



# Renton Regional Fire Authority

## Residential Permanent Abandonment in Place of Underground Tank

**OFFICIAL USE ONLY**  
Permit #: \_\_\_\_\_

1055 S. Grady Way, Renton, WA 98057  
425-430-7024

**\*\* All requested items must be provided in order to process this application. \*\***

Property Address of Tank Abandonment: \_\_\_\_\_

Description of Work to be Performed: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contractor: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Street Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

State Contractor's License #: \_\_\_\_\_ Renton Business License #: \_\_\_\_\_

Tenant/Occupant Name: \_\_\_\_\_

I certify that the information furnished by me on this application is true and correct and that the applicable requirements of the City of Renton will be met. I understand that this application is valid for six months from the application date. If a permit is not issued during this time period, this application will become void. This application does not constitute a permit to work. Work is not to commence until the permit is posted on premises where work is to be performed. Certification is hereby rendered that no work will be done except as described, and that all work will conform to the applicable codes.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## Guidelines for Permanent Closure of Underground Residential Heating Oil Tank

An International Fire Code Permit fee of \$100.00 is required from the City of Renton to remove or abandon in place an underground residential heating oil tank (URHOT). Permit applications and supporting documents are accepted in electronic format only and may be submitted at:

Renton City Hall  
Permit Center, 6<sup>th</sup> Floor  
1055 S. Grady Way  
Renton, WA 98057  
425-430-7200

The following information must be provided in order to obtain a permit:

An 8.5 x 11 inch not-to-scale plan view sketch of the URHOT that includes:

- A. The location of the tank and piping relative to the property lines.
- B. Tank size in gallons.
- C. The last known contents of the tank.
- D. Building locations.
- E. Address of the property.
- F. Name of the property owner.
- G. Day and night contact phone for the property owner.
- H. Date and a signature of the person who made the sketch.

**Note: Any history of tank or piping leakage must be declared at the time of application.**

The owner may remove the tank from the ground or abandon the tank in place. It is recommended that all tanks be removed from the ground since removal ensures that ground contamination is not present. Owners who abandon a tank in place may be required by future buyers, lenders or real estate officials to later remove the tank that has been abandoned. Tanks located in Aquifer Zone 1 are recommended to be removed. A state licensed contractor or company is recommended to either abandon or remove the tank and to provide certification.

### Abandoning the Tank

It is not recommended that an owner abandon their tank in place without assistance of an underground tank contractor licensed by the International Code Council or the State of Washington to decommission tanks.

To abandon a tank in place, the following guidelines shall be followed:

**Caution: Tanks suspected of leaking shall be removed from the ground rather than abandoned in place. Soil remediation may be required by the Department of Ecology.**

1. Contents of the tank must be removed.
2. The tank must be rinsed clean.
3. Waste from cleaning must be disposed of properly.
4. All piping must be capped.
5. Only approved fill materials shall be used – an inert solid material, such as cement slurry or foam.
6. Cap all openings to the tank, including piping.

Once these steps are complete, mail or deliver a letter that includes what type of tank fill material was used. The letter must be from the property owner or agent and state that the tank has been abandoned in place in accordance with these Guidelines and permit.

**Questions regarding these Guidelines should be directed to:**

**Renton Regional Fire Authority  
425-430-7024**