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KING COUNTY FIRE PROTECTION  
DISTRICT 25  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
04/21/2015

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**DATE:** Tuesday, April 21, 2015 (4:00 p.m.)

**PURPOSE:** Regular Monthly Meeting

**LOCATION:** Station 16, 12923-156th Ave. SE, Renton

**ATTENDANCE:** **KCFD #25**

**RENTON**

Chairman Ray Barilleaux  
Commissioner Myron Meikle  
Commissioner Kerry Abercrombie

Chief Mark Peterson  
DC Chad Michael  
DL Julie Bray  
Iwen Wang, Renton Finance

**PUBLIC**

None

**Approval of Minutes:**

- **MOTION** made by Commissioner Meikle to approve the minutes of the regular meeting of March 17, 2015. **SECONDED** and **CARRIED** in one motion.

**Unfinished/Old Business:**

- **Regional Fire Authority Update/Presentation**– Iwen Wang from the City of Renton gave a presentation on the financial information given to the Citizen’s Advisory Board:
  - The City will fund the construction of Station #15. It will house an engine and no aid car. Commissioner Meikle was concerned that the decision to not house an aid unit might harm their chances of selling the RFA with the voters. Commissioner Barilleaux remarked that more people are moving into the area and the number of calls will increase. Chief Peterson felt that with the number of senior housing units going in that a better strategy would be to develop a program to stop the volume of calls coming in; specifically chronic callers. The City of Kent has a “Kent Cares” program, where they work with the facilities and community to identify people that possibly need some guidance and help from other agencies. Their program is funded in part by the EMS Levy.
  - Initially, the RFA will contract with the City for core internal support services, with the exception of a communications specialist that will be hired immediately to provide public information.
  - The City will retain control of 2 stations; Station #11 because it is in the museum/old city hall campus, and Station #12 because it houses the EOC and the City’s back-up servers. The City will charge a dollar each year to lease the 2 stations to the RFA as long as they are used for Fire and Emergency Services purposes; however, the RFA has to maintain them.

- ***Regional Fire Authority Update/Presentation (continued):***
  - All apparatus (plus several staff cars) will be turned over to the RFA with the exception of 2 engines and 2 aid units which belong to District 40..
  - Detailed lists of the proposed real property and equipment to be transferred are available in the RFA Planning Committee package.
  - Long term debt from Stations #13 & #15 will remain with the City.
  - Current law states that the Fire Benefit Charge (FBC) can only fund up to 60% of the RFA operating budget. The proposed FBC figures are currently at 42% of the combined City and Fire District 25 budget, but that percent will go down to 36% when the service cost for Fire District 40 is included. The maximum of the Benefit Charge would be approximately \$1.50/\$1000 AV, with the property tax to provide the remaining 40% of the operating budget for a combined \$2.50 If the Benefit Charge was not renewed in 6 years, the RFA would then need to reduce its service costs down to \$1.50/AV. Once the RFA is formed, the District would no longer have taxing authority as it will be transferred to the RFA.
- ***DUI Drill Update*** – The drill is planned for this Friday and all preparations have been made; however, the costs at this point exceed the \$5,000 previously pledged for the drill. Commissioner Abercrombie commented that the additional funds being requested could be taken from contingency. Deputy Chief Michael shared that the Board might consider looking at the budget later in the year to see if the additional funds being requested could be located within the current budget. All three Commissioners agreed with Deputy Chief Michael’s suggestion. Commissioner Meikle made a **motion** to approve up to another \$1,500 to be used towards the drill. **Motion passed** unanimously.
- ***Edward Wright Request*** – Commissioner Barilleaux looked up the RCWs for the Volunteer Firefighter Pension Fund. The DL added it to Mr. Wright’s file.

**New Business:**

- ***Voice Recorder*** – The DL requested to purchase a voice recorder for the Commissioner and the Planning Committee meetings. Chief Peterson recommended that the funds for the recorder could be found in the Administrative Office Operational items line. All three Commissioners agreed with Chief Peterson’s suggestion. **Motion** made by Commissioner Meikle; **motion passed** unanimously.

**Correspondence:**

- *None*

**Citizen and/or Other Comment:**

- None

**Seminars/Meetings/Conferences:**

- ***WFCA Conference Recap*** – Commissioner Abercrombie attended the Conference in Ocean Shores. The most significant information he took away from the conference was the information that was shared on running open public meetings. The next Conference will be in Lake Chelan regarding legal issues and RFAs.

**Good of the Order:**

- Chief Peterson cautioned the Commissioners about emails regarding District business.
- Chief Peterson further cautioned the Commissioners about text messaging. If you use your personal phone for District business, do not delete the texts. Thirty-Nine cities received a public records request for work related text messages from city and privately owned cell phones; the request has since been withdrawn.

**District Reports:**

- The Board reviewed all submitted reports:
  - February Investment Pool
  - April Budget

**Vouchers:**

Vouchers prepared by the DL were reviewed by the Commissioners. It was **MOVED** by Commissioner Meikle and **SECONDED** to approve said vouchers. Submitted for payment (#043 - #055) in the amount of \$605,699.15. **MOTION CARRIED.**

**Adjournment:**

With no further public business to discuss, the meeting was adjourned at 5:30 pm on a **MOTION** made by Commissioner Barilleaux. **SECONDED** and **CARRIED.**

Submitted/Transcribed by:

Julie Bray, Renton Fire  
Admin 1/District Liaison

Approved: \_\_\_\_\_ Dated: \_\_\_\_\_  
Signature: KCFD 25 Board Member