



REGIONAL FIRE AUTHORITY PLANNING COMMITTEE February 10, 2016

Present: Ed Prince (Chair), Renton City Council
Armondo Pavone, Renton City Council
Ray Barilleaux, KCFD #25
Kerry Abercrombie, KCFD #25
Mark Peterson, Fire Chief
Chad Michael, Deputy Fire Chief
Erik Wallgren, Deputy Fire Chief
Rick Marshall, Battalion Chief

Jay Covington, Chief Admin Officer
Iwen Wang, FIT Administrator
Tracy Schuld, Accounting Supervisor
Jamie Thomas, Fiscal Services Director
Linda Sartnurak, KCFD #40
Joseph Clow, KCFD #20
Rhonda Heyden, Admin Secretary

1. **Call to Order:** Councilmember Prince called the committee meeting to order at 2:04 p.m.
2. **Approval of Previous Minutes:** Motion made by Councilmember Prince to approve the minutes of the Planning Committee Meeting on November 12, 2015. Seconded by Commissioner Barilleaux. Motion carried.
3. **Pro/Con Committee Selection:**

Chief Peterson stated that, per the Resolution, the Planning Committee will appoint the Pro and Con Committees. There is a limit of three people for each committee. The Regional Fire Authority (RFA) Planning Committee decided to place an ad in the Renton Reporter, inviting people to submit their interest in serving on the Pro or Con Committees by February 24, 2016 at 2:00 p.m. The Planning Committee will meet on February 24, 2016 (after the deadline) to discuss the nominees and appoint the committees. Preference will be given to those that live within the proposed RFA boundary.

Battalion Chief Marshall and Administrator Wang indicated that the Pro/Con Committee information will need to be submitted to King County by February 26, 2016.

4. **Public Outreach Efforts:**

Chief Peterson indicated that, as of January 1, 2016, he assigned Battalion Chief Rick Marshall, Lieutenant Will Aho, and one member currently on light duty to work on implementing the strategies to get the proposed RFA on the ballot. They have been meeting with local communities to explain the RFA and answer questions.

Chief Peterson asked the Planning Committee how they prefer to receive information regarding the progress of all of the work that is taking place: would they prefer meetings or emails? Commissioner Abercrombie stated that he would prefer a brief weekly update that includes information regarding the community meetings, as well as task updates. Commissioner Barilleaux indicated that he would also like a short update regarding the progress of the tasks. Chief Peterson confirmed that a one-page summary will be provided to the Planning Committee once per week. Battalion Chief Marshall added that if there are

questions, to ask him directly. He then will disseminate the information back out to the Planning Committee.

5. *Internal Messaging Efforts:*

Chief Peterson explained that he has met with the firefighters and talked with them about the RFA. Additionally, there are meetings scheduled with AFSCME represented members of the Renton Fire & Emergency Department, as well as with other City of Renton employees, including Police and Public Works. His meetings include an explanation of what an RFA is and what the impacts are.

6. *RFA Task List Progress:*

Battalion Chief Marshall stated that he and his team are identifying all the things that need to happen between now and July 1, 2016, which includes a task list of approximately 120 tasks. A project chart is being built with timelines, to ensure that tasks are being tracked. He and his team have met with every department in the City to identify the tasks. The priority right now is outreach and communication efforts.

7. *Approve Brian Snure, Attorney:*

Chief Peterson explained that attorney Brian Snure was contracted by the City in August, 2014 to help draft the RFA plan. Chief Peterson recommended retaining Brian Snure to assist the RFA Planning Committee with the Interlocal Agreement process until the Governance Board is in place, at which time the Governance Board will go through the selection process of an attorney. Brian Snure's hourly rate is \$225/hour and his assistant is \$100/hour.

Linda Sartnurak indicated that Fire District 40 hired Brian Snure as of December, 2015 to represent Fire District 40 and wondered if there would be any conflicts? Chief Peterson replied that the only possible conflict would be when dealing with a contract issue that would involve Fire District 40. At this time, there would not be a conflict since the proposed RFA includes only the City of Renton and Fire District 25.

Commissioner Abercrombie asked if District 25 would need a separate attorney. Chief Peterson stated that Brian Snure would be looking at the Interlocal Agreement from the "lens of an RFA" and it already combines the City of Renton and Fire District 25. Separate legal representation would only be needed in the event of selling land, or entering into a separate contractual issue with the City of Renton or another entity. Battalion Chief Marshall added that Brian Snure would be representing the interests of the formation of the RFA, while the City Attorney would be representing the interests of the City of Renton. He added that the Interlocal Agreement will be between the RFA and the City of Renton.

Administrator Wang stated that, in addition to the Interlocal Agreement, the bylaws will also require legal review, preferably by attorneys representing both the RFA and the City.

Motion made by Councilmember Pavone to approve Brian Snure as providing council to the RFA Planning Committee. Seconded by Commissioner Abercrombie. Motion carried.

8. *Future RFA Planning Meeting Dates:*

Commissioner Abercrombie requested meeting dates of every two weeks through April 26, 2016.

Meeting adjourned at 2:54 p.m. The next RFA Planning meeting will be February 24, 2016 at 3:00 p.m. in the 7th Floor Conferencing Center.

Recorded by:
Rhonda Heyden, Administrative Secretary I