



Renton Regional Fire Authority  
1055 South Grady Way  
Renton, WA 98055  
Office: (425) 430-7000  
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## MINUTES

### RFA Governance Board Regular Meeting

10:00 A.M. – Monday, January 8, 2018

Fire Station #13 – 18002 108<sup>th</sup> Ave. S.E., Renton

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### CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Prince called the Regular Meeting to order at 10:04 a.m. and led the Pledge of Allegiance.

### ROLL CALL

#### Governance Board Members Present:

Ed Prince, Chair (City of Renton)  
Marcus Morrell (Fire District 25)  
Don Persson (City of Renton)  
Myron Meikle (Fire District 25)  
Armondo Pavone (City of Renton)  
Kerry Abercrombie (Fire District 25)  
Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

#### Administrative Staff Present:

Attorney Brian Snure, Chief Rick Marshall, Deputy Chief Charles DeSmith, Deputy Chief Roy Gunsolus, Director of Administration Samantha Babich, Fire Marshal Anjela St. John, Battalion Chiefs Kevin Anderson, Doug McDonald, Rick Myking and Bob Homan, Captains Gary Harsh, Erik Hammes and Will Aho, Lieutenants Rick Laycock, Nathan Blakeslee, Dan Hawkins, Firefighters Pedersen, Eychner, Laha, Cline, Durkan, Guyll, Plumlee and Krystofiak, Sr. HR Analyst Jennifer Zinck, Administrative Assistant Sheila Madsen and Administrative Secretary Linda Mann.

### AGENDA MODIFICATIONS

There were no agenda modifications.

### ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

#### EMS Call Recognition:

Chief Marshall introduced Elizabeth Verdi who was in a major car accident in Renton in November of 2017. She thanked the RFA for all of the measures that the firefighters and King County Paramedics took to keep her alive. Also, Chief Marshall presented the Paramedics with certificates of appreciation for their efforts.

#### Promotion Ceremony:

Renton Regional Fire Authority recently promoted three people:

- Rick Myking – Captain to Battalion Chief
- Gary Harsh – Lieutenant to Captain
- Nathan Blakeslee – Firefighter to Lieutenant

They were presented with a badge with their new rank by Chief Marshall, Deputy Chief Roy Gunsolus, Battalion Chief Doug McDonald and Battalion Chief Kevin Anderson.

**PUBLIC COMMENT**

There were no public comments.

**CONSENT AGENDA**

*Approval of Minutes*

A **MOTION** was made by Board Member Meikle and **SECONDED** by Board Member Abercrombie to approve the Minutes from the December 11, 2017 Regular Meeting. **MOTION CARRIED (6-0)**

*Approval of Vouchers:*

A **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Persson to approve the vouchers which included the following:

- AP Check Register 12/1/17 – 12/15/17, Payroll 11/15/17 – 11/30/17
- AP Check Register 12/16/17 – 12/31/17, Payroll 12/1/17 – 12/15/17

**MOTION CARRIED (6-0)**

**SIGNING OF VOUCHERS**

The members of the Finance Committee signed the Voucher Approvals for January 8, 2017.

**BOARD COMMITTEE REPORTS**

There were no Board Committee reports.

**BOARD MEMBER REPORTS**

There were no Board Member reports.

**CHIEF'S REPORT**

Chief Marshall's report included the following:

- Finance Section Update: We have successfully run our first payroll as an RRFA. After working the past year to procure and build out our own finance system, we landed squarely on our feet January 1.
- Renton Police Officer Recognition: On Monday, December 11, at the Renton City Council meeting, Chief Marshall had the privilege of recognizing the actions of three Renton Police Officers for their work in a cardiac arrest resuscitation.
- Station 15 Update: On Thursday, January 4, Chief Marshall met with Jay Covington, Kelly Beymer, and the FS15 project managers regarding the status of the project. The latest estimates for total project cost are \$5.8 million, with just over \$5.6 million budgeted. This is still an estimate. Our first real indication will be on January 23, when bids will be opened. Chief Marshall plans to have the City brief the Board on the bid process and give a status update on February 12.
- Renton Firefighter Holiday Assistance Program: Each station and the Day staff participated in the Adopt-A-Family event and were able to provide those families who are less fortunate with toys, clothes, a Christmas meal, etc.
- Minor Accident for Engine 17: On Sunday, December 24, Engine 17 was involved in an accident, when they were struck by a Tri-Med ambulance. The accident appears to have been weather related (snow). There were no injuries, very minor damage to E17 and moderate damage to the Tri-Med ambulance.

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- Multiple Shootings: On December 31, A-13, E-13, B-13 and M5 were dispatched to a shooting at SE 12<sup>th</sup> St. The patient was transported to Harborview. In addition, on December 31, crews were dispatched for a possible drive by shooting. The patient was stable and taken to Valley Medical Center for treatment. Renton Police are currently investigating both incidents.
- Minor Aircraft Incident: RRFA crews were dispatched on December 10 to a service request for a plane stuck on a sandbar at the end of Renton Airport runway. Ladder 11 was unable to make contact due to the distance. Dive 12 was dispatched and assisted the plane by pushing it off the sandbar.

### DEPARTMENT REPORTS

There were no department reports.

### CORRESPONDENCE

- Letter from Mayor Law regarding Renton Police Officers Recognition: Chief Marshall shared an email with the Board from Mayor Law who thanked the RFA for honoring the three Renton Officers at the December 11 City Council meeting.
- Certificate of Appreciation from National Disaster Medical System: Chief Marshall shared a letter from the National Disaster Medical System thanking the RFA for allowing Mark Bailey to be deployed to help with the Hurricane Harvey disaster relief.

### UNFINISHED BUSINESS

There was no unfinished business.

### NEW BUSINESS

#### *Appointment of Chair and Vice Chair of the RRFA 2018:*

Discussion and nominations took place to appoint a new Chair and Vice Chair for the 2018 year. Board Member Meikle was nominated for Chair and Board Member Pavone was nominated for Vice Chair.

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Pavone to appoint Board Member Meikle as Chair for 2018. **MOTION CARRIED (6-0)**

A **MOTION** was made by Board Member Abercrombie and **SECONDED** by Board Member Persson to appoint Board Member Pavone as Vice Chair for 2018. **MOTION CARRIED (6-0)**

### GOOD OF THE ORDER

There was no good of the order.

### EXECUTIVE SESSION

- *Executive Session pursuant to RCW 42.30.110(1)(g), to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee, in a forum that maintains the attorney client privilege, the legal risks of proposed actions that will likely result in adverse legal or financial consequences if the discussion is held in public.*

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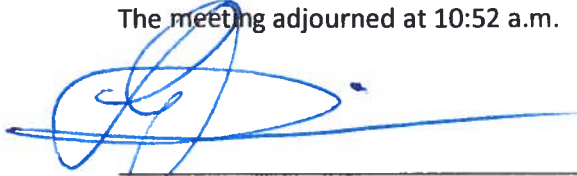
Executive Session was called at 10:39 a.m. for 10 minutes. The regular meeting reconvened at 10:50 a.m.

**FUTURE MEETINGS**

The next meeting is scheduled for Monday, January 22, 2018, 10:00 a.m. at Fire Station #13 (18002 108<sup>th</sup> AVE S.E., Renton)

**ADJOURNMENT**

The meeting adjourned at 10:52 a.m.



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Ed Prince, Board Chair

Recorded by: Linda Mann, Administrative Secretary I