



Renton Regional Fire Authority
1055 South Grady Way
Renton, WA 98055
Office: (425) 430-7000
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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, July 24, 2017

Fire Station #13 – 18002 108th Ave. S.E., Renton

CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Prince called the Regular Meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

ROLL CALL

Governance Board Members Present:

Ed Prince, Chair (City of Renton)

Ray Barilleaux, Vice Chair (Fire District 25)

Kerry Abercrombie (Fire District 25)

Armondo Pavone (City of Renton)

Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Myron Meikle (Fire District 25)

Don Persson (City of Renton)

Administrative Staff Present:

Chief Rick Marshall, Deputy Chief Roy Gunsolus, Deputy Chief Charles DeSmith, Director of Administration Samantha Babich, Fire Marshal Anjela St. John, Captain Jeff Vollandt, Battalion Chief Robert Homan, Administrative Secretary Linda Mann.

A **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Barilleaux to excuse absent Board Member Meikle and Board Member Persson from the meeting. **MOTION CARRIED (4-0)**

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations, or presentations.

PUBLIC COMMENT

There were no public comments.

CONSENT AGENDA

Approval of Minutes

A **MOTION** was made by Board Member Barilleaux and **SECONDED** by Board Member Pavone to approve the Minutes from the July 10, 2017 Regular Meeting. **MOTION CARRIED (4-0)**

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Approval of Vouchers:

A **MOTION** was made by Board Member Barilleaux and **SECONDED** by Board Member Pavone to approve the vouchers which included the following:

- AP Check Register 7/1/17 – 7/15/17, Payroll 6/15/17 – 6/30/17

MOTION CARRIED (4-0)

SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for July 24, 2017.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

BOARD MEMBER REPORTS

There were no Board Member reports.

CHIEF'S REPORT

Chief Marshall's report included the following:

- Our Citizens Appreciate the RRFA: Chief Marshall shared a letter of thanks from a City of Renton citizen.
- Burn Ban: There was a burn ban issued for Unincorporated King County beginning on Saturday, July 15, 2017 due to recent and forecasted moisture reports.
- Logistics Co-Op: Over the next six months, the Logistics Section will be participating in a regional group looking in to the possibility of forming a Logistics Co-Op to serve multiple organizations in 2018. There are many benefits of a regional Logistic Co-Op and there is an opportunity for input from our organization in the form of an advisory committee. The advisory committee will meet with other advisory committee members from participating departments; Maple Valley, Tukwila, Puget Sound RFA, and Enumclaw.
- Car Fire at the Renton Aquatic Center: On July 15, RRFA was dispatched to a car fire in the East parking lot of the Henry Moses Aquatic Center. Eight trees and a 30x20 section of the landscaping were also burned directly to the north of the car. No other structures were involved or damaged. The cause of this fire is undetermined.
- Hiring: Conditional offers have been sent out to six new hires. We are currently conducting the physical, psychological, and background checks necessary to complete the process.
- Future Headquarters: Per the ILA, RRFA Headquarters is allowed to continue to occupy the existing office space on the 7th floor of City Hall through December 31, 2018. After that time, the RRFA will need to move. We are currently exploring several options, including remaining at City Hall (moving to the 4th floor), leasing office space away from City Hall, or moving headquarters to an existing RRFA Fire Station. We are currently looking at the possibility of remodeling Fire Station 14.
- New Haz-Mat Team Members: Chief Marshall recognized Firefighters Christopher Bracken and Nate Risen as successfully completing the Hazardous Materials Technician training.

DEPARTMENT REPORTS

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June Financial Report: Director of Administration, Samantha Babich presented the January – June 2017 budget, revenue, and expenses report.

June Fire Marshal Report: Fire Marshal, Anjela St. John presented the monthly report for June, 2017.

June Response Operations Report: DC Gunsolus presented the June 2017 statistics.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

FBC Assistance: In 2016, we engaged Puget Sound Regional Fire Authority (PSRFA) to provide support for our FBC program. We believe that the 2016/2017 process was highly successful and that it is in the best interest of Renton Regional Fire Authority to continue the collaborative efforts into 2017/2018 rather than develop our own program. We entered into the collaborative agreement with Puget Sound Regional Fire Authority for the Fire Benefit Charge process for 2017. We anticipate this will be the last year of a “contract with Puget Sound.” There is currently work to build a co-operative of area fire departments that will not merely contract, rather “own” the Planning Co-Operative.

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Pavone to approve the addition of “Exhibit C Assessment and Planning Services” to the collaborative Activities Interlocal agreement with Puget Sound Regional Fire Authority and to allow the fire chief to sign the agreement. **MOTION CARRIED (4-0).**

GOOD OF THE ORDER

Board Member Sartnurak attended the King County Fire Commissioners meeting last Wednesday. One of the topics was the McCleary decision and how it would affect taxing districts, schools, etc. In 2018, it won't affect any regional fire authorities or fire districts.

EXECUTIVE SESSION

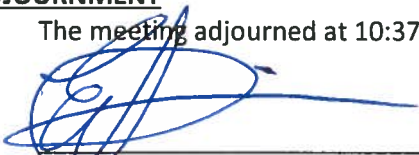
There was no executive session.

FUTURE MEETINGS

The next meeting is scheduled for Monday, August 14, 2017, 10:00 a.m. at Fire Station #13 (18002 108th Ave. S.E., Renton).

ADJOURNMENT

The meeting adjourned at 10:37 a.m.



Ed Prince, Board Chair

Recorded by: Linda Mann, Administrative Secretary I