



Renton Regional Fire Authority
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MINUTES

RFA Governance Board Regular Meeting & Benefit Charge Appeal Review Board

10:00 A.M. – Monday, February 26, 2018

Fire Station #13 – 18002 108th Ave. S.E., Renton

CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Meikle called the Regular Meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

ROLL CALL

Governance Board Members Present:

Myron Meikle, Chair (Fire District 25)
Armondo Pavone, Vice Chair (City of Renton)
Kerry Abercrombie (Fire District 25)
Marcus Morrell (Fire District 25)
Don Persson (City of Renton)
Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Ed Prince (City of Renton)

Administrative Staff Present:

Attorney Brian Snure, Chief Rick Marshall, Deputy Chief Roy Gunsolus, Deputy Chief Chuck DeSmith, Director of Administration Samantha Babich, Fire Marshal Anjela St. John, Battalion Chief Mike Proulx, Captain Steve Winter, Lieutenants Rick Laycock and Steve Wright, Firefighters Krystofiak and Caldwell, Communications Manager Katie Lewis, and RFA Board Secretary Linda Mann.

Public Present:

Larry Rabel
Patrick Gilroy

A **MOTION** was made by Board Member Persson and **SECONDED** by Board Vice Chair Pavone to excuse absent Board Member Prince from the meeting. **MOTION CARRIED (5-0)**

AGENDA MODIFICATIONS

Add Fire Benefit Charge Review Board to agenda after Announcements, Proclamations, and Presentations.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations, or presentations.

FIRE BENEFIT CHARGE REVIEW BOARD

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The Renton Regional Fire Authority Governing Board convened as the Benefit Charge Petitions Review Board pursuant to RCW 52.26.250. The Review Board will remain convened until Monday, March 12, 2018. The Review Board will hold two public hearings to receive petitions, the first being February 26, 2018 and the second being February 28, 2018.

Lieutenant Rick Laycock gave a Staff Report/PowerPoint presentation which highlighted the purpose of the public hearing, benefit charge basics, and summary of petitions.

Docketed Appeals:

Gilroy Family LLC Petition, Parcel #1623059143, Parcel #1623059144 and Parcel #1623059062. Petitioner was present and chose to address the Board. The three parcels consist of a single business, Stor-House Self Storage located at 2829 NE 3rd ST, Renton. Gilroy is petitioning that the FBC is incorrect and not reflective of the fire protection services the property requires. The petitioner is requesting that the FBC for the parcels are calculated for each building individually. Staff recommendation is to reduce the Petitioner's benefit charge.

Sheridan Properties, Parcel #3340404395. Petitioner was not present, but might attend the February 28, 2018 Review Board meeting. Sheridan is petitioning the calculation is in error and the effective response factor of 4.2 is unreasonable.

At 10:19 a.m., the Benefit Charge Appeals Review Board was recessed to reconvene at 5:00 p.m. on February 28, 2018. The Regular Meeting then resumed.

PUBLIC COMMENT

There were no public comments.

CONSENT AGENDA

Approval of Minutes

A **MOTION** was made by Board Vice Chair Pavone and **SECONDED** by Board Member Abercrombie to approve the Minutes from the February 12, 2018 Regular Meeting. **MOTION CARRIED (5-0)**

Approval of Vouchers:

A **MOTION** was made by Board Vice Chair Pavone and **SECONDED** by Board Member Abercrombie to approve the vouchers which included the following:

- AP Check Register 2/01/18 - 2/15/18, Payroll 1/15/18 – 1/31/18. **MOTION CARRIED (5-0)**

SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for February 26, 2018.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

BOARD MEMBER REPORTS

There were no Board Member reports.

CHIEF'S REPORT

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Chief Marshall's report included the following:

- New Engines in Service: Our new pumper went into service on February 1, at Station 11.
- Kennydale Fire Station Groundbreaking and Budget: On February 15, our contractor, Par-Tech was given notice to proceed, which starts the 290 day construction timeline. All permits are in hand. A ground breaking ceremony will take place on February 27, at 10:00 a.m. The latest estimate to build the station is \$5,905,495.
- Meet our New Firefighters: A quick biography was provided on the six new firefighters.
- Skyway Fire: A fire occurred in Skyway on February 19. One occupant was treated and transported with smoke inhalation. Initial indications point to an accidental cause due to improper heating of the residence.
- Petrovitsky House Fire: On February 20, crews responded to a single family house fire. The cause is listed as accidental. One person was displaced and no injuries occurred.
- Z3 Swift Water Response in Tukwila: On February 19, RRFA provided mutual aid for a call with a possible car in the river. No victims or car was located and no rescue members entered the water. It was later determined that the occupants in the car broke the windows out and swam to the other side of the river.
- Apartment Fire in Tukwila: On February 19, RRFA crews were dispatched to an apartment fire in Skyway.

DEPARTMENT REPORTS

Director of Administration, Samantha Babich, discussed the financial reports with the Board. All other reports were provided to the Board for their review.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Fire Marshal Vehicle Purchase:

The RRFA has an established and budgeted fleet replacement schedule. In this schedule and the 2018 budget are three replacement vehicles to replace aging vehicles within the Office of the Fire Marshal. The most economical and practical vehicles for this area are Ford Escapes.

A **MOTION** was made by Board Vice Chair Pavone and **SECONDED** by Board Member Morrell to approve the purchase of three Ford Escapes to replace aging vehicles within the Office of the Fire Marshal and authorize staff to place the order. **MOTION CARRIED (5-0)**

GOOD OF THE ORDER

Firefighter Krystofiak thanked the Board members for coming to the banquet.

EXECUTIVE SESSION

- *Discuss with legal counsel in executive session pursuant to RCW 42.30.110 (1)(i) to maintain an attorney client privilege while discussing legal risks associated with proposed action or current*

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practice relating to the interlocal with District 40 that is likely to result in an adverse legal or financial consequence to the agency if discussed publicly.

- *Executive Session pursuant to RCW 42.30.110(1)(g), to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee, in a forum that maintains the attorney client privilege, the legal risks of proposed actions that will likely result in adverse legal or financial consequences if the discussion is held in public.*
- *Executive Session pursuant to RCW 42.30.140(4), collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.*

Executive Session was called at 11:04 a.m. for 20 minutes. At 11:24 a.m., another 10 minutes was requested. At 11:36 a.m. another five minutes was requested. The regular meeting reconvened at 11:41 a.m.

FUTURE MEETINGS

A special meeting is scheduled for Wednesday, February 28, 2018, 5:00 p.m. at Fire Station #13 (18002 108th Ave. S.E., Renton). The next regular meeting is scheduled for Monday, March 12, 2018, 10:00 a.m. at Fire Station #13 (18002 108th Ave. S.E., Renton).

ADJOURNMENT

The meeting was adjourned at 11:42 a.m.



Myron Meikle, Board Chair

Recorded by: Linda Mann, RFA Board Secretary