



Renton Regional Fire Authority  
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## MINUTES

### RFA Governance Board Regular Meeting

10:00 A.M. – Monday, August 14, 2017

Fire Station #13 – 18002 108<sup>th</sup> Ave. S.E., Renton

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### CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Prince called the Regular Meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

### ROLL CALL

#### Governance Board Members Present:

Ed Prince, Chair (City of Renton)  
Ray Barilleaux, Vice Chair (Fire District 25)  
Kerry Abercrombie (Fire District 25)  
Myron Meikle (Fire District 25) – via Teleconference  
Armondo Pavone (City of Renton)  
Don Persson (City of Renton)  
Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

#### Administrative Staff Present:

Attorney Brian Snure, Chief Rick Marshall, Deputy Chief Roy Gunsolus, Deputy Chief Charles DeSmith, Director of Administration Samantha Babich, Fire Marshal Anjela St. John, Captains Will Aho, Erik Hammes and Jeff Vollandt, Lieutenants Gary Harsh and Steve Winter, and Administrative Secretary Rhonda Heyden.

### AGENDA MODIFICATIONS

There were no agenda modifications.

### ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations, or presentations.

### PUBLIC COMMENT

There were no public comments.

### CONSENT AGENDA

#### Approval of Minutes – Regular Meeting (July 24, 2017)

A **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Abercrombie to approve the Minutes from the July 24, 2017 Regular Meeting. **MOTION CARRIED (6-0)**

#### Approval of Minutes – Special Meeting (August 1, 2017)

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Pavone to approve the Minutes from the August 1, 2017 Special Meeting. **MOTION CARRIED (6-0)**

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### Approval of Vouchers:

A **MOTION** was made by Board Member Persson and **SECONDED** by Board Member Pavone to approve the vouchers which included the following:

- AP Check Register 7/16/17 – 7/31/17, Payroll 7/1/17 – 7/15/17

**MOTION CARRIED (6-0)**

### SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for August 14, 2017.

### BOARD COMMITTEE REPORTS

There were no Board Committee reports.

### BOARD MEMBER REPORTS

There were no Board Member reports.

### CHIEF'S REPORT

Chief Marshall's report included the following:

- New Member: Ken Kiker, Deputy Fire Marshal, began his employment with RRFA on June 1, 2017.
- Hiring: Six new recruits begin on Wednesday, August 16<sup>th</sup>. Job postings for Finance Analyst and Communications Manager will be available on Monday, August 14. The positions will be open until filled with the first review after two weeks. Additionally, the hiring process will start for six more entry-level firefighters.
- KCFD20: Fire Chief Eric Hicks sends his thanks for the assistance we provided on July 11 at the third alarm structure fire on Beacon Coal Mine Rd.
- House Fire: On August 5, Renton Fire crews were dispatched to a fire at a residence in the Maplewood Heights neighborhood. Thanks to the quick actions of the crews, we were able to minimize damage to the adjacent houses. All occupants were able to escape without injury. There was no immediate reports of firefighter injury. The cause of the fire is listed as accidental due to the improper disposal of cigarette butts. The estimated damage loss is \$376,000 (the value of the home listed on the King County Assessor's web site) and an estimated \$45,000 of content loss.
- Logistics Co-Op: Participation in the regional effort to combine Logistics service is moving forward. To date, we have developed the financial and legal framework, selected members of the advisory committee to represent each participating organization that will approve the tools / equipment / supplies a combined Logistics would provide, selected a consultant group to design a regional Logistics supply chain model, and we're finishing up a detailed comparison of what each organization currently purchases individually for cost comparison. If successful with this regional venture, we will be partnering with neighboring organizations to gain needed efficiencies while improving the effectiveness of the core service of Logistics. Gaining efficiency and effectiveness in services demonstrate accountability to our customers, and is essential as an RFA.
- Members of the Quarter: Nominations were held for our quarterly recognitions. The following members were chosen for this great honor: Officer – Captain Will Aho, Firefighter – Todd Fisher, Civilian – Jennifer Zinck.

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### DEPARTMENT REPORTS

There were no Board Member reports.

### CORRESPONDENCE

There was no correspondence.

### UNFINISHED BUSINESS

There was no unfinished business.

### NEW BUSINESS

Selection of Budget Sub-Committee for RFA Budget Process:

At the 08/01/2017 Special Board meeting, Councilman Perrson requested that a sub-committee be formed to work with RFA Administration staff on the 2018 Budget.

A **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Barilleaux to appoint Board Member Perrson and Board Member Meikle to the Budget Sub-Committee for the RFA Budget Process. **MOTION CARRIED (6-0)**

Update on Fire Station 15 from Michael Kirk, COR Facilities Director: Michael Kirk was absent from the meeting.

### GOOD OF THE ORDER

There were not any good of the order items.

### EXECUTIVE SESSION

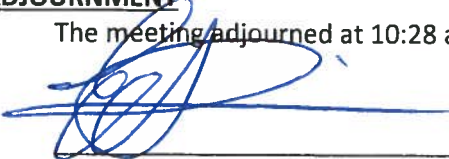
There was no executive session.

### FUTURE MEETINGS

The next meeting is scheduled for Monday, August 28, 2017, 10:00 a.m. at Fire Station #13 (18002 108<sup>th</sup> Ave. S.E., Renton).

### ADJOURNMENT

The meeting adjourned at 10:28 a.m.



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Ed Prince, Board Chair

Recorded by: Rhonda Heyden, Acting Board Secretary