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**KING COUNTY FIRE PROTECTION  
DISTRICT 25  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
6/12/2017**

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**DATE:** Monday, June 12, 2017 (0945 a.m.)

**PURPOSE:** Regular Monthly Meeting

**LOCATION:** Station 13, 18002 – 108<sup>th</sup> Ave. SE, Renton

**ATTENDANCE:** KCFD #25

RENTON

Chairman Kerry Abercrombie  
Commissioner Ray Barilleaux  
Commissioner Myron Meikle

Deputy Chief Roy Gunsolus  
Director of Administration Samantha Babich  
Admin Secretary Linda Mann

**PUBLIC**

Marcus Morrell

**Call to Order and Motion for Absent Commissioner:**

Chairman Abercrombie called the meeting to order at 09:45 a.m. Commissioners attending were Barilleaux and Abercrombie. Commissioner Barilleaux made a **MOTION** to excuse absent Commissioner Meikle. **SECONDED** by Commissioner Abercrombie. **MOTION PASSED (2-0)**.

Commissioner Meikle joined the meeting at 9:50 a.m.

Staff in attendance included: Deputy Chief Roy Gunsolus, Director of Administration Samantha Babich and Administrative Secretary Linda Mann.

**Correspondence:**

None

**Unfinished Business:**

*King County Election Update* – Director of Administration Samantha Babich noted that there is one candidate for the Commissioner position currently held by Commissioner Barilleaux. The deadline for write-in candidates is July 14, 2017. The primary election is in August and the general election is in November.

**Consent Agenda:**

Commissioner Abercrombie asked to amend the minutes to reflect the discussion regarding US Bank and Station 16 files to be moved from New Business to the District Reports section to more accurately reflect nature of the conversation.

Commissioner Barilleaux made a **MOTION** to approve the minutes of May 8, 2017 as amended. **SECONDED** by Commissioner Abercrombie. **MOTION PASSED (3-0).**

**New Business:**

*FD 25 Financial Statements for the years 2013, 2014, 2015 & 2016* – Director of Administration Samantha Babich reported that the financial statements for 2013 – 2015 were filed with the State Auditor’s office by RFA staff. The 2016 financial statement for January through June was filed on time.

**Citizen Comments:**

None

**Seminars/Meetings/Conferences:**

None

**District Reports:**

It was reported that Commissioner Barilleaux had two meetings with Sr. Finance Analyst Jennifer Zhou to give her a better understanding of how the District 25 finances have worked in the past.

A discussion took place about a retention schedule for all of the financial files at Station 16. It was noted that a meeting would take place at a later date with Commissioner Barilleaux to go through the files. There are also a lot of historical photos, documents, etc. at Station 16. It was decided to get a group of former District 25 firefighters together to sort through everything sometime in the fall.

**Executive Session:**

None

**Good of the Order:**

None

**Adjournment:**

The meeting adjourned at 9:59 a.m.

Attachments: Agenda  
2013, 2014, 2015 and 2016 Financial Statements

Submitted/Transcribed by:

Linda Mann, Administrative Secretary



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Commissioner Abercrombie

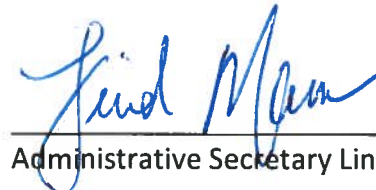


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Commissioner Barilleaux

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Commissioner Meikle



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Administrative Secretary Linda Mann