



Renton Regional Fire Authority

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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, July 11, 2016

Fire Station #13 – 18002 108th Ave. S.E., Renton

CALL TO ORDER AND FLAG SALUTE

Governance Board Vice Chair Barilleaux called the Regular Meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

ROLL CALL

Governance Board Members Present:

Ray Barilleaux, Vice Chair (Fire District 25)

Kerry Abercrombie (Fire District 25)

Myron Meikle (Fire District 25)

Armondo Pavone (City of Renton)

Don Persson (City of Renton)

Governance Board Members Present via Teleconference:

Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

Governance Board Members Absent:

Ed Prince, Chair (City of Renton)

MOVED BY PAVONE, SECONDED BY ABERCROMBIE, BOARD EXCUSED ABSENT BOARD CHAIR PRINCE. CARRIED.

Administrative Staff Present:

Fire Chief Mark Peterson, Assistant Fire Chief Rick Marshall, Deputy Fire Chief Chad Michael, Deputy Fire Chief Erik Wallgren, Battalion Chief Roy Gunsolus, Battalion Chief Doug McDonald, Lieutenant Will Aho, Lieutenant Gary Harsh, Local 864 President Steve Winter, Fire Marshal Anjela St. John, Fire Inspector Eric Donnerstag, City of Renton Fiscal Services Director Jaime Thomas, City of Renton Senior Finance Analyst Tracy Schuld, RFA Board Secretary Rhonda Heyden.

AGENDA MODIFICATIONS

Vice Chair Barilleaux requested that Item #16, Executive Session, be moved to follow Item #12, Correspondence.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations, or presentations.

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PUBLIC COMMENT

There were no public comments.

CONSENT AGENDA

Approval of Minutes:

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Pavone to approve the minutes of the July 1, 2016 RFA Governance Board Special Meeting. **MOTION CARRIED (5-0)**

BOARD COMMITTEE REPORTS

Finance Committee:

Board Member Persson reported and City of Renton Fiscal Services Director Jaime Thomas confirmed that two bills have been paid: 1) medical insurance and 2) binder for the standard life insurance premiums.

BOARD MEMBER REPORTS

There were no Board Member reports.

CHIEF'S REPORT

Chief Peterson reported that the background checks for the Finance Manager & HR Manager positions have been completed and that David Hammond and Samantha Babich and will start on Monday, July 18, 2016. He further reported that six vacant Firefighter positions will be filled with four entry level firefighters and two lateral level firefighters. Additionally, interviews will be conducted on July 13 and 14 for Battalion Chief, Captain, and Lieutenant positions.

DEPARTMENT REPORTS

Fire Station 15 Update: Assistant Chief Marshall handed out a preliminary aerial map of Fire Station #15 and indicated that it would be designed in a "U shape" to enable the fastest turnout times. Both two-bay and three-bay Fire Stations are being considered, as well as how best to fit the Fire Station within the narrow property. Challenges with the property were discussed and included a surface water retention vault, easement, and traffic light. Lieutenant Aho handed out a copy of a preliminary Expense Report for Fire Station #15.

Office Space: A plan is being worked out to address immediate and future needs.

CORRESPONDENCE

There was no correspondence.

EXECUTIVE SESSION

The meeting recessed at 10:29 a.m. into executive session for 30 minutes pursuant to RCW 42.30.110(1)(g) to discuss personal service contracts, as well as RCW 42.30.140(4) to discuss collective bargaining agreements.

At 11:00 a.m., another 15 minutes was requested.

The Board Members reconvened at 11:18 a.m. at which point the Board Meeting continued.

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UNFINISHED BUSINESS

Fire Chief Employment Agreement: To be discussed at a future meeting.

Assistant Fire Chief Employment Agreement:

A **MOTION** was requested to approve the revised and current Assistant Chief contract and authorize the Fire Chief to sign the contract on behalf of the Renton Regional Fire Authority.

Discussion: There was no discussion.

A **MOTION** was made by Board Member Persson and **SECONDED** by Board Member Pavone to approve the revised and current Assistant Chief contract and authorize the Fire Chief to sign the contract on behalf of the Renton Regional Fire Authority. **MOTION CARRIED (5-0).**

IAFF Local 864 Firefighter and Battalion Chief 2016-2018 Contracts:

A **MOTION** was requested to approve Chief Peterson to sign the IAFF Local 864 Firefighter and Battalion Chief contract agreements.

Discussion: There was no discussion.

A **MOTION** was made by Board Member Persson and **SECONDED** by Board Member Pavone to approve Chief Peterson to sign the IAFF Local 864 Firefighter and Battalion Chief contract agreements. **MOTION CARRIED (5-0).**

AFSCME Local 2170 2016-2018 Contract:

A **MOTION** was requested to approve Chief Peterson to sign the AFSCME Local 2170 contract agreement.

Discussion: There was no discussion.

A **MOTION** was made by Board Member Persson and **SECONDED** by Board Member Pavone to approve Chief Peterson to sign the AFSCME Local 2170 contract agreement. **MOTION CARRIED (5-0).**

NEW BUSINESS

Board Meeting Minutes Signature Line:

It was determined that there would be one signature line on the meeting minutes. The Board Chair will sign the minutes.

GOOD OF THE ORDER

Assistant Fire Chief Marshall thanked RFA Board Secretary Heyden for all the work that she has been doing.

SIGNING OF VOUCHERS

The members of the Finance Committee approved payment for payroll claims vouchers 348127 and 348430 totaling \$211,718.27.

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FUTURE MEETINGS

The next meeting is scheduled for Monday, July 25, 2016, 10:00 a.m. at Fire Station #13 (18002 108th Ave. S.E., Renton)

ADJOURNMENT

The meeting was adjourned at 11:18 a.m.

A handwritten signature in black ink, appearing to read 'Ed Prince', is written above a horizontal line.

Ed Prince, Board Chair

Recorded by: Rhonda Heyden, Board Secretary