



Renton Regional Fire Authority
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MINUTES

RFA Governance Board Regular Meeting

10:00 A.M. – Monday, January 22, 2018

Fire Station #13 – 18002 108th Ave. S.E., Renton

CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Meikle called the Regular Meeting to order at 9:57 a.m. and led the Pledge of Allegiance.

ROLL CALL

Governance Board Members Present:

Myron Meikle, Chair (Fire District 25)
Armondo Pavone, Vice Chair (City of Renton)
Marcus Morrell (Fire District 25)
Don Persson (City of Renton)
Kerry Abercrombie (Fire District 25)
Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

Governance Board Members Not Present:

Ed Prince (City of Renton)

Administrative Staff Present:

Attorney Brian Snure, Chief Rick Marshall, Deputy Chief Charles DeSmith, Deputy Chief Roy Gunsolus, Director of Administration Samantha Babich, Fire Marshal Anjela St. John, Battalion Chief Craig Soucy, Lieutenant Mark dosRemedios, Firefighters Ver Steeg, Hyslop and Krystofiak and Administrative Secretary Linda Mann.

A **MOTION** was made by Board Vice Chair Pavone and **SECONDED** by Board Member Abercrombie to excuse absent Board Member Prince from the meeting. **MOTION CARRIED (5-0)**

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Chief Marshall introduced one of our newest firefighters, Brady Ver Steeg, to the Board, and presented him with his helmet.

PUBLIC COMMENT

There were no public comments.

CONSENT AGENDA

Approval of Minutes

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Vice Chair Pavone to approve the Minutes from the January 8, 2018 Regular Meeting. **MOTION CARRIED (5-0)**

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Approval of Vouchers:

A **MOTION** was made by Board Member Morrell and **SECONDED** by Board Vice Chair Pavone to approve the vouchers which included the following:

- AP Check Register 1/01/18 – 1/15/18, Payroll 12/16/17 – 12/31/17

MOTION CARRIED (5-0)

SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for January 22, 2018.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

BOARD MEMBER REPORTS

There were no Board Member reports.

CHIEF'S REPORT

Chief Marshall's report included the following:

- **New RRFA Website Up and Active:** We are proud to announce that our newly redesigned website is up and running. Our website address of www.rentonrfa.org remains the same.
- **Finance Section Update:** After our first successful payroll run, the focus will now switch to Accounts Payable and Accounts Receivable.
- **Renton Administrative Staff Retreat:** On January 10-11, Chief Marshall had the pleasure of attending the Renton Administrative Staff Retreat in La Connor. The retreat was a great opportunity not only to collaborate with City of Renton Leadership on how to best serve our citizens, but a good time to get to know one another on a more personal level.
- **2018 Benefit Charge Notices:** On Tuesday, January 16, Benefit Charge notices were mailed to our citizens. There was a misprint where two of the amounts were transposed. The printer is covering the cost of both printing and postage for sending a revised notice out. We have already started fielding calls at headquarters, with the volume less than last year. Our Planning Division is helping this year and is educating the public and initiating petitions for adjustments based on certain factors.
- **2018 New Recruit Graduation:** On Thursday, January 18, we held our new recruit graduation. This was the fourth academy graduation from our Training Consortium and we continue to be extremely pleased with the training our recruits are receiving.
- **First Responders Procession Pierce County Sheriff's Deputy Daniel McCartney:** Fellow RRFA members and Chief Marshall had the privilege of attending the procession for Pierce County Sheriff's Deputy Daniel McCartney on Wednesday, January 17, 2018.
- **All Officer Meeting:** On January 10 and 11, we held our annual All Officer Meeting for Fire Officers and Deputy Fire Marshals. In addition to operational updates and training, Seth Grant from King County Sheriff's Office provided training in incident report writing.
- **Minor Accident for Engine 11:** On January 15, while responding to a MVA, a driver got out of her car while it was in reverse and caused the car to roll backwards and hit the engine. No damage was observed on F115 and no injuries were reported.

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DEPARTMENT REPORTS

Department reports were provided to the Board for their review.

CORRESPONDENCE

- Thank You Letter from Valley Regional Fire Authority: We received a letter from VRFA thanking us for our assistance with the three-alarm fire in downtown Auburn on December 26, 2017.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Purchase of Dive Vehicle:

We have budgeted to replace F068, a 1999 dive rescue vehicle which is at the end of its life span. The dive vehicle is in the RRFA vehicle replacement schedule and is due for a safety update. F068 will have equipment removed and sold for surplus. The new dive rescue vehicle would replace the old. The City purchased a 1999 Ford Chassis for the fire department, and City employees took an old aid car box off a surplussed aid car and placed it on the Ford Chassis in-house. We will be placing the order for the new dive vehicle through the Houston-Galveston bid process. The installations of all the electronics will be performed by Systems for Public Safety (SPS). Purchasing in January will allow us to receive 2017 pricing on the Dodge Chassis.

A **MOTION** was made by Board Member Persson and **SECONDED** by Board Vice Chair Pavone to approve the purchase of a new dive vehicle, and allow the Renton Regional Fire Authority staff to oversee the build and delivery in the summer of 2018. **MOTION CARRIED (5-0)**

Purchase of Command Vehicle:

We would like to replace the 2007 Chevy Tahoe Command Vehicle (F438) which is at the end of its life span with 93,223 miles. The new 2017 Chevy Silverado is in the budget, and up for replacement on the RRFA vehicle replacement schedule. F438 will have its equipment removed, then installed into the new vehicle. We will be placing the order for the new command vehicle through the DES state bid process. The installations of all the lighting and electronics will be performed by Systems for Public Safety (SPS) and interior work will be performed by CMC. Because of our purchasing in January we were able to receive 2017 pricing from electronic manufacturing.

A **MOTION** was made by Board Member Persson and **SECONDED** by Board Vice Chair Pavone to approve the purchase of a new Command Vehicle, and allow the Renton Regional Fire Authority staff to oversee the build and delivery in May 2018. **MOTION CARRIED (5-0)**

GOOD OF THE ORDER

Firefighter Chris Krystofiak shared with the Board that there will be a fundraiser at the Landing on Saturday, February 10th from 10:00 a.m. to 5:00 p.m. for the Firefighter Stairclimb that 12 of the Local 864 Union members will be participating in.

EXECUTIVE SESSION

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There was no executive session.

FUTURE MEETINGS

The next meeting is scheduled for Monday, February 12, 2018, 10:00 a.m. at Fire Station #13
(18002 108th AVE S.E., Renton)

ADJOURNMENT

The meeting adjourned at 10:48 a.m.



Myron Meikle, Board Chair

Recorded by: Linda Mann, Administrative Secretary I