

"FINAL"

**King County Fire Protection District 25**

***Board of Fire Commissioners  
Regular Meeting  
November 17, 2015  
5:00 p.m.***

**Commissioner**  
KERRY ABERCROMBIE

**Commissioner**  
RAY BARILLEAUX

**Commissioner**  
MYRON MEIKLE

**Chief**  
MARK PETERSON

**Deputy Chief**  
CHAD MICHAEL

**CALL TO ORDER:**

Commissioner Barilleaux called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 25 to order at 5:00 p.m. Commissioners present for the Call to Order: Barilleaux and Abercrombie. Also attending were, Chief Mark Peterson, Deputy Chief Chad Michael, Tracy Schuld, Linda Mann, Steve Winter and one Citizen.

**APPROVAL OF MINUTES:**

**MOTION** made by Commissioner Abercrombie to approve the minutes of the Regular Meeting of October 20, 2015. **SECONDED** by Commissioner Barilleaux and **CARRIED** in one motion.

**UNFINISHED/OLD BUSINESS:**

- a. RFA Update/FAQ's – Deputy Chief Michael presented the Commissioners with the updated RFA presentation as well as the FAQ's. Commissioner Abercrombie went through the FAQ's and provided some feedback.

**NEW BUSINESS:**

- a. W4's – Tracy can't find the W4's for the Commissioners, so she requested that they fill out a new W4 and return to her.
- b. Set Public Hearing Date for RFA Plan Resolution – The City Council will be adopting the plan on November 23rd. The Commissioners need to plan a public hearing in December for the RFA resolution. A **MOTION** was made by Commissioner Abercrombie and **SECONDED** by Commissioner Barilleaux to plan for that at the regular meeting on December 15<sup>th</sup>. The **MOTION** was **CARRIED**.
- c. WFA Healthcare Program for LEOFF – Tracy received the renewal for the

"FINAL"

LEOFF plan. The Commissioners are now eligible to participate in the program. It was decided to just cover the three people who are currently on the plan.

- d. Accounting Software – Tracy discussed a software program that is currently being used by District 40 and is working well. She explained that everything for District 25 is currently being done manually so using this program would automate all of that. Tracy is going to get more information and will bring it to the next meeting.
- e. Motion to Approve or Disapprove “2016 Levy Certification” – This needs to be done and submitted to King County by the end of this month.

A **MOTION** was made by Commissioner Abercrombie and **SECONDED** by Commissioner Barilleaux to approve the Levy. The **MOTION** was **CARRIED**.

- f. Motion to Approve or Disapprove Resolution No. 395-15 “Authorize Tax Levy” – This resolution states what the previous year was and what this year is and the difference in percentage. The levy went up 9.8% due to property values.

A **MOTION** was made by Commissioner Abercrombie and **SECONDED** by Commissioner Barilleaux to approve Resolution No. 395-15. The **MOTION** was **CARRIED**.

- g. Motion to Approve or Disapprove Resolution 394-15 “Adoption of 2016 Annual Budget” – This will be tabled until the special meeting on November 24<sup>th</sup> so that the changes can be made to the budget.
- h. Motion to Approve or Disapprove “RFA Plan” – Deputy Chief Michael presented the RFA presentation to the Commissioners.

A **MOTION** was made by Commissioner Abercrombie and **SECONDED** by Commissioner Barilleaux to approve the RFA Plan as written. The **MOTION** was **CARRIED**.

**CORRESPONDENCE:**

- a. USDA Rural Development Community Facility Program – Information was provided to the Commissioners about the program.
- b. VFIS Group Life Renewal Policy – Tracy received the renewal packet in the mail.
- c. KCSO FIU September and 3<sup>rd</sup> Qtr Reports – Information was provided to the Commissioners about the Fire Investigations for the 3<sup>rd</sup> Qtr.

**CITIZEN AND/OR OTHER COMMENTS:**

The citizen at the meeting asked about adding another station in the Kennydale area. Chief Peterson told him that if the RFA went through, the plan would be to build a station in that area.

**SEMINARS/MEETINGS/CONFERENCES:**

None

**GOOD OF THE ORDER:**

None

"FINAL"

**DISTRICT REPORTS:**

None

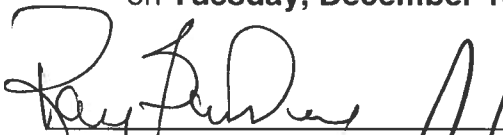
**VOUCHERS:**

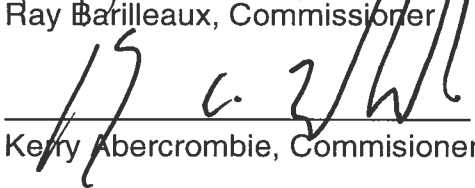
There was some missing information so it was decided to table the vouchers until the special meeting on November 24<sup>th</sup>.

**ADJOURNEMENT:**

The meeting was adjourned at 5:58 PM on a **MOTION** made by Commissioner Barilleaux and was **SECONDED** by Commissioner Abercrombie and **CARRIED**.

The next regular meeting of the Board of Fire Commissioners will be held on **Tuesday, December 15, 2015 at 4:00 P.M.**

  
Ray Barilleaux, Commissioner

  
Kerry Abercrombie, Commissioner

  
Myron Meikle, Commissioner

- Attachment: Meeting Agenda  
Draft RFA FAQ's  
Draft RFA Plan  
USDA Rural Development Community Facility Program  
KCSO FIU September and 3<sup>rd</sup> Qtr Reports