



REGIONAL FIRE AUTHORITY PLANNING COMMITTEE June 15, 2016

Present: Armondo Pavone, Renton City Council
Don Persson, Renton City Council
Ray Barilleaux, KCFD #25
Kerry Abercrombie, KCFD #25
Myron Meikle, KCFD #25
Linda Sartnurak, KCFD #40
Brian Snure, RFA Attorney
Mark Peterson, Fire Chief
Chad Michael, Deputy Fire Chief
Rick Marshall, Battalion Chief
Will Aho, Lieutenant
Gary Harsh, Lieutenant

Steve Winter, Local 864 President
Ryan Simonds, Firefighter
Anjela St. John, Fire Marshal
Eric Donnerstag, Fire Inspector
Jay Covington, Chief Admin Officer
Iwen Wang, FIT Administrator
Tracy Schuld, Senior Finance Analyst
Jamie Thomas, Fiscal Services Director
Jason Seth, City Clerk
Rhonda Heyden, Admin Secretary
Mark Horaski, VRFA Director of Finance & Administration

1. **Call to Order:** Councilmember Pavone called the committee meeting to order at 10:08 a.m.
2. **Approval of Previous Minutes:** A **MOTION** was made by Councilmember Persson to approve the minutes of the Planning Committee Meeting on May 31, 2016; **SECONDED** by Commissioner Meikle. **MOTION CARRIED (5-0).**
3. **30 Day Notice for Layoff & Letter of Intent to Hire:**

Copies of an AFSCME Local 2170 and IAFF Local 864 layoff notice from the City of Renton and Intent to Hire letter from the Renton Regional Fire Authority were provided to the RFA Planning Committee.

4. **RFA Workshop:**

RFA Budget Process: Mark Horaski, Valley Regional Fire Authority (VRFA) Director of Finance & Administration, discussed his recommendations of budgeting in the early stages of formation, the budget process, funding and financing in the early stages of formation and other administration considerations.

Fire Benefit Charge: Lieutenant Harsh gave a presentation regarding the Fire Benefit Charge (FBC) and discussed options for FBC management.

Implementation Timeline: Battalion Chief Marshall presented a timeline which included tasks involving Fire Benefit Charge, Finance, Human Resources, Information Technology, Communications, Fire Station 15, Policy Modification, Records Management, and Exploration of Efficiencies. A RFA transition plan was also discussed.

July 1 Resolutions & Action Items: Attorney Snure walked the Planning Committee through the Resolutions and Action Items that would be signed on July 1.

Governing Board Bylaws:

- Section 4.1 (d), Agenda modifications, was revised to read “Changes to the Board’s published agenda may be requested and announced by the chair at this time or the agenda may be modified by a majority vote of the governing board.”
- Section 4.1 (q), Voucher Signing: this item was added.

EAP Coverage with First Choice: A **MOTION** was made by Councilmember Persson to approve Chief Peterson to verbally accept the First Choice contract proposal with the acknowledgment that a signed contract will occur on July 1, 2016 as long as it is consistent with the proposal as of June 15, 2016; **SECONDED** by Commissioner Meikle. **MOTION CARRIED (5-0).**

Property and Liability Insurance with WCIA: A **MOTION** was made by Councilmember Pavone to approve Chief Peterson to verbally accept the WCIA proposal with the acknowledgment that a contract will signed by the Governing Board on July 1, 2016, provided it is consistent with the proposal as of June 9, 2016; **SECONDED** by Commissioner Meikle. **MOTION CARRIED (5-0).**

Life/AD&D/Disability Insurance: A **MOTION** was made by Commissioner Abercrombie to approve Chief Peterson to verbally accept the Standard Insurance proposal with acknowledgment that a contract will be signed by the Governing Board on July 1, 2016, provided it is consistent with the proposal; **SECONDED** by Commissioner Barilleaux. **MOTION CARRIED (5-0).**

7. *Executive Session:*

Adjourned to executive session pursuant to RCW 42.30.110(1)(i) at 1:12 p.m. to discuss personal service contracts and portions of the proposed City of Renton Interlocal Agreement (ILA) with District legal counsel, in a forum that maintains the attorney client privilege, the legal risks of proposed actions that will likely result in adverse legal or financial consequences if the discussion is held in public.

The Planning Committee reconvened at 1:45 p.m.

8. *Interlocal Agreement Updates:*

Section 4, Administrative Committee to Administer Agreement: the word “materially” will be removed from “...and do not materially increase the cost of either party to administer this Agreement”.

Section 16, Termination, Termination of Exhibits 1, 6 or 7:

- Subsection C: additional language added regarding termination prior to December 31, 2021.
- Subsection D: language added regarding renegotiation of Exhibit 1.

Section 19, Miscellaneous, Resolution of Disputes and Governing Law (Subsection B): language added regarding dispute resolution and mediation process.

Meeting adjourned at 2:07 p.m. * The next meeting will be July 1, 2016 at 10:00 a.m. in the Fire Station #13 Conference Room.

Recorded by:

Rhonda Heyden, Administrative Secretary I