today for Bunker Gear replacement in the amount of \$65,000. This cost is currently in the budget.

4. Citizen Advisory Panel

On Sept. 6, I convened a Citizen Advisory Panel to help our organization obtain direct input from citizens in the community we protect. We reviewed the 2017 annual report, Standards of Cover, and Mission Statement. In addition, they drafted bylaws that are coming before the Board for adoption.

5. Salvation Army Advisory Panel

I was asked to join the Salvation Army Advisory Panel to which I gladly accepted. The Salvation Army provides resources to those less fortunate and in need through our community and this is one way that our fire department can give back.

6. Washington Survey and Rating Bureau (WSRB)

The WSRB met with staff on September 6 for our new rating that will take effect next year. This rating is given every 5 years and is a significant factor in insurance rates for our community. I would like to recognize the work of the Executive Team in this endeavor. Several factors turned, what was 4 years ago, a laborious 2-day process, to only 3 hours last week. The factors included are the record keeping of training hours provided by the South King County Training Consortium and having so many processes on SharePoint. I am confident that we will maintain our rating of 3 for the next 5 years, and will report to the Board as soon as it is confirmed.

7. Station 15 Update

Framing is now complete and mechanical, electrical, plumbing, HVAC, and sprinkler installation is underway.

ADAM SMITH
9TH DISTRICT, WASHINGTON
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COMMITTEE ON ARMED SERVICES
RANKING MEMBER

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http://twitter.com/Rep_Adam_Smith
<https://www.facebook.com/RepAdamSmith>

August 27, 2018

Rick Marshall
Fire Chief
Renton Regional Fire Authority
1055 South Grady Way
Renton, Washington 98057

Dear Rick,

Thank you for taking the time to attend the First Responder Advisory Council meeting that I recently hosted. I greatly value the opportunity to hear the issues of importance to you, as well as others in and around the Ninth District.

As a Representative in the U.S. House of Representatives, my mission is to work hard for the people of Washington's Ninth Congressional District each and every day. In order to do this, it is important for me to hear directly from community leaders about the issues they are personally engaged in. I have seen an extraordinary level of engagement from the American people over these last two years. In fact, in all my years as a legislator, I have never seen this level of involvement from my constituents. This is a promising sign for the vitality of our civic culture, and I thank you for your participation.

Again, thank you for taking the time to help better inform me on the pressing issues you and your departments are facing. In the future, please feel free to contact my office if I can be of any assistance to you.

Sincerely,



Adam Smith
Member of Congress

<http://adamsmith.house.gov> | [YouTube](#) | [Twitter](#) | [E-Newsletter](#) | [RSS](#)

If you'd like to receive occasional e-mail updates from my office, please visit my website to sign up - <http://adamsmith.house.gov>.



Governing Board Agenda Item

SUBJECT/TITLE: Bunker Gear Purchase

STAFF CONTACT: De Smith

SUMMARY STATEMENT:

Bunker gear required to be replaced every 10 years. Each firefighter is issued two sets of bunker gear. We currently rotate primary gear to back-up at the 5 year mark so it spends 5 years as primary and 5 years as back-up. This purchase is a budgeted replacement for gear at its 10 year life span.

FISCAL IMPACT:

Expenditure 65,000 Revenue _____

Currently in the Budget Yes ☒ No ☐

SUMMARY OF ACTION:

Identify gear to be replaced and place procurement request.

Reviewed by Legal Yes ☐ No ☒

EXHIBITS:

RFA GOVERNANCE BOARD RECOMMENDED ACTION:

I move to approve the purchase of replacement bunker gear at a cost of \$65,000.



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RENTON

V-FORCE SPECIFICATION

V-FORCE COAT FEATURES:

1. ISODRI System, PBI/Kevlar MAX 7oz **Black** Outer Shell.
2. ***Center Cut Thermal Liner***
3. Lime / Yellow 3" Ventilated Scotchlite Triple Trim, in New York City Pattern With Two Rows of Stitching.
4. Black Fusion Material Reinforcement on Cuffs.
5. ***Over-the-Thumb Wristlets***.
6. V-Notch Elbow Design with PBI/Kevlar Reinforcement.
7. Bi Swing Back Design.
8. Extra Layer of Thermal Liner in Back Yoke of Liner, for added Thermal Protection in Compression Area of SCBA.
9. Shoulder Reinforced with Extra Layer of PBI/Kevlar.
10. Velcro Storm Flap with Zipper inside.
11. Contoured Collar with Throat Tab with Velcro Closure.
12. Zip in Liner Attachment for Reduced Bulk and Easy Orientation.
13. 6" x 10" x 2" Full Bellows Pockets with Kevlar Twill Reinforcement on the Inside. Radio Pocket, **4 1/2" x 9" x 2 3/4" Located on Left Chest tilted 10 degrees to left.** Model RP842
14. Self Material Mic Tab Located Above the Radio Pocket on Left Side.
15. Flashlight Assembly Located on Right Chest, Downwards Facing Dee Hook and Self Material Utility Strap with Velcro Closure.
16. Self Material Mic Tab Located Above Flashlight Assembly on Right Side.
17. No lettering on back yoke of coat.
18. Double Wide Self Material "Hanging" Name Plate with Velcro Attachment and Snaps, with 2" Yellow Letters, "RENTON FIRE" First Line "LAST NAME" second line. If no name is listed, provide hanging nameplate with no letters.
19. American Flag on Right Shoulder, with Stars in Upper Right Corner of the Flag.
20. Drag Rescue Device Installed Into Shoulders of Coat.
21. **Zippers at Collar and Cuff in Lieu of Velcro**



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RENTON

V-FORCE SPECIFICATION

V-FORCE PANT FEATURES:

1. ISODRI System, PBI/Kevlar MAX 7oz **Black** Outer Shell.
2. ***Center Cut Thermal Liner***
3. Lime / Yellow 3" Ventilated Scotchlite Triple Trim, in New York City Pattern With Two Rows of Stitching.
4. 2" Kevlar Belt System with Three Belt Loops.
5. Internal Zipper with Velcro Closure.
6. Snap in Liner Attachment for Reduced Bulk and Easy Orientation.
7. V-Notch Knee, 7" x 10" Knee with 2" Radial Bellows for Improved Mobility with a 7" x 10" Black Arashield Reinforcement Patch with a layer of Lite and Dry Padding under Outer Shell for Added Padding.
8. Extra Layer of Lite and Dry Padding in Knees.
9. 9" x 10" x 2" Full Bellows Pocket with Kevlar Twill Lining on the Inside, Black Arashield on Outside, Located on the Left Thigh.
10. 9" x 10" x 2" Full Bellows Pocket with Integrated "Tool" Pocket and Kevlar Twill Lining on the Inside, Black Arashield on Outside, Located on the Right Thigh.
11. Self Material Suspender Attachments, with Leather Reinforcement and Snap Attachment.
12. ***Zippers at Thermal Liner Interface by Fly in Lieu of Velcro***
13. Quick-Adjust Suspenders with Padded Shoulders and Parachute Adjustments with Self Material Attachments and Yellow Reflective Trim on Shoulder Pads.



SEAWESTERN

FIRE FIGHTING EQUIPMENT

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QUOTATION

To: Renton Fire

Date: 8.20.18

Attn: Mike Price

Email:

Item	Qty	Description	Unit Price	Extension
SeaWestern Rainier V Force Turnouts				
1	25	SeaWestern Rainier V-Force Coat ISODRI System with PBI MAX Black Outershell, 32" Length, C7 Center Cut Thermal Liner with W.L. Gore Crosstech "Black" Moisture Barrier, Raglan Sleeve Design, Black Fusion Material Coat Cuffs, 3" Yellow Ventilated Triple Trim in New York Trim Pattern, 6" x10" Full Bellow Pockets, Radio Pocket and Mic Tab on Left Chest, Mic Tab and Flashlight Assembly on Right Chest, Over-the-Thumb Wristlets, Drag Rescue Device, Double Wide Hanging Nameplate	\$1,375.00	\$34,375.00
2	25	Collar and Wristlet Zipper Liner Attachment	\$16.95	\$423.75
3	7	Barrel Wristlets	\$5.95	\$41.65
4	25	SeaWestern Rainier V -Force Pant ISODRI System with PBI MAX Outershell, C7 Center Cut Thermal Liner with W.L. Gore Crosstech "Black" Moisture Barrier, Contoured Legs and Knees, Black AraShield Reinforcement on Knees and Cuffs, Two Layers of Padding in Knee, 3" Yellow Ventilated Triple Trim, 9" x 10" x 2" Full Bellow Pocket on Left Side, Tool Pocket on Right Side, Zipper Closure with 2" Kevlar Belt System, Boot Cut with H-Back Suspenders with Self Fabric Suspender Attachment.	\$933.00	\$23,325.00
5	25	Zipper Liner Attachment	\$8.75	\$218.75
			Total	\$58,384.15
			Sales tax	\$5,838.42
			Total	\$64,222.57
<p>Pricing Valid until 4/15/2019 Custom orders are non-cancellable, non-returnable Returns, of stock gear only, within 30 days of receipt</p>				

FOB: Std sizes, Kirkland; custom sizes, Factory

Terms: Net on Receipt

Delivery: Std sizes in stock

By: Adrian Parker

Plus any Applicable Sales Tax

SeaWestern Inc.