



Renton Regional Fire Authority
1055 South Grady Way
Renton, WA 98055
Office: (425) 430-7000
Fax: (425) 430-7044

MINUTES

RFA Governance Board Regular Meeting & Public Hearing

10:00 A.M. – Monday, October 23, 2017

Renton City Hall, 7th Floor Council Chambers – 1055 S. Grady Way, Renton

CALL TO ORDER AND FLAG SALUTE

Governance Board Chair Prince called the Regular Meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

ROLL CALL

Governance Board Members Present:

Ed Prince, Chair (City of Renton)
Ray Barilleaux, Vice Chair (Fire District 25)
Kerry Abercrombie (Fire District 25)
Myron Meikle (Fire District 25)
Armondo Pavone (City of Renton)
Don Persson (City of Renton)
Linda Sartnurak (Nonvoting Advisory Position, Fire District 40)

Administrative Staff Present:

Attorney Brian Snure, Fire Chief Rick Marshall, Deputy Fire Chiefs Roy Gunsolus and Chuck DeSmith, Director of Administration Samantha Babich, Captain Steve Winter, Lieutenants Ryan Simonds and Rick Laycock, Firefighter Chris Krystofiak, Sr. Finance Analyst Jennifer Zhou, Sr. HR Analyst Jennifer Zinck, Administrative Secretaries Rhonda Heyden and Linda Mann.

Public:

Charlotte Ryan
Gary Pipkin
Milt Reimers

AGENDA MODIFICATIONS

There were no agenda modifications.

ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

There were no announcements, proclamations, or presentations.

PUBLIC HEARING ON REVENUE SOURCES, 2018 PROPOSED EXPENSE BUDGET, PROPERTY TAX, AND BENEFIT CHARGE

The Public Hearing was opened at 10:04 a.m. by Board Chair Prince.

- Fire Chief Marshall gave an overview of the 2018 proposed budget, stating that it implements the second phase of the increased level of service including staffing for Fire

GOVERNANCE BOARD REGULAR MEETING MINUTES

October 23, 2017

Page 2 of 4

Station 15, Relocation of RRFA Headquarters and continues funding of reserve for equipment, apparatus, and operations consistent with Board policy.

- The proposed 2018 Balanced Budget is \$37,703,270.
- The RFA's funding system is made up of both Property Taxes (based on AV) and the Benefit Charge (based on property size, use, and risk).
- The Public Hearing was then opened for public comments.
- Milt Reimers, Renton, stated he wanted to receive a copy of the 2017 vs. 2018 comparison. He asked if the RFA works with King County on property taxes as it relates to valuations. Chief Marshall stated that we don't have any input and get the information from King County. Mr. Reimers asked if there was a place he could find terminology with regards to the fire service, EMS levy, etc. Chief Marshall offered to meet with him to discuss this further. Mr. Reimers noted that there wasn't much of a difference in revenue between 2017 and 2018 and wondered why there wasn't an increase due to hiring 14 new firefighters. Chief Marshall noted that the hiring process is a continuation throughout the year and not everyone is hired at once.

There being no further public comment, the public hearing was closed by Chairman Prince at 10:24 a.m.

PUBLIC COMMENT

There were no public comments (not related to the Public Hearing).

CONSENT AGENDA

Approval of Minutes

A **MOTION** was made by Board Member Pavone and **SECONDED** by Board Member Meikle to approve the Minutes from the October 9, 2017 Regular Meeting. **MOTION CARRIED (6-0)**

Approval of Vouchers:

A **MOTION** was made by Board Member Persson and **SECONDED** by Board Member Pavone to approve the vouchers which included the following:

- AP Check Register 10/01/17 – 10/15/17, Payroll 9/16/17 – 9/30/17

MOTION CARRIED (6-0)

SIGNING OF VOUCHERS

The members of the Finance Committee signed the Voucher Approvals for October 23, 2017.

BOARD COMMITTEE REPORTS

There were no Board Committee reports.

BOARD MEMBER REPORTS

There were no Board Member reports.

CHIEF'S REPORT

Chief Marshall's report included the following:

- Interviews, Promotions and New Member: We have concluded over 170 firefighter interviews and have scheduled Chief's interviews for the top 13 candidates. Captain Jerry

GOVERNANCE BOARD REGULAR MEETING MINUTES

October 23, 2017

Page 3 of 4

Johnson has announced his retirement effective and the end of this year. We will be conducting a series of three interviews over the next couple of weeks to select a new Captain and Lieutenant to fill his vacancy. Interviews are scheduled to take place on October 30, 2017 for one opening in the Response Operations division for a Training Lieutenant. The position will be open January 1, 2018. Please help us welcome our new Communications Manager, Katie Lewis, to the Renton RFA family. Katie's first day was Monday, October 16. She is assigned to the Admin Division and will work out of HQ.

- Finance Analyst Interviews: Unfortunately, we have been unsuccessful in finding a suitable candidate for our Finance Analyst position. The position will continue to remain open until filled.
- Headquarters Move: Staff met with S.M. Stemper Architects, who we have requested a proposal for design and project management. The goal is to provide an adequate, efficient, and long term headquarters space at Fire Station 13.
- Fire Station 15: The fire station architect and City of Renton will be making a presentation to the Board during the first meeting in December.
- King County EMS Statistics: Rick Myking, EMS Captain, provided two sheets of statistics. These showed that cardiac arrests, treated by Renton FD from 2012 – 2016, had a 55.1% rate of being discharged alive from the hospital. This is compared to cardiac arrests treated by King County EMS, which had a 54.6% rate of being discharged alive.
- Large Purchases: *PPE (Bunker Gear)* – we have made a large purchase (combined purchases of around \$90K) of bunker gear, both for our new firefighters and to replace expired gear for existing firefighters. This gear purchase is in the 2017 budget and was anticipated. *Pumpers* – the two pumpers that were budgeted for and ordered this year are arriving soon and we hope to have them on-line by December 1. Invoices for approx. \$590K each will be paid once we take official delivery.
- Meeting with Chief Morris-Puget Sound Fire: On Monday, October 16, Chief Marshall had the chance to sit down with Chief Morris. They discussed the history of our two organizations, the challenges we are facing, and how we can work together while respecting the importance of local control.
- King County Fire Chief's Outreach and Recruitment: The King County Fire Chief's sub-committee on Outreach and Recruitment that Chief Marshall chairs, has finished the Chief's message and they are now beginning to develop media and setting up pages on the KCFCA website. We continue efforts to recruit and hire QUALIFIED candidates from diverse backgrounds that better represent the communities we serve.

DEPARTMENT REPORTS

Department reports were provided to the Board for their review.

CORRESPONDENCE

There was no correspondence.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

GOVERNANCE BOARD REGULAR MEETING MINUTES

October 23, 2017

Page 4 of 4

GOOD OF THE ORDER

A request was made by Board Member Meikle to modify the Response Operations report to differentiate the 2016 vs. 2017 statistics.

EXECUTIVE SESSION

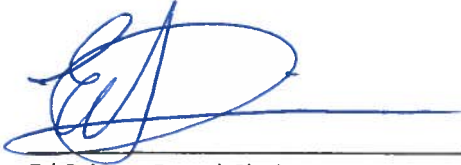
There was no executive session.

FUTURE MEETINGS

The next meeting is scheduled for Monday, November 13, 2017, 10:00 a.m. at Fire Station #13 (18002 108th Ave. S.E., Renton).

ADJOURNMENT

The meeting adjourned at 10:46 a.m.



Ed Prince, Board Chair

Recorded by: Linda Mann, Administrative Secretary