



Renton Regional Fire Authority
1055 South Grady Way
Renton, WA 98055
Office: (425) 430-7000
Fax: (425) 430-7044

MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, September 10, 2018

Fire Station #13 – 18002 108th Ave. S.E., Renton

CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Meikle called the Regular Meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

ROLL CALL

Governance Board Members Present:

Myron Meikle, Chair (Fire District 25)

Armondo Pavone, Vice Chair (City of Renton)

Ed Prince (City of Renton)

Don Persson (City of Renton)

Kerry Abercrombie (Fire District 25)

Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Marcus Morrell (Fire District 25)

Administrative Staff Present:

Fire Chief Rick Marshall, Director of Administration Samantha Babich, Fire Marshal Anjela St. John, Battalion Chiefs Erik Hammes, and Rick Myking, Lieutenant Mark Price, and Administrative Secretary Linda Mann.

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Prince to excuse absent Board Member Morrell from the meeting. **MOTION CARRIED (5-0)**

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations or presentations.

PUBLIC COMMENT

Elizabeth Porter from the YWCA spoke to the Board about the services that the YWCA provides to the public. She wanted to connect with the RFA to see how they could work together. EMS Battalion Chief Rick Myking was at the meeting and will follow-up with her.

CONSENT AGENDA

Approval of Minutes

A **MOTION** was made by Board Vice Chair Pavone and **SECONDED** by Board Member Persson to approve the Minutes from the August 27, 2018 Regular Meeting. **MOTION CARRIED (6-0)**

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Approval of Vouchers:

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member Persson to approve the vouchers which included the following:

- AP Check Register 8/16/18 – 8/31/18, Payroll 8/01/18 – 8/15/18. **MOTION CARRIED (5-0)**

SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for September 10, 2018.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

CHIEF'S REPORT

Chief Marshall's report included the following:

- New RRFA Members: Please join Chief Marshall in welcoming our newest members. They are David Braun, Derric Matteson, Tanner Lucas, Ken Swinford, Dawson Bain, Victoria Berg, Christine Lynch, Anthony Parker, and Jaron Laatsch. Their first full day at the academy was September 7 and graduation is scheduled for January 22.
- SCBA High Temp Mask Purchase: We will be purchasing \$25,000 worth of High Temp SCBA masks for our firefighters. This is a result of the grant that we received earlier this year.
- Rainier Spec PPE – Annual Replacement: Deputy Chief DeSmith will have an agenda item today for Bunker Gear replacement in the amount of \$65,000. This cost is currently in the budget.
- Citizen Advisory Panel: On Sept. 6, Chief Marshall convened a Citizen Advisory Panel to help our organization obtain direct input from citizens in the community we protect. We reviewed the 2017 annual report, Standards of Cover, and Mission Statement. In addition, they drafted bylaws that are coming before the Board for adoption.
- Salvation Army Advisory Panel: Chief Marshall was asked to join the Salvation Army Advisory Panel. The Salvation Army provides resources to those less fortunate and in need through our community and this is one way that our fire department can give back.
- Washington Survey and Rating Bureau (WSRB): The WSRB met with staff on September 6 for our new rating that will take effect next year. This rating is given every 5 years and is a significant factor in insurance rates for our community. Chief Marshall will report the new rating to the Board once it is confirmed.
- Station 15 Update: Framing is now complete and mechanical, electrical, plumbing, HVAC, and sprinkler installation is underway.

DEPARTMENT REPORTS

There were no department reports.

CORRESPONDENCE

- Chief Marshall received a note from Congressman Adam Smith thanking him for attending the First Responder Advisory Council meeting.

UNFINISHED BUSINESS

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There was no unfinished business.

NEW BUSINESS

Bunker Gear Purchase:

Bunker gear is required to be replaced every 10 years. Each firefighter is issued two sets of bunker gear. We currently rotate primary gear to back-up at the 5 year mark so it spends 5 years as primary and 5 years as back-up. This purchase is a budgeted replacement for gear at its 10 year life span.

A **MOTION** was made by Board Vice Chair Pavone and **SECONDED** by Board Member Prince to approve the purchase of replacement bunker gear at a cost of \$65,000. **MOTION CARRIED (5-0)**

GOOD OF THE ORDER

- Board Member Persson complimented the staff on last round of hiring that was done.
- Board Chair Meikle also complimented the staff on the caliber of people that are hired.

EXECUTIVE SESSION

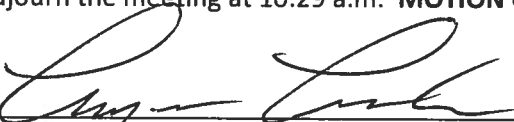
There was no executive session.

FUTURE MEETINGS

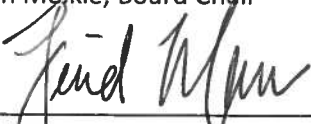
The next meeting is scheduled for Monday, September 24, 2018, 10:00 a.m. at Fire Station #13 (18002 108th Ave. S.E., Renton).

ADJOURNMENT

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Vice Chair Pavone to adjourn the meeting at 10:29 a.m. **MOTION CARRIED (5-0)**



Myron Meikle, Board Chair



Linda Mann, Board Secretary