



REGIONAL FIRE AUTHORITY PLANNING COMMITTEE May 19, 2016

Present: Ed Prince (Chair), Renton City Council
Armondo Pavone, Renton City Council
Don Persson, Renton City Council
Ray Barilleaux, KCFD #25
Kerry Abercrombie, KCFD #25
Myron Meikle, KCFD #25
Linda Sartnurak, KCFD #40
Brian Snure, RFA Attorney
Mark Peterson, Fire Chief
Chad Michael, Deputy Fire Chief

Rick Marshall, Battalion Chief
Will Aho, Lieutenant
Gary Harsh, Lieutenant
Anjela St. John, Fire Marshal
Eric Donnerstag, Fire Inspector
Jay Covington, Chief Admin Officer
Iwen Wang, FIT Administrator
Jamie Thomas, Fiscal Services Director
Tracy Schuld, Senior Finance Analyst
Rhonda Heyden, Admin Secretary

1. **Call to Order:** Councilmember Prince called the committee meeting to order at 10:05 a.m.
2. **Approval of Previous Minutes:** A **MOTION** was made by Commissioner Meikle to approve the minutes of the Planning Committee Meeting on May 3, 2016; **SECONDED** by Commissioner Abercrombie. **MOTION CARRIED (6-0).**

3. **Healthcare:**

Domestic partner coverage: Chief Peterson asked the committee if they would allow domestic partner coverage with the Northwest Firefighters Benefits Trust healthcare plan. A domestic partnership is one in which two people are registered as domestic partners with the State of Washington. These two people must be over the age of 18, with one person being at least 62 years of age.

2016 employee out of pocket coverage: Since the healthcare plan effective date is July 1, 2016, the funding for the employee's VEBA accounts will only include six months of funding during 2016 (7/1/16 – 12/31/16). However, the employees would be responsible for the entire out of pocket expenses for the year (\$2,000 individual/\$4,000 family). Battalion Chief Marshall asked the committee if they would allow for an individual to be reimbursed for his/her medical expenses that exceed the VEBA funding, up to his/her maximum out of pocket expense. Documentation would need to be provided that would indicate that the individual has exhausted his/her VEBA account, as well as documentation provided as to the medical expense in order to qualify for reimbursement.

A **MOTION** was made by Councilmember Persson to approve Domestic Partner Coverage and 2016 employee out of pocket coverage; **SECONDED** by Councilmember Pavone. **MOTION CARRIED (6-0).**

4. **Bylaws:**

Suggested changes:

- Board Compensation (Section 15.1.b): Amend the language to reflect "with prior approval by the Governing Board or the Board Chair" to the sentence "Attendance at

other RFA related activities approved by the Governing Board members". Add language that the Vice-Chair will approve the Board Chair's expenses.

- Board Membership (Section 2, 2.1): Change "City of Renton Elected Members" to "City of Renton Councilmembers".

5. Regular Meeting Date/Time:

A regular meeting schedule was established as the 2nd and 4th Mondays of the month at 10:00 a.m. The 2nd Monday of the month meetings will be constant, while the 4th Monday of the month meetings will be on an "as needed" basis. The meetings will be held at Fire Station #13 (18002 108th Ave. S.E., Renton).

6. Additional Governance Policies:

Over the course of the next two meetings, additional governance policies will be introduced that will address approving vouchers, allowable expenditures, and hiring/managing/terminating employees. Initially, the new RFA Governing Board would approve all contracts, as well as all expenditures over \$10,000.

7. June 1st Meeting Revision:

Meeting changed to May 31, 11:00 a.m.

8. Executive Session:

Adjourned to executive session at 10:52 a.m. to discuss portions of the proposed City of Renton Interlocal Agreement (ILA). No action was expected and it was anticipated to last 15 minutes.

At 11:15, Chief Peterson announced an additional 15 minutes were needed.

The Planning Committee reconvened at 11:35 a.m.

8. Interlocal Agreement:

Attorney Snure discussed the revisions as presented within the draft Interlocal Agreement.

Meeting adjourned at 11:51 a.m. The next meeting will be May 31, 2016 at 11:00 a.m. in the Fire Station #13 Conference Room.

Recorded by:

Rhonda Heyden, Administrative Secretary I