



Renton Regional Fire Authority

18002 108th Ave SE

Renton, WA 98055

Office: (425) 276-9500

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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, May 12, 2025

Fire Station #13 – 18002 108th Ave SE, Renton

CALL TO ORDER

Governance Board Chair Alberson called the regular meeting to order at 10:01 a.m.

ROLL CALL

Governance Board Members Present:

Kerry Abercrombie (Fire District 25)

James Alberson, Chair (City of Renton)

Sean Cook, Vice Chair (Fire District 25)

Ryan McIrvine (City of Renton)

Ed Prince (City of Renton)

Andrew Schneider (Non-Voting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Marcus Morrell (Fire District 25)

Administrative Staff Present:

Fire Chief Steve Heitman, Fire Marshal Anjela Barton, Deputy Chief Mark Seaver, Deputy Chief Dan Alexander, Administrative Services Manager Christine Noddings, Site Reliability Engineers Wyatt Humphreys and Javier Esparza, Board Secretary Linda Mann, and RRFA Attorney Brian Snure.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member McIrvine to excuse the absent board member from this meeting. **MOTION CARRIED (5-0)**

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Board Chair Alberson presented the proclamation for Emergency Medical Service Week, proclaiming it for the week of May 18, 2025.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member McIrvine to adopt the proclamation as read. **MOTION CARRIED (5-0)**

DC Alexander acknowledged that May 4, 2025, was International Firefighter's Day to honor the bravery and sacrifice of firefighters worldwide.

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PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

A **MOTION** was made by Board Member McIrvin and **SECONDED** by Board Member Prince to approve the consent agenda for May 12, 2025. **MOTION CARRIED (5-0)**

SIGNING OF VOUCHERS

The governance board members signed the voucher approval letter for May 12, 2025.

BOARD COMMITTEE REPORTS

There were no board committee reports.

CHIEF'S REPORT

Chief Heitman presented his report.

Board Member Abercrombie inquired about the high support from residents for the annexation of Fire District 40 and Chief Heitman responded.

DIVISION REPORTS

Each of the division managers presented an overview of their respective division reports.

For Administration: Chief Heitman was present on behalf of CAO Babich. Board Chair Alberson inquired about the exit interview with the State Auditor's Office. Chief Heitman noted they will close their report with one finding.

At the conclusion of DC Alexander presenting for Support Services, Board Chair Alberson inquired about the expected completion date for the new fire station 16 build. DC Alexander informed the board it is set for the end of 2026 to early 2027.

After DC Seaver presented the Response Operations report, Board Chair Alberson asked about the house burn for training and both DC Seaver and Chief Heitman responded.

CORRESPONDENCE

Chief Heitman shared a letter of recognition from KC EMS DEI coordinators for firefighter Anthony Parker and a letter of appreciation from KC EMS for firefighters Danielle Bue and Ellinor James, who contributed during Future Women in EMS & Fire Workshop.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Resolution 2025-02 Appointment of Agent to Receive Claims

The updated resolution re-states the fire chief as agent to receive claims and adds language naming the fire chief as the business manager to service process on. This action ensures compliance with state law by clearing identifying the individual and office responsible for accepting service of claims.

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Chief Heitman presented the resolution.

A **MOTION** was made by Board Member Prince and **SECONDED** by Board Member McIrvine to adopt resolution 2025-02 as presented. **MOTION CARRIED (5-0)**

GOOD OF THE ORDER

Reminder that the May committee meetings have been canceled as they were scheduled during the Memorial Day holiday.

Chief Heitman notified the board that in lieu of the June committee meetings scheduled for June 23, 2025, we are requesting to hold a governance board special meeting to present a bond resolution, noting a quorum will be required.

Chief Heitman announced that FD25 Commissioner Abercrombie will be resigning from the board effective in mid-June as he is moving from King County.

EXECUTIVE SESSION

There was no executive session.

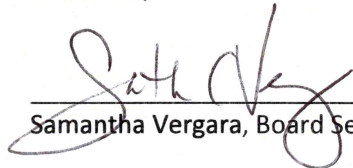
FUTURE MEETINGS

- Monday, June 9, 2025, 10:00 a.m., Governance Board Regular Meeting, Fire Station #13 (18002 108th Ave SE, Renton) / Video Conference

ADJOURNMENT

Board Chair Alberson adjourned the meeting at 10:27 a.m.



James Alberson, Board Chair

Samantha Vergara, Board Secretary