

"FINAL"

**King County Fire Protection District 25**

**Board of Fire Commissioners  
Regular Meeting  
February 16, 2016  
4:00 p.m.**

**Commissioner  
KERRY ABERCROMBIE**

**Commissioner  
RAY BARILLEAUX**

**Commissioner  
MYRON MEIKLE**

**Chief  
MARK PETERSON**

**Deputy Chief  
CHAD MICHAEL**

**CALL TO ORDER:**

Commissioner Abercrombie called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 25 to order at 4:03 p.m. Commissioners present for the Call to Order: Barilleaux, Meikle and Abercrombie. Also attending were Chief Mark Peterson, Deputy Chief Chad Michael, Tracy Schuld, and Julie Bray (Board Secretary).

**APPROVAL OF MINUTES:**

- a. A **MOTION** was made by Commissioner Barilleaux to approve the minutes of the Regular Meeting of January 19, 2016; **SECONDED** by Commissioner Meikle. **MOTION CARRIED.** A **MOTION** was made by Commissioner Barilleaux to approve the minutes of the Special Meeting on January 28, 2016; **SECONDED** by Commissioner Meikle. **MOTION CARRIED.**
- b. Vouchers with invoice numbers 10155 through 10164, in the amount of \$7,103.56 were also signed at the time.

**OATH OF OFFICE:**

The Oaths signed at the last meeting were rejected by the King County Recorder's office due to an issue with the margins and no fee enclosed. Both Commissioner Meikle and Abercrombie re-signed their oaths.

**UNFINISHED/OLD BUSINESS:**

- a. **Regional Fire Authority Joint Resolution:** DC Michael explained that the Resolution that was signed at the Special Meeting needed to have the number changed. He previously stated that the resolution superseded the original one, it was actually an addition to the original one.
- b. **Letter to King County Financial:** Tracy Schuld requested that all financial correspondence, reports, etc. be sent directly to her. All Commissioners signed a letter directing King County Financial to do that.

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**NEW BUSINESS:**

- a. **RFA Legal Costs:** At their February 10, 2016 meeting, the Planning Committee adopted a motion to retain attorney Brian Snure as legal counsel. He is needed to review the Interlocal Agreements, Bylaws, etc. Chief Peterson requested the Board pay for at least 10% of the costs. He has spoken to Brian Snure about a possible conflict of interest. Mr. Snure assured the Chief that there would not be. Commissioner Meikle made a **MOTION** to approve paying 10% of the legal costs; **SECONDED** by Commissioner Barilleaux. **MOTION CARRIED.**
- b. At the last Planning Meeting, Commissioner Abercrombie asked what happens to the contract with the city if the RFA is approved? Chief Peterson spoke to two different attorneys. One informed him that because there is a contract with the City, the contract would be assigned to the RFA. The other told him that the contract would become null and void if the RFA passes, the contract could be voided by both parties. Commissioner Abercrombie asked if the District should retain legal counsel? Chief Peterson assured him it was not necessary.
- c. **Record Storage/Safe:** DC Michael explained that the resolutions are a permanent record and there was some concern about possibly a fire or incident affecting them. Right now they are sitting on a shelf in a locked storage room. If we become an RFA, those records can be sent to the State Archivist. Commissioner Meikle suggested that a waterproof tote would work for the time being until after the vote.
- d. **DUI/TXT Drill:** Commissioner Abercrombie asked if the City of Renton could take a look at their program and put more emphasis on the texting portion and distributed some statistics he had found online. He suggested a possible wrist band that would be available to the students that would have a message about distracted driving. He has found a company that will supply 500 of them for \$150.00. He would also like to involve the student body by making posters or signs. Commissioner Barilleaux asked if the State Patrol or the National Safety Council have a program. Unfortunately, it is too late to start planning a drill for Spring 2016. Commissioner Meikle suggested having the drill in late September or October so that the students carry the message throughout the year. The Board would like to see a proposal on the program prior to planning a full scale event. Commissioner Meikle made a **MOTION** to allocate funds for overtime to pay the Firefighters to put together the curriculum for 2016. **SECONDED** by Commissioner Barilleaux. **MOTION CARRIED.** On a side note, Commissioner Abercrombie informed the Board about an app that AT&T has that won't allow you to text if you are going over 15 mph.
- e. **New Business Cards:** The PO Box will be gone by the end of the month so the Commissioners and Secretary will need new business cards. The Board Secretary was instructed to order the minimum amount of cards, use the City's address, email address and Secretary phone number.

**CORRESPONDENCE:**

- a. King County Elections
- b. US Census Bureau
- c. KC Department of Assessments
- d. Association of Washington Cities

All correspondence was for information only. Copies of all correspondence are on file with the minutes.

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**CITIZEN AND/OR OTHER COMMENTS:**

None

**SEMINARS/MEETINGS/CONFERENCES:**

The Kent RFA Governance Board is meeting tomorrow at Station #78 at 17:30 hours. Both Commissioner Abercrombie and Barilleaux are planning to attend.

**GOOD OF THE ORDER:**

Commissioner Barilleaux informed the Board that he received a list of RFA meetings/presentations and was curious about the initials following the listing. It was explained it was the initials of the person who made the appointment. He asked about attending any of the meetings. Chief Peterson felt that it would be appropriate to attend any County meetings.

**DISTRICT REPORTS:**

- a. The Investment Pool
- b. 4<sup>th</sup> Quarter KC Responses

**VOUCHERS:**

- a. Tracy informed the Board that she was going to keep issuing paper checks until after the RFA vote. If the RFA passes, then their checks will be auto-deposited.
- b. Tracy forgot to bring the budget but will email it to the commissioners tomorrow.

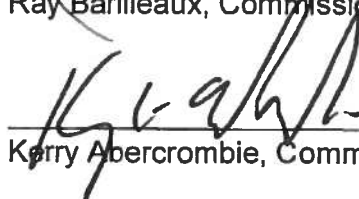
**ADJOURNMENT:**

The meeting was adjourned at 5:15 PM on a **MOTION** made by Commissioner Meikle and was **SECONDED** by Commissioner Barilleaux and **CARRIED**.

The next regular meeting of the Board of Fire Commissioners will be held on **Tuesday, March 15, 2016 at 4:00 P.M.**

  
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Ray Barilleaux, Commissioner

  
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Myron Meikle, Commissioner

  
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Kerry Abercrombie, Commissioner

Attachment: Meeting Agenda  
Distracted Driving Statistics  
King County Investment Pool  
Quarterly Response Statistics  
Budget