



# Renton Regional Fire Authority

## Residential Underground Heating Oil Tank Removal

1055 S. Grady Way, Renton, WA 98057  
425-430-7024

**OFFICIAL USE ONLY**  
Permit #: \_\_\_\_\_

**\*\* All requested items must be provided in order to process this application. \*\***

Property Address of Tank Removal: \_\_\_\_\_

Description of Work to be Performed: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contractor: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Street Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

State Contractor's License #: \_\_\_\_\_ Renton Business License #: \_\_\_\_\_

Tenant Name: \_\_\_\_\_

I certify that the information furnished by me on this application is true and correct and that the applicable requirements of the City of Renton will be met. I understand that this application is valid for six months from the application date. If a permit is not issued during this time period, this application will become void. This application does not constitute a permit to work. Work is not to commence until the permit is posted on premises where work is to be performed. Certification is hereby rendered that no work will be done except as described, and that all work will conform to the applicable codes.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## Guidelines for Removal of Underground Residential Heating Oil Tank

An International Fire Code Permit fee of \$100.00 is required to remove or abandon in place an underground residential heating oil tank (URHOT). Applications may be submitted at:

Renton City Hall  
Permit Center, 6th Floor  
1055 S. Grady Way  
Renton, WA 98057  
425-430-7200

The following information must be provided in order to obtain a permit:

An 8.5 x 11 inch not-to-scale plan view sketch of the URHOT that includes:

- A. The location of the tank and piping relative to the property lines.
- B. Tank size in gallons.
- C. The last known contents of the tank.
- D. Building locations.
- E. Address of the property.
- F. Name of the property owner.
- G. Day and night contact phone for the property owner.
- H. Date and a signature of the person who made the sketch.

**Note: Any history of tank or piping leakage must be declared at the time of application.**

The owner may remove the tank from the ground or abandon the tank in place. It is recommended that all tanks be removed from the ground since removal ensures that ground contamination is not present. Owners who abandon a tank in place may be required by future buyers, lenders or real estate officials to later remove the tank that has been abandoned. Tanks located in Aquifer Zone 1 are recommended to be removed. A state licensed contractor or company is recommended to either abandon or remove the tank and to provide certification.

### Removing the Tank

**Caution: If the tank is near a building or other structure, abandonment in place is recommended.**

When removing a tank from the ground, the following shall be conducted:

1. Contents of the tank must be removed.
2. The tank must be rinsed clean.
3. Waste from cleaning must be disposed of properly.
4. All piping must be capped.
5. Inert the tank prior to removing (use dry ice).
6. Remove the tank.
7. Deliver the tank to an approved site and retain a receipt.
8. Look and smell for the presence of fuel or waste in the soil.
9. If contamination is suspected, secure the site and contact the Washington State Department of Ecology.
10. Fill the hole with clean fill material.
11. For your own records, photograph the process.

Once these steps are complete, mail or deliver a copy of the tank receipt with a letter from the property owner or agent stating that the tank has been removed in accordance with these Guidelines and permit. A statement regarding soil condition is required and should be based on odors, visual soil condition, and surrounding vegetative health.

**Questions regarding these Guidelines should be directed to:**

**Renton Regional Fire Authority  
425-430-7024**