



Renton Regional Fire Authority  
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## MINUTES

### RFA Governance Board Regular Meeting

10:00 A.M. – Monday, July 9, 2018

Fire Station #13 – 18002 108<sup>th</sup> Ave. S.E., Renton

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### CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Meikle called the Regular Meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

### ROLL CALL

#### Governance Board Members Present:

Myron Meikle, Chair (Fire District 25)  
Armondo Pavone, Vice Chair (City of Renton)  
Ed Prince (City of Renton)  
Don Persson (City of Renton)  
Kerry Abercrombie (Fire District 25)  
Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

#### Governance Board Members Not Present:

Marcus Morrell (Fire District 25)

#### Administrative Staff Present:

Fire Chief Rick Marshall, Deputy Chief Roy Gunsolus, Deputy Chief Chuck DeSmith, Director of Administration Samantha Babich, Fire Marshal Anjela St. John, Battalion Chiefs Mike Proulx and Rick Myking, Lieutenants Steve Wright, Mark dos Remedios, and Rick Laycock, Firefighters Olney, Carpenter, Krystofiak, Donnell, Beggan, and LeBlanc, Communications Manager Katie Lewis, and Administrative Secretary Linda Mann.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Vice Chair Pavone to excuse absent Board Member Morrell from the meeting. **MOTION CARRIED (5-0)**

### AGENDA MODIFICATIONS

There were no agenda modifications.

### ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

#### Citizen Recognition

Chief Marshall recognized Jim Thomas, the citizen who pulled a drowning victim from Gene Coulon Park and started CPR. He was presented with a Certificate of Appreciation.

#### Community Recognition

Chief Marshall and Fire Marshal Anjela St. John recognized Ikea, Lowe's, and Wal-Mart for their participation and help with the National Fire Sprinkler Day event. The event was held at Ikea and Lowe's and Wal-Mart donated smoke detectors. Each business was presented with a Certificate of Appreciation.

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### Promotion Ceremony

There are two promotions taking place in July. Effective July 1<sup>st</sup>, Captain Erik Hammes has been promoted to Battalion Chief/Safety Officer and effective July 16<sup>th</sup>, Firefighter Brian Kane will be promoted to Lieutenant. A ceremony will take place at the next Governance Board meeting on July 23<sup>rd</sup>.

### PUBLIC COMMENT

There were no public comments.

### CONSENT AGENDA

#### Approval of Minutes

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Prince to approve the Minutes from the June 25, 2018 Regular Meeting. **MOTION CARRIED (5-0)**

#### Approval of Vouchers:

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Prince to approve the vouchers which included the following:

- AP Check Register 6/16/18 - 6/30/18, Payroll 6/01/18 – 6/15/18. **MOTION CARRIED (5-0)**

### SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for July 9, 2018.

### BOARD COMMITTEE REPORTS

There were no Board Committee reports.

### BOARD MEMBER REPORTS

There were no Board Member reports.

### CHIEF'S REPORT

Chief Marshall's report included the following:

- July 4<sup>th</sup> Recap: We contacted 58 separate parties who were using fireworks. Police issued one citation to a woman who refused to give her fireworks up. Other than that incident, most people were friendly and cooperative. We collected a significant amount of fireworks. The estimated collection was around five times more than what we collected last year. There were 58 calls during the 4<sup>th</sup> of July, however, only four related to fireworks – three of which were minor grass fires and the other one being a roof fire in Fairwood. The number of fireworks related fires also continues to trend downward, with a 50% reduction over last year.
- RRFA and City of Renton Working Together: A thank you note was sent to us from the City's Emergency Management department. Our firefighters at Station 14 helped clean up after the EM department taught a fire extinguisher class!
- JATC Test Results: Firefighters Kayla Eychner, Benjamin Garretson, and Andrew Harm successfully completed their 2A JATC step test.

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- New Member Update: Our nine new candidates have successfully passed their physical and psych examinations and we are currently reaching out for reference checks and completing background checks.
- Progress on Station 15: The contractor is framing walls and the station is moving from a 2D drawing to a 3D structure. The station continues to take shape now that we have walls being framed up.
- New Smartphones on the FirstNet Network: In a partnership with AT&T, the FirstNet Network is a single, nationwide, interoperable LTE network dedicated to public safety communications. Specifically, FirstNet gives organizations like ours, Priority and Preemption over the general public in emergency situations. Included in the 2018 budget were the funds necessary to equip our team with 34 new phones and lines of service. The phones and necessary training are expected to be deployed later this week.

### DEPARTMENT REPORTS

There were no department reports.

### CORRESPONDENCE

There was no correspondence.

### UNFINISHED BUSINESS

There was no unfinished business.

### NEW BUSINESS

#### 2019 RRFA Budget Calendar:

The 2019 RRFA Budget must be submitted to the County no later than 11/30/2018. The calendar outlines the dates for the major milestones in the budgeting process.

No action was taken by the Board.

#### Appointment of RRFA Civil Service Commissioners:

Pursuant to the Renton RFA Plan, the RFA has established its own Civil Service Commission. RCW permits the Governance Board to appoint commissioners in accordance with RCW 41.08.030. The RFA advertised the need for Civil Service Commissioners and received letters of interest from three individuals: Jim Mathew, Bill Larson, and Ray Barilleaux. All individuals meet the qualifications to serve in the role of Commissioner and have extensive experience in Civil Service and/or with Renton Fire. Staff recommends that the Board appoint these individuals to the newly formed Civil Service Commission for the Renton RFA.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Vice Chair Pavone to appoint Jim Mathew, Bill Larson, and Ray Barilleaux as Civil Service Commissioners for the Renton Regional Fire Authority effective July 1, 2018. **MOTION CARRIED (5-0)**

#### REACH Pilot

Low acuity calls continue to outpace emergency calls for service – impacting the RRFA's ability to effectively respond to emergent needs of our community. This is a complicated situation that has many stakeholders involved. We continue to look for ways to address low acuity calls and we believe a one year pilot program between REACH, King County EMS, Puget Sound Regional Fire

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Authority, and Renton Regional Fire Authority will help us determine the effectiveness of regional partnerships. Meetings were conducted with REACH, King County EMS, PSRFA, and RRFA to determine feasibility and scope. The funding level is \$40,000 for KC EMS, \$20,000 for PSRFA, and \$20,000 for RRFA to staff one REACH case worker.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Vice Chair Pavone to authorize the fire chief to spend \$20,000 for the RRFA's share of the REACH Pilot Program, allowing for a year end budget adjustment from budgeted personnel costs for FD Cares which was funded, but will not be spent. **MOTION CARRIED (5-0)**

**GOOD OF THE ORDER**

There was no good of the order.

**EXECUTIVE SESSION**

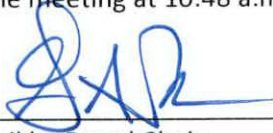
There was no executive session.

**FUTURE MEETINGS**

The next meeting is scheduled for Monday, July 23, 2018, 10:00 a.m. at Fire Station #13 (18002 108<sup>th</sup> Ave. S.E., Renton).

**ADJOURNMENT**

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member Person to adjourn the meeting at 10:48 a.m. **MOTION CARRIED (5-0)**



Myron Meikle, Board Chair

Armando Pavone  
vice

Recorded by: Linda Mann, RFA Board Secretary