



Renton Regional Fire Authority  
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Renton, WA 98055  
Office: (425) 430-7000  
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## MINUTES

### RFA Governance Board Regular Meeting

10:00 A.M. – Monday, April 23, 2018

Fire Station #13 – 18002 108<sup>th</sup> Ave. S.E., Renton

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### CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Meikle called the Regular Meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

### ROLL CALL

#### Governance Board Members Present:

Myron Meikle, Chair (Fire District 25)  
Armondo Pavone, Vice Chair (City of Renton)  
Marcus Morrell (Fire District 25)  
Don Persson (City of Renton)  
Kerry Abercrombie (Fire District 25)  
Ed Prince (City of Renton)  
Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

#### Administrative Staff Present:

Fire Chief Rick Marshall, Deputy Chief Roy Gunsolus, Deputy Chief Chuck DeSmith, Battalion Chief Kevin Anderson, Captains Will Aho, Jeff Vollandt, and Steve Winter, Lieutenant Rick Laycock, Firefighter Justin Olney, Lead Plans Reviewer Corey Thomas, Communications Manager Katie Lewis, and Administrative Secretary Linda Mann.

### AGENDA MODIFICATIONS

There were no agenda modifications.

### ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations or presentations.

### PUBLIC COMMENT

There were no public comments.

### CONSENT AGENDA

#### Approval of Minutes

A **MOTION** was made by Board Vice Chair Pavone and **SECONDED** by Board Member Morrell to approve the Minutes from the March 26, 2018 Regular Meeting. **MOTION CARRIED (6-0)**

#### Approval of Vouchers:

A **MOTION** was made by Board Vice Chair Pavone and **SECONDED** by Board Member Morrell to approve the vouchers which included the following:

- AP Check Register 3/16/18 - 3/31/18 and 4/01/18 – 4/15/18, Payroll 3/01/18 – 3/15/18 and 3/16/18 – 3/31/18. **MOTION CARRIED (6-0)**

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### **SIGNING OF VOUCHERS**

The members of the Finance Committee signed the Voucher Approvals for April 9, 2018 and April 23, 2018.

### **BOARD COMMITTEE REPORTS**

There were no Board Committee reports.

### **BOARD MEMBER REPORTS**

There were no Board Member reports.

### **CHIEF'S REPORT**

Chief Marshall's report included the following:

- New Haz-Mat Techs: Andrew Harm and Robert Elliott are the two newest additions to the Haz-Mat team. They just completed their Haz-Mat Technician training through Emergency Response Training Institute (ERTI).
- 30<sup>th</sup> Annual Congressional Fire Services Institute Symposium and Dinner: Chief Marshall has the opportunity to join other fire chiefs from around the country after being asked to join the delegation from Washington State Fire Chiefs in Washington D.C. The delegation spoke with Congress about the importance of continued support for fire services, including grants that help fund adequate staffing and equipment, and to discuss important issues that save lives, such as fire sprinkler systems.
- KING5 Recruitment Story Follow Up: Chief Marshall provided a link to the KING5 story he referenced on recruitment and hiring.
- Fire Station 15 Update: Since the groundbreaking on February 27, the contractor has been working to get the ground ready for a foundation. Approximately 3,000 cu ft. of dirt has been removed as part of the leveling the building site.
- Fire Station 14 Construction Update: On April 18, a new hydrant was installed and paving was completed for water runoff and repairs. Also, construction began for the plumbing project. This project has a completion date of May 28.

### **DEPARTMENT REPORTS**

The 2018 Q1 Communications Report was presented by Communications Manager Katie Lewis. All other department reports were provided to the Board for their review.

### **CORRESPONDENCE**

A copy of the 2017 Enduris Annual Report was provided to the Board for their review.

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

*Resolution 2018-2: Canceling the May 28, November 12, and December 24 RFA Board Meetings:*  
The Governing Board is currently scheduled to hold Board meetings on May 28, 2018, November 12, 2018, and December 24, 2018. Staff recommends canceling these meetings due to the following holidays: Memorial Day, Veteran's Day, and Christmas Eve.

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A **MOTION** was made by Board Member Prince and **SECONDED** by Board Vice Chair Pavone to adopt Resolution No. 2018-2 canceling the May 28, 2018, November 12, 2018, and December 24, 2018 RFA Governing Board regular meetings. **MOTION CARRIED (6-0)**

### RRFA/City of Renton ILAs:

The RRFA currently receives services under an ILA for Facilities, Fleet, and IT. The City does not want to continue IT services if we cancel Fleet and Facilities and has notified us that they will discontinue service effective April 2, 2019 should the RRFA follow through with terminating Fleet and Facilities. RRFA staff and RRFA budget does not have the capacity to take on all of these in the time frame given.

On December 11, 2017, the Fire Chief was directed by the Governing Board to furnish the City of Renton with a letter notifying them of the RRFA's intent to end Facilities and Fleet support effective December 31, 2018. Since that time there have been several meeting with the City and other area fire departments to determine the best course of action for the RRFA. The City has responded by notifying the RRFA on April 2, 2018, that if we follow through with our intent that they would end IT support effective April 2, 2019. This would require more funding and staff than the RRFA currently has available.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Vice Chair Pavone to direct the Chief to rescind the notice to the City to terminate service with the intent to terminate all services effective December 31, 2019. **MOTION CARRIED (6-0)**

### GOOD OF THE ORDER

Chief Marshall asked the Board about their thoughts on moving from two meetings a month to one meeting a month. After further discussion, it was decided to continue with two meetings a month with the option of canceling one if there isn't enough business to warrant a meeting.

### EXECUTIVE SESSION

*Executive Session pursuant to RCW 42.30.140(4), collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.*

*Discuss with legal counsel in executive session pursuant to RCW 42.30.110 (1)(i) to maintain an attorney client privilege while discussing legal risks associated with proposed action or current practice relating to the interlocal with District 40 that is likely to result in an adverse legal or financial consequence to the agency if discussed publicly.*

Executive Session was called at 10:34 a.m. for 30 minutes. At 11:03 a.m., another 30 minutes was requested. At 11:33 a.m. another five minutes was requested. The regular meeting reconvened at 11:38 a.m.

### FUTURE MEETINGS

The next meeting is scheduled for Monday, May 14, 2018, 10:00 a.m. at Fire Station #13 (18002 108<sup>th</sup> Ave. S.E., Renton).

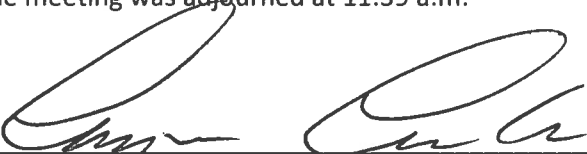
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**ADJOURNMENT**

The meeting was adjourned at 11:39 a.m.

  
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Myron Meikle, Board Chair

Recorded by: Linda Mann, RFA Board Secretary