



Renton Regional Fire Authority
1055 South Grady Way
Renton, WA 98055
Office: (425) 430-7000
Fax: (425) 430-7044

MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, November 14, 2016

Fire Station #13 – 18002 108th Ave. S.E., Renton

CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Prince called the Regular Meeting to order at 10:07 a.m. and led the Pledge of Allegiance.

ROLL CALL

Governance Board Members Present:

Ed Prince, Chair (City of Renton)
Kerry Abercrombie (Fire District 25)
Ray Barilleaux (Fire District 25)
Myron Meikle (Fire District 25)
Armondo Pavone (City of Renton)
Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

Governance Board Members Present via Teleconference:

Don Persson (City of Renton)

Administrative Staff Present:

Attorney Brian Snure, Chief Rick Marshall, Deputy Chiefs Roy Gunsolus and Chad Michael, RFA Human Resources Manager Samantha Babich, Lieutenants Gary Harsh, Ryan Simonds, and Steve Winter, Firefighters Brett Bigger and Michael Ketchum, Fire Marshal Anjela St. John, Fire Inspector Eric Donnerstag, District Liaison Julie Bray, RFA Board Secretary Rhonda Heyden.

AGENDA MODIFICATIONS

- Executive Session will occur after Unfinished Business

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

RFA Core Values Presentation:

A laminated handout containing the vision, mission, values and guiding principles was given to the Board. Deputy Chief Gunsolus explained that the values process began in 2013 with the desire to become a values based organization. The five values include Professionalism, Integrity, Leadership, Accountability, and Respect. The initial values priorities included communication, employee recognition, hiring processes, JATC program, professional development, and promotional processes. Other areas of improvement include rules and responsibilities, mentorship program, and relevant Standard Operating Procedures (SOP's). The Board was asked to review the values and guiding principles and, if they feel as though they are consistent with the organization that they are governing, pass a Resolution at the next RFA Board meeting to adopt them as the organization's core values and guiding principles.

PUBLIC COMMENT

There were no public comments.

CONSENT AGENDA

Approval of Minutes and Approval of Vouchers:

A **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Barilleaux to approve the consent agenda which included the following:

- Approval of Minutes from the October 24, 2016 Regular Meeting/Public Hearing
- Approval of Vouchers: AP Check Register 10/15 – 10/31/16, Payroll 10/1 – 10/15/16

MOTION CARRIED (6-0)

SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for November 14, 2016.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

BOARD MEMBER REPORTS

There were no Board Member reports.

CHIEF'S REPORT

Chief Marshall's report included discussions on the 2017 Budget, firefighter interviews, new recruits, fire benefit charge, promotional ceremony, policy review committee, public records request training, planning lieutenant, KCFD 40 contract, DunnCo project status report, and response operations monthly statistics. Six conditional job offers were made following the firefighter interviews with uniform fittings taking place on November 17, 2016 and academy beginning January 3, 2017.

DEPARTMENT REPORTS

There were no Department reports.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

EXECUTIVE SESSION

The meeting recessed at 10:27 a.m. into executive session for 30 minutes pursuant to RCW 42.30.110(1)(g), to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee and to discuss personal service contracts, in a forum that maintains the attorney client privilege, the legal risks of proposed actions that will likely result in adverse legal or financial consequences if the discussion is held in public.

At 10:57 a.m., another 15 minutes was requested.

The Board Members reconvened at 11:10 a.m. at which point the Board meeting continued.

NEW BUSINESS

Board Resolution 2016-15, Operating Budget Resolution:

On April 26, 2016, the citizens of the City of Renton and King County Fire District #25 approved the formation of the Renton Regional Fire Authority to begin July 1, 2016. Funding for the Renton RFA is based on a combination of a property tax levy and a six-year benefit charge. On October 24, 2016, a public hearing was held for a formal presentation of the information and public comment to review the proposed 2017 budget.

Discussion: Questions arose regarding the budget. Attorney Snure indicated that the budget and tax levy certification need to be filed with the County by November 30th. The budget could be amended after the Resolution is approved, with the budget being re-filed with the County.

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Pavone to approve Resolution No. 2016-15, adopting the Property Tax Levy and 2017 Budget resolution, establishing a 2017 property tax levy of \$16,250,000, and adopting the 2017 budget of \$38,652,285. **MOTION CARRIED (6-0).**

Board Resolution 2016-16, Property Tax Levy Resolution:

On April 26, 2016, the citizens of the City of Renton and King County Fire District #25 approved the formation of the Renton Regional Fire Authority. Funding for the Renton RFA is a combination of property tax and a six-year benefit charge. This resolution establishes the terms of the levy and the percentage increase over the prior year's levy.

The property tax levy rate has a statutory limit of \$1.00 per thousand of assessed value. On October 24, 2016, a public hearing was held for a formal presentation of the information and public comment on the proposed 2017 budget and revenue sources. The Board approved the initial property tax levy of the full \$1.00 per thousand of assessed value per chapter 52.26 RCW.

A **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Barilleaux to move to adopt Resolution No. 2016-16, accepting the property tax levy in the amount of \$16,250,000. **MOTION CARRIED (6-0).**

Board Resolution 2016-17, Benefit Charge Resolution:

On April 26, 2016, the citizens of the City of Renton and King County Fire District #25 approved the formation of the Renton Regional Fire Authority. As part of the funding mechanism for the Renton RFA, a six-year benefit charge was approved. This benefit charge is reviewed annually by the Governance Board to determine the measurable benefits to the service area. On October 24, 2016 a public hearing was held for a formal presentation of the information and public comment. Following the hearing, the Governing Board is required to adopt a resolution setting the Benefit Charge.

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A **MOTION** was made by Board Member Barilleaux and **SECONDED** by Board Member Pavone to adopt Resolution No. 2016-17, benefit charge resolution, which establishes the 2017 benefit charge to not exceed \$14,360,000. **MOTION CARRIED (6-0).**

GOOD OF THE ORDER

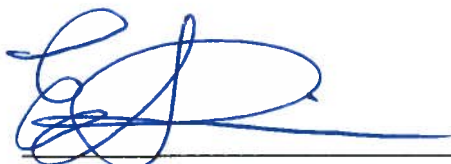
Board Member Abercrombie thanked Fire Marshal St. John and Fire Inspector Nick Alonzo for allowing him to go on a ride-along with Inspector Alonzo during apartment inspections and indicated it was very enlightening.

FUTURE MEETINGS

The next meeting is scheduled for Monday, November 28, 2016, 10:00 a.m. at Fire Station #13 (18002 108th Ave. S.E., Renton).

ADJOURNMENT

The meeting was adjourned at 11:43 a.m.



Ed Prince, Board Chair

Recorded by: Rhonda Heyden, RFA Board Secretary