



Renton Regional Fire Authority
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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, August 13, 2018

Fire Station #13 – 18002 108th Ave. S.E., Renton

CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Meikle called the Regular Meeting to order at 10:01 a.m. and led the Pledge of Allegiance.

ROLL CALL

Governance Board Members Present:

Myron Meikle, Chair (Fire District 25)
Armondo Pavone, Vice Chair (City of Renton)
Marcus Morrell (Fire District 25)
Ed Prince (City of Renton)
Don Persson (City of Renton)
Kerry Abercrombie (Fire District 25)
Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

Administrative Staff Present:

Fire Chief Rick Marshall, Deputy Chief Roy Gunsolus, Deputy Chief Chuck DeSmith, Director of Administration Samantha Babich, Fire Marshal Anjela St. John, Battalion Chief Bob Homan, Captains Will Aho, and Gary Harsh, Lieutenant Mark Price, Firefighter Chris Krystofiak, and Administrative Secretary Rhonda Heyden.

AGENDA MODIFICATIONS

A request was made to have the Executive Session moved to before New Business.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations or presentations.

PUBLIC COMMENT

There were no public comments.

CONSENT AGENDA

Approval of Minutes

A **MOTION** was made by Board Vice Chair Pavone and **SECONDED** by Board Member Morrell to approve the Minutes from the July 23, 2018 Regular Meeting. **MOTION CARRIED (6-0)**

Approval of Vouchers:

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Vice Chair Pavone to approve the vouchers which included the following:

- AP Check Register 7/16/18 – 7/31/18, Payroll 7/01/18 – 7/15/18. **MOTION CARRIED (6-0)**

GOVERNANCE BOARD REGULAR MEETING MINUTES

August 13, 2018

Page 2 of 4

SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for August 13, 2018.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

BOARD MEMBER REPORTS

There were no Board Member reports.

CHIEF'S REPORT

Chief Marshall's report included the following:

- Assistance to Firefighters Grant Funding Awarded: Exciting news from the Federal Emergency Management Agency (FEMA). Renton RFA has been awarded a grant under the 2017 AFG. This grant was submitted by Firefighter Brett Bigger and is intended to provide funding for 90 high temp face pieces to replace the remainder of our older units.
- Logistics Courier Service: Renton Logistics is now a part of a larger group called the Western Washington Fire Logistics Group that is based out of Kent. As part of this group, we are now receiving courier service for equipment, station supplies, and mail delivery and pick-up. This will provide us a big benefit because there will be scheduled delivery and pick-up service for each station twice a week and Station 13 daily. The courier service started August 1st with two test runs Monday, July 30th and Tuesday, July 31st.
- Station 15 Update: Framing is about 90% complete and they are starting work on mechanical and sprinkler installations.
- Renton River Days Gratitude: Chief Marshall would like to personally thank DC Roy Gunsolus for his efforts with Renton River Days. He asked each of our E-Team members to find something outside of their position that will connect them with our community. DC Gunsolus chose Renton River Days and found that it involves way more than any of us thought. At every level, he has stepped up, including volunteering in 90 degree heat. Chief Marshall wanted to recognize DC Gunsolus's continued efforts to support our community outside of the day to day work he does in the RFA.
- Recent Fires: Grow Operation Fire – On Wednesday, August 1, Renton RFA Units responded to a residential fire on Lincoln PL SE. Initial attack found that the house was being used as a grow operation with approximately 300 plants. The fire was contained to the room of origin and the entire upper floor sustained smoke damage. Estimated damages caused by the fire is \$80,000 and the fire to be accidental in nature. There were no injuries reported during firefighting operations. Arson Fires – On the night of August 5, fire units responded to a commercial fire at Rainier Ave South. Units found tires on a rack located next to and outside the building on fire. The fire was contained to the rack with a small amount of smoke damage to the exterior of the building. It is estimated that the dollar loss for this fire is about \$1,000. The fire is being classified as incendiary. The suspect was arrested by Renton PD.
- JATC Results: Firefighter Nguyen Le successfully passed his 1B JATC step test with high marks. Great job!

DEPARTMENT REPORTS

CoR/RRFA Transition:

GOVERNANCE BOARD REGULAR MEETING MINUTES

August 13, 2018

Page 3 of 4

- Director of Administration, Samantha Babich, provided a high level overview of the plan to transition IT services from the City of Renton to the RFA.
- Deputy Chief Chuck DeSmith provided a high level overview of the plan to transition Fleet/Facilities from the City of Renton to the RFA.

CORRESPONDENCE

- We received a thank you letter from the Renton School District for our efforts with the Healthy Heart Program.
- We received thank you letters from King County EMS regarding four different incidents where Renton RFA crews performed CPR and the patients survived.

UNFINISHED BUSINESS

There was no unfinished business.

EXECUTIVE SESSION

- *Executive Session pursuant to RCW 42.30.140(4), collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.*
- *Discuss with legal counsel in executive session pursuant to RCW 42.30.110 (1)(i) to maintain an attorney client privilege while discussing legal risks associated with proposed action or current practice that is likely to result in an adverse legal or financial consequence to the agency if discussed publicly.*

Executive Session was called at 10:45 a.m. for 30 minutes. The meeting reconvened at 11:15 a.m.

NEW BUSINESS

Solstice Senior Living Donation:

Solstice Senior Living residents chose Renton Regional Fire as their recipient for their quarterly donation. In their letter, they recognize the work of Fire Station 12. RCW 52.16.150 allows for the District to expend or use the money for district purposes as determined by the Board. The crew at Fire Station 12 has asked to purchase a smoker grill for crews to use to prepare their meals. We believe this purchase meets the intent of the bequest and serves to recognize the efforts of the firefighters.

A **MOTION** was made by Board Vice Chair Pavone and **SECONDED** by Board Member Persson to accept the \$500 donation from Solstice to recognize and appreciate the service of Renton Regional Fire Authority, and approve the expenditure for a smoker grill for Fire Station 12.

MOTION CARRIED (6-0)

Washington State Department of Natural Resources:

The RRFA (Contractor) will furnish the necessary personnel when available to assist DNR with wildland fires in various capacities. In return, the RRFA will be reimbursed for their members' time within 30 days of receiving an invoice from the RRFA. The period of this agreement is July 25, 2018 (or signature date; whichever is later) and will end July 25, 2023. The agreement is between

GOVERNANCE BOARD REGULAR MEETING MINUTES

August 13, 2018

Page 4 of 4

RRFA (Contractor) and the Washington State Department of Natural Resources, South Puget Sound Region (DNR).

A **MOTION** was made by Board Vice Chair Pavone and **SECONDED** by Board Member Persson to accept the Washington State Department of Natural Resources, South Puget Sound Region, Interagency Agreement and allow the Deputy Fire Chief to sign on behalf of the Renton Regional Fire Authority. **MOTION CARRIED (6-0)**

Renton RFA/City of Renton ILA for Fire Station 15 Project

In order to guide the construction processes, responsibility, and liability, the City of Renton and Renton RFA have developed an Interlocal Agreement (ILA) to govern the process. Legal counsel and CoR/RRFA staff will work to develop the ILA.

A **MOTION** was made by Board Vice Chair Pavone and **SECONDED** by Board Member Morrell to approve the Interlocal Agreement between the City of Renton and Renton RFA that covers the construction of Fire Station 15 and authorize the Fire Chief to sign on behalf of the RRFA. **MOTION CARRIED (6-0)**

Agenda Change

We currently do not have any foreseeable time where an individual board member has work to report to the Board under "Board Member Report". Staff is recommending the removal of this item from the agenda. Any items that board members wish to share can do so under: "Good of the Order".

A **MOTION** was made by Board Vice Chair Pavone and **SECONDED** by Board Member Abercrombie to remove "Board Member Reports" from future RRFA Agendas. **MOTION CARRIED (6-0)**

GOOD OF THE ORDER

Board Member Sartnurak wanted to thank the crews for their efforts on the two alarm fire that happened on August 10th in the Fairwood area.

FUTURE MEETINGS

The next meeting is scheduled for Monday, August 27, 2018, 10:00 a.m. at Fire Station #13 (18002 108th Ave. S.E., Renton).

ADJOURNMENT

A **MOTION** was made by Board Member Persson and **SECONDED** by Board Member Morrell to adjourn the meeting at 11:25 a.m. **MOTION CARRIED (6-0)**



Myron Meikle, Board Chair



Rhonda Heyden, RFA Acting Board Secretary